



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council held on Tuesday April 9, 2024 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770650

Present:

Parish Councillors: Daniel Demain, Lisa Hewett, David Russell, George Collins, George Hilliar & Eric Silk

Members of the Public: 2

23.261 To hear any contributions from residents

A429 Verges: A resident proposed adding wildflower areas to the back of verges adjacent to houses to reduce mowing difficult areas and support some wildlife
Biker Night: Query on number of complaints and what actions are going to be taken – agreed to add item to next agenda for discussion

23.262 To receive report from District Councillor & County Councillor and discuss district matters relating to Kemble & Ewen – Item adjourned due to absence

23.263 To receive any apologies for absence – Cllr Binks & Cllr Sherlock

23.264 To receive any declarations of interest – Cllr Demain is on the village hall committee.

23.265 To approve the minutes of the meeting held on March 13, 2024 – It was proposed to accept and sign the minute. This was seconded, all remaining councillors agreed and the **matter was resolved.**

23.266 To receiving resignation of Cllr Napper and publish notice of vacancy – It was proposed to contact CDC to notify them and arrange to publish the notice of vacancy. This was seconded, all remaining councillors agreed and the **matter was resolved.**

23.267 To review and agree any actions relating to latest Heads of Terms regarding lease of Kemble Community Garden – Item adjourned pending further review

23.268 To review and approve the following spend including agree budget to be taken from:

- a. £240 + VAT to move the Defib from outside The Tavern to the Village Shop
It was proposed to approve this spend. This was seconded, all remaining councillors agreed and the **matter was resolved.**

23.269 Financial Matters

- a. To complete annual review of financial matters including bank accounts, access, investments & reserves – It was proposed to leave the NS&I Bond for now and look to consolidate the savings into one account with online access (NS&I & Santander savings account) and migrate the Santander current account into the Lloyds account. This was seconded, all remaining councillors agreed and the **matter was resolved.**
- b. To review and approve bank statements to April 4, 2024 – item adjourned pending receipt of bank statements.
- c. To review and approve payment schedule to April 9, 2024 and make online payments – It was proposed to approve these payments. This was

- seconded, all remaining councillors agreed and the **matter was resolved**
- d. To review spend vs budget YTD – It was proposed to approve the spend vs budget review. This was seconded, all remaining councillors agreed and the **matter was resolved**

23.270 To review the following Planning applications and agree any responses to be made to CDC:

- a. 24/00421/FUL | Removal of outbuilding and conservatory and erection of two storey side rear extension and replacement windows | 162 Church Road Kemble – It was proposed that KEPC have no objection to this application. This was seconded, all remaining councillors agreed and the **matter was resolved**

23.271 Councillor Reports (updates only – no decisions)

- a. Ongoing Project/Areas of Interest
- i. Biker Nights at The Tavern Inn – to be added to next agenda to review proposed actions and associated costs
 - ii. Village Hall – currently struggling for committee members. Stage of garage is an ongoing issue as is the state of the hall caused by the current contractors working on the roof
 - iii. ANPR – awaiting update from GCC
 - iv. Cycle Paths – ongoing discussions with Bathurst Estate
 - v. Kemble at Play – ongoing investigations on upgrade of site
 - vi. Village Archive – nothing to report
- b. Highways – some local roads have been resurfaced. Lights remain on A429 north of Kemble possible due to road damage
- c. Police/Crime & Airfield– high value vehicle crime in Kemble
- d. Village Appearance & Playground Inspection – latest inspections noted
- e. Road Safety – nothing to report
- f. Youth Club update – nothing to report
- g. Kemble Community Gardens – nothing to report
- h. Cirencester Light Railway – next meeting is Monday 15 April 2024
- i. Planning items to note:
- i. 23/03421/FUL | Change of use from dwelling to wedding venue - Variation of Condition 3 (28 days) of permission 20/04650/FUL to increase the number of days weddings can be held from 28 to 52 | Bittenham Springs Ewen | **Awaiting Decision**
 - ii. 23/03788/FUL | Demolition of car port and rear extension and erection of two storey side and single storey rear extensions | Brunel Cottage Church Road Kemble | **Awaiting Decision**
 - iii. 23/03950/FUL | Erection of detached garage and associated change of use of land to residential garden | Telling Barn Kemble Wick Kemble | **Application Permit**
 - iv. 23/04024/FUL | Extension to existing kitchen and reuse of the piggery to form a garden room | Mill Farmhouse Mill Farm Ewen | **Awaiting Decision**
 - v. 24/00425/FUL | Erection of two storey/single storey rear extensions, front porch canopy, recess door on front elevation, amendments to fenestration, removal of chimney (retrospective), installation of solar panels/external boiler, amendments to vehicular access and associated works | The Old Church House Kemble | **Awaiting Decision**

Meeting ended 2100

Signature: _____ Date: _____

Payment Schedule:

Payments March 13, 2024 to April 9, 2024



Pay Method	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
BACS 40-23-01 31181203	04/04/2024	S Broadley	Salary – March 2024 – 522.35	524.55	0.00	524.55	23.12e	Employee – Contained
BACS 08-32-10 12001039	04/04/2024	HMRC	PAYE Payment Ref: 214PN001916132401	2.00	0.00	2.00	23.12e	Employee - Contained
BACS 11-10-10 00065481	10/04/2024	D Keicher	Contribution to Refreshments provided at April Litter Pick £75.	75.00	0.00	75.00	23.12i	Litter – Contained
BACS	29/03/2024	Kemble Village Hall	Village Hall – Monthly meetings Nov – Mar 24, One off mtg 28/2, Youth Club Jan – Mar 24	224.00	0.00	224.00	23.12f	Admin/Youth Club – Contained
BACS 09-01-50 05234778	15/03/2024	Hayward Electrical	Moving Defib from Tavern to Village Shop	240.00	48.00	288.00	23.268a	Defib - Overspend
BACS 08-90-41 50068005	01/04/2024	GAPTC	GAPTC – Annual Subscription	306.74	0.00	306.74	23.12b	Professional Membership - Contained
BACS 20-84-58 00652350	03/04/2024	Willow	Grass Cutting 18/3/24	625.00	125.00	750.00	Contract	Grass Cutting - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____

Kemble & Ewen Parish Council - YTD Budget Review 2023 / 24

PAYMENTS EX VAT	BUDGET	VIREMENT	AMENDED BUDGET	TOTAL	DIFFERENCE	% SPENT	RECEIPTS	BUDGET	TOTAL	DIFFERENCE
Employees	£7,000.00		£7,000.00	£5,761.97	£1,238.03	82%	Precept	£27,943.90	£30,192.00	£2,248.10
Administration	£5,000.00		£5,000.00	£1,189.33	£3,810.67	24%	Grants	£0.00	£13,911.86	£13,911.86
Grass Cutting	£7,000.00		£7,000.00	£6,580.00	£420.00	94%	Agency Services	£900.00	£922.08	£22.08
Professional Memberships	£700.00		£700.00	£546.90	£153.10	78%	Burial Ground Fees	£0.00	£578.00	£578.00
Training	£200.00		£200.00	£25.00	£175.00	13%	Playing Field	£0.00	£0.00	£0.00
Playing Field	£5,000.00		£5,000.00	£748.75	£4,251.25	15%	Santander Savings A/c Interest	£0.00	£140.02	£140.02
Cemetery	£2,500.00		£2,500.00	£1,326.00	£1,174.00	53%	Santander Business A/c Interest	£0.00	£25.76	£25.76
Grants	£700.00		£700.00	£450.00	£250.00	64%	CIL (Community Infrastructure Levy)	£0.00	£0.00	£0.00
Village Environment	£2,000.00		£2,000.00	£500.00	£1,500.00	25%	NS Investment Account (re Youth Club)	£1.00	£0.00	£-1.00
Community Gardens	£300.00		£300.00	£50.00	£250.00	17%	NS Bond Interest (re WHG)	£0.00	£212.26	£212.26
Neighbourhood Plan	£250.00		£250.00	£0.00	£250.00	0%	Community Gardens	£0.00	£0.00	£0.00
Village Web Site	£700.00		£700.00	£500.00	£200.00	71%	Transfers from NS A/C	£0.00	£0.00	£0.00
Road Safety	£200.00		£200.00	£0.00	£200.00	0%	Transfers Saving to Business A/C	£0.00	£0.00	£0.00
Defibrillator	£200.00		£200.00	£0.00	£200.00	0%	PC VAT refund	£0.00	£0.00	£0.00
Litter	£5,000.00		£5,000.00	£750.00	£4,250.00	15%				
Contingencies	£100.00		£100.00	£0.00	£100.00	0%				
Chairmans Allowance	£1,000.00		£1,000.00	£0.00	£1,000.00	0%				
Build Reserves (playground./cemetery)	£4,000.00		£4,000.00	£0.00	£4,000.00	0%				
Kemble Green (previously Beehive)	£300.00		£300.00	£0.00	£300.00	0%				
Kemble Kids	£400.00		£400.00	£0.00	£400.00	0%				
Publicity	£500.00		£500.00	£158.05	£341.95	32%				
1st Aid Courses	£500.00		£500.00	£0.00	£500.00	0%				
Planning	£100.00		£100.00	£0.00	£100.00	0%				
Village Archive	£1,000.00		£1,000.00	£0.00	£1,000.00	0%				
Coronation Celebrations	£500.00		£500.00	£1,800.00	£-1,300.00	360%				
Winter/Cost of Living Crisis Support	£0.00		£0.00	£0.00	£0.00					
Election Costs	£0.00		£0.00	£0.00	£0.00					
TOTAL PC EX VAT	£45,150.00	£0.00	£45,150.00	£20,386.00	£24,764.00	45%	OVERALL TOTAL	£28,844.90	£45,981.98	£17,137.08