



KEMBLE & EWEN PARISH COUNCIL



Notice is hereby given that Councillors are summoned to attend the
Meeting of the Parish Council
on Tuesday March 12, 2024 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770650

AGENDA

- 23.244 To hear any contributions from residents** [5 minutes per person maximum; not exceeding 30 minutes in total – refer to Public Participation Procedure [here](#)].
- 23.245 To receive report** from District Councillor & County Councillor and discuss district matters relating to Kemble & Ewen
- 23.246 To receive any apologies for absence**
- 23.247 To receive any declarations of interest**
- 23.248 To approve the minutes of the meeting held on February 13, 2024**
- 23.249 GAPTC Internal Audit**
- 23.250 To review and agree any actions relating to latest Heads of Terms regarding lease of Kemble Community Garden**
- 23.251 To agree arrangements for Internal Audit**
- 23.252 To review Community Grant application from Kemble Community Garden**
- 23.253 To review and agree actions required for production and publication of the Annual Report**
- 23.254 To review and agree any possible actions ahead of the summer biker nights at The Tavern Inn, Kemble**
- 23.255 To review and action any actions required regarding the garage at the Village Hall**
- 23.256 Village Appearance:**
 - a. To agree to seek quotes for having additional stone laid and compacted on permissive path opposite Pear Tree Cottage
 - b. To agree to inspect timbers on Parkers Bridge to see if any treatment is necessary.
- 23.257 To carry out annual review of the following documentation:**
 - a. Code of Conduct
 - b. AV Policy
 - c. Risk Assessment policy & risk assessments
- 23.258 To review and approve the following spend including agree budget to be taken from:**
 - a. £170 + VAT for stones for path in cemetery
 - b. MS Office Annual Fee - £316.80 (previously approved at £250)
 - c. Annual Insurance - £2343.42
 - d.
- 23.259 Financial Matters**
 - a. To review and approve bank statements to March 4, 2023
 - b. To review and approve payment schedule to March 12, 2024 and make online payments
 - c. To review spend vs budget YTD
 - d. To review and agree VAT reclaim to 29-Feb-2024

23.260 To review the following Planning applications and agree any responses to be made to CDC:

- a. 24/00425/FUL | Erection of two storey/single storey rear extensions, front porch canopy, recess door on front elevation, amendments to fenestration, removal of chimney (retrospective), installation of solar panels/external boiler, amendments to vehicular access and associated works | The Old Church House Kemble

23.261 Councillor Reports (updates only – no decisions)

- a. Ongoing Project
 - i. ANPR
 - ii. Cycle Paths
 - iii. Kemble at Play
 - iv. Village Archive
- b. Highways – GC
- c. Police/Crime & Airfield– DR
- d. Village Appearance & Playground Inspection – DD
- e. Road Safety - MB
- f. Youth Club update –
- g. Kemble Community Gardens – LN
- h. Cirencester Light Railway – LH
- i. Planning items to note:
 - i. 23/03421/FUL | Change of use from dwelling to wedding venue - Variation of Condition 3 (28 days) of permission 20/04650/FUL to increase the number of days weddings can be held from 28 to 52 | Bittenham Springs Ewen | **Awaiting Decision**
 - ii. 23/03788/FUL | Demolition of car port and rear extension and erection of two storey side and single storey rear extensions | Brunel Cottage Church Road Kemble | **Awaiting Decision**
 - iii. 23/03950/FUL | Erection of detached garage and associated change of use of land to residential garden | Telling Barn Kemble Wick Kemble
 - iv. 23/04024/FUL | Extension to existing kitchen and reuse of the piggery to form a garden room | Mill Farmhouse Mill Farm Ewen

Parish Council Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights