



## KEMBLE & EWEN PARISH COUNCIL



### Minutes of the Meeting of the Parish Council Held on March 11, 2025 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk    Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk)    Tel: 01285 770758

#### **Present:**

Parish Councillors: Daniel Demain, George Collins, Michael Binks, Luke Sherlock, Jade Hill, David Russell & Lisa Hewitt

District Councillor: Mike McKeown

Members of the Public: 12

#### **24.160 To hear any contributions from residents**

VJ Day – Request for funds to support VJ celebrations to be held at Tavern August 2025. Advised further information required what needs funding and cost

VE Day – event planned with Kemble School. There is a working group set up and they requested a representative from the Parish Council. David Russell to liaise with working group

Kemble at Play – Setting up a SpaceHive for crowd funding for the playground project

Litter Pick – difficulty getting replacement sacks from CDC. Parish Council will fund if necessary

Proposed Solar Farm Ewen – objection received from a resident. Advised Parish Council will review once a planning application is made to CDC

Speed on A429 – resident raised concerns. Advised been discussed with GCC before and that the road doesn't warrant a reduction in speed.

Kemble History – question raised over village history archive. Advised Lester Napper is key village historian plus additional interest/exhibits at railway station.

**24.161 To receive report** from District Councillor and discuss district matters relating to Kemble & Ewen

Village Hall – Grants are available if the village hall committee wishes to apply

Solar Farm – Pre-planning application for farm Spratsgate Lane/Ewen

Windmill Road House Cladding Bromford – this will require planning permission if it will change the exterior appearance

Kemble Wick Flooding - Meeting held between GCC, CDC, Aura (solar farm) and Bathurst Estate.

Cycle Path Sustrans Contract Signed for Kemble - Cirencester Cycle path costing feasibility study - required for GCC to apply for construction funding.

**24.162 To receive any apologies for absence** - None

**24.163 To receive any declarations of interest**

24.172 – George Collins in on the PCC

24.175b – Reimbursement payments to Daniel Demain/Michael Binks – no action required already authorised purchases.

**24.164 To approve the minutes of the Parish Council meetings held on February 10, 2025 -**

It was proposed to approve these minutes. This was seconded, all remaining councillors agreed and **the matter was resolved.**

**24.165 To review and agree any actions required to progress the Kemble at Play project including update on lease of land and update on tender/RFQ** It was proposed to

accept the draft lease from Bathurst subject to the removal of the beehive (see 24.166 below). This was seconded, all remaining councillors agreed and **the matter was resolved**. It was noted that a current request for quotes/tender is listed on the government portal for the playground equipment purchase & installation.

- 24.166 To review and agree position on land at beehive** It was proposed to request a separate lease from Bathurst for this land (as is the current arrangement). This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.167 To agree action required to damaged fencing along permissive path at Kemble Playing Field** It was proposed to request a quote from Keith Harrison for repairs. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.168 To agree to form a sub-committee for the management of Kemble Community Gardens and associated terms of reference** It was proposed to approve terms of reference. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.169 To review Emergency readiness plan and agree any actions required**
- 24.170 To review Community Grant application from WI following submission of additional information** - It was proposed to approve this application for £425. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.171 To review and approve the Business Plan to Support Budget/Precept for 2025/26** It was proposed to approve the business plan. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.172 To agree removal of failed tree in Kemble Churchyard at a cost of £631.50 + VAT** It was proposed to approve this spend. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.173 To review and approve the following documentation**
- a. Code of Conduct
  - b. Risk Management Policy
- It was proposed to approve these documents. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.174 To review and agree the following spend**
- a. £196+VAT – Speed watch data package
  - b. £2515.57 Annual insurance renewal (£2500 approved under 24.13j)
- It was proposed to approve this spend. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.175 Financial Matters**
- a. To review and approve Bank Reconciliation at February 2, 2025
  - b. To review and approve payment schedule to March 11, 2025
- It was proposed to approve these items. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.176 To review the following planning applications and agree response to CDC**
- i. **25/00538/TCONR**|Sorbus on the triangle of grass between the main gate and the toilet building - Fell by sections to near ground level| All Saints Churchyard Old Vicarage Lane Kemble
  - ii. **25/00501/TCONR**|T1 Beech : Thin out the dense crown by 30% including dead, crossing and rubbing branches. Crown lift to achieve 4.5 m clearance over drive|Barnstone Cottage Ewen
- It was proposed to make no comments on these applications. This was seconded, all remaining councillors agreed and **the matter was resolved**.
- 24.177 Councillor Reports/Items to Note**
- a. Highways – GC
  - b. Police/Crime & Airfield– NHW stickers to be made available

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- c. Village Appearance & Playground Inspection – recent inspections noted
- d. Kemble Community Gardens – new contracts need issuing to plot holders
- e. Planning items noted as follows:
  - i. 24/03350/FUL Full Application for Erection of glass-roof veranda to rear elevation covering patio area at 15 Top Farm Kemble | **Application Permit**
  - ii. 24/03777/FUL | Variation of condition 2 (approved plans) of permission 23/02521/FUL - Erection of three estate worker cottages with associated landscaping and change of use from amenity land to Class C3 Dwellinghouses | Ewen Springs Ewen | **Application Permit**
  - iii. 24/03834/TCONR | T1 - Lime Tree - We wish to crown reduce this tree by approx 15% to help prevent future branch failure | The Coach House 4 Kemble Park School Road Kemble | **No objection**
  - iv. 25/00233/TCONR | Removal of 2 leylandii | Lantern House Limes Road Kemble
  - v. 25/00225/TCONR | To remove 2 western red cedars. The trees are impacting our boundary walls and have caused the wall at the entrance to our driveway to collapse | Cramond Court Old Vicarage Lane Kemble
  - vi. 25/00235/FUL Retention of 100no. ground mounted Solar PV system | Bittenham Springs Ewen

**Chairman Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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# Bank Reconciliation: Feb 4, 2025



Receipts Jan 6, 2025 – Feb 4, 2025

Date	From whom received	Particulars	Amount
06/01/2025	NS&I	Interest	21.17
02/02/2025	Santander	Interest	26.94

### CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/24	£56,267.13
Receipts	£55,415.60
Payments	£23,502.37
<b>New Cash Book balance</b>	<b>£88,180.36</b>

### RECONCILIATION TO BANK ACCOUNTS

Santander Savings Account 41987930 b/f 06/04/24	£30,093.23
Santander Business Account 41987928 b/f 06/04/24	£8,929.73
Lloyds Treasurers Account 43826568 b/f 06/04/24	£17,244.17

#### Bank a/c balances:

Santander Savings Account 41987930	£30,384.13
Santander Business Account 41987928	£9,173.34
Lloyds Treasurers Account 43826568	£48,622.89
<b>SUB TOTAL</b>	<b>£88,180.36</b>

#### Adjustments

Income not yet banked	£0.00
Unpresented cheques	£0.00
Other	£0.00
<b>Cash Book balance</b>	<b>£88,180.36</b>

### Youth Club

Opening Balance	£1,839.00
Interest	£0.00
<b>Closing Balance</b>	<b>£1,839.00</b>

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Payment Schedule:

## Payments February 11, 2025 to March 11, 2025



Pay Method	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
BACS 40-23-01 31181203	4/3/2025	S Broadley	Salary – feb 2025	555.35	0.-00	555.35	24.13d	Employee contained
BACS 08-32-10 12001039	4/3/2025	HMRC	PAYE <b>Payment Ref: 214PN001916132401</b>	8.20	0.00	8.20	24.13d	Employee - Contained
BACS 11-10-10 00065481	4/32/2025	D Keicher	Contribution to Refreshments provided at February Litter Pick £75.	75.00	0.00	75.00	24.13i	Litter – Contained
BACS 20-84-58 00652350		Willow Gardening Services	General grass cutting as per contract for Feb 2025. 625 + VAT				Contract	Grass Cutting - Contained
<b>40-31-07 81132415</b>	12/02/2025	Keith Harrison	Removal of tree and disposal at ewen bus shelter	£400	0.00	400.00	25.156c	Village Environment - Contained
<b>30-80-95 35139660</b>	28/02/2025	CET Enterprises Ltd	Youth Club – Hall Hire 10 Feb 2025	30.00	0.00	30.00	24.141a	Youth Club - Contained
	05/02/2025	Michael Binks	Reimbursement for Speedwatch Data Package Reimbursement for Annual Virus Scan Package	23.99 198.00	4.66 39.60	27.99 237.60 <b>265.59</b>	24.174 25.156d	Speedwatch – Contained Admin - Contained

<b>19511668</b> <b>Sort</b> <b>Code: 30-</b> <b>80-12</b>	09/02/2025	AJGIBL GBP CLIENT NST ACCOUNT	Insurance Renewal	2515.57	0.00	2515.57	24.13j	Admin - Contained
<b>40-31-07</b> <b>81132415</b>	10/02/2025	Keith Harrison	Yew Tree trimming	200.00	0.00	200.00	24.186a	Cemetery - Contained
	22/02/2025	Daniel Demain	Reimbursement for x3 Storage boxes for use in Village Hall	400.00	80.00	480.00		Admin - Contained

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Cheque Signatory: \_\_\_\_\_ Date: \_\_\_\_\_