



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council
Held on Tuesday November 14, 2023 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770650

Present:

Parish Councillors: Michael Binks, Daniel Demain, George Hilliar, Lester Napper, Lisa Hewett, David Russell & Eric Silk

District Councillor: Mike McKeown County Councillor: Lisa Spivey

Members of the Public: 6

23.98	<p>To hear any contributions from resident <u>Cemetery</u>: A resident offered to become part of a working group to tidy the cemetery <u>KCG</u>: Committee representatives attended to share their views on the lease offer from CDC and remind the Parish Council of the original intention which was to give LGS7 Green Space to the parish.</p>	
23.99	<p>Report from District Councillor - Mike McKeown <u>Crowdfund update</u>: £24k has been awarded via Crowdfund including £4k for the Community Garden. The next allocation will be in the Spring <u>Budget Consultation</u>: has been launched. CDC facing financial challenges with increased costs and reduced funding from central government <u>Organisation</u>: Since 2017 has been Publica – outsourced and centralised. Services will be moving back in house Report from County Councillor – Lisa Spivey <u>Spotlight on Fostering</u>: Family Link Plus team at GCC have been pushing communications on fostering to encourage more people to get involved <u>Build Back Better Funds</u>: there are still some funds available for community projects <u>Fix My Street</u>: Has replaced the report it function on the GCC website.</p>	
23.100	To receive any apologies for absence – Cllr George Collins	
23.101	To receive any declarations of interest – Cllr Napper Item 23.106 as he is the appointed Parish Council representative on the KCG Committee.	
23.102	<p>To approve the minutes of the meeting held on October 10, 2022 – It was proposed these are a true and accurate record and signed accordingly. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
23.103	<p>To review and agree process for 2023-24 Community Grant Scheme – It was proposed to advertise the Community Grant scheme with a close date of January 31, 2024. All remaining councillors voted to agree and the matter was resolved.</p>	Clerk to post details on website
23.104	<p>To consider items for 2024 budget - Draft budget was discussed and is to be prepared ready for approval at the next meeting</p>	Clerk/GC to prepare budget

23.105	<p>Kemble Community Garden</p> <p>a. To review lease offer from CDC and agree next steps – It was proposed to send a written reply to CDC reminding them of the original plan for the site. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p> <p>b. To review and agree management set and agree next steps – It was proposed to arrange a meeting between KEPC & KCG committee. This was seconded, all remaining councillors voted to agree and the matter was resolved</p> <p>c. To review and agree funding for proposed projects at KCG – It was proposed to agree to fund the installation of the pond at a cost of £4900 (inc. VAT). This was seconded, all remaining councillors voted to agree and the matter was resolved</p> <p>d. To approve request from KCG management committee to open Crowdfunding for proposed projects at KCG – It was proposed to approve the crowdfunding initiative. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
23.106	<p>To review and approve proposal for Kemble Youth Club and agree grant to Sportily to cover costs – It was proposed to approve an increase the grant to £812 for the Youth Club. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
23.107	<p>To review request for new footpath finger pointer signs on the Thames Path and agree next steps – It was proposed to get permission from Kemble Farms and obtain a quote. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	Quote & Permission – ES
23.108	<p>To agree next steps regarding ongoing maintenance of the permissive path between Clayfurlong barns and Clayfurlong Grove</p>	
23.109	<p>To review and approve the following spend including agree budget:</p> <p>a. Kemble at Play £22.50 for laminated posters. (Payable to Kate Lawlor).</p> <p>b. Kemble at Play £50.00 for postcard campaign to encourage additional survey responses (Payable to Stephen Massey)</p> <p>c. £868.81 including £276 labour and VAT to replace 5-bar gate at playing field – not authorised</p> <p>d. £200 for strims of permissive paths as agreed in 23.89 (Payable to Keith Harrison)</p> <p>It was proposed to authorise a. b. & d. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
23.110	<p>Financial Matters</p> <p>a. To review and approve bank statement at Nov 4, 2023</p> <p>b. To review and approve payment schedule to November 14, 2023 and make online payments</p> <p>It was proposed to approve these items. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
23.111	<p>To review the following Planning applications and agree any responses to be made to CDC:</p> <p>a. 23/03421/FUL Change of use from dwelling to wedding venue - Variation of Condition 3 (28 days) of permission 20/04650/FUL to increase the number of days weddings can be held from 28 to 52 Bittenham Springs Ewen</p>	

	<ul style="list-style-type: none"> b. 23/02804/LBC Amendments to existing cottage and construction of detached Eco Annex Smerrill Farm House Kemble c. 23/02803/FUL Amendments to existing cottage and construction of detached Eco Annex Smerrill Farm House Kemble d. 23/03347/TCONR H1 - Conifer Hedge: A group of nine conifer trees - reduce the height by 50% to provide more light onto both properties and trim/prune sides by up to 1m whilst maintaining green leaf, to provide a clean edge and reduce encroachment over both driveways. The Orchard Old Forge Ewen e. 23/03224/TCONR Reduce height by c. one half of 3 mature conifers in front of east wall of Cramond Court Cramond Court Old Vicarage Lane Kemble <p>It was proposed to object to 23/03421/FUL and make no comment on the other applications. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
23.112	<p>Councillor Reports (updates only – no decisions)</p> <ul style="list-style-type: none"> a. Ongoing Project <ul style="list-style-type: none"> i. ANPR – awaiting further information ii. Lease of Kemble Community Garden – see item 23.105 iii. Cycle Paths – add to next agenda iv. Kemble at Play – the survey had a good response b. Highways – the lorry watch pilot survey is underway c. Police/Crime & Airfield– nothing to report d. Village Appearance & Playground Inspection – inspections noted e. Road Safety – nothing to report f. Youth facilities/plans – see item 23.106 g. Kemble Community Gardens – see item 23.105 h. Cirencester Light Railway – nothing to report i. Planning items noted as follows: <ul style="list-style-type: none"> i. 23/02200/FUL Full Application for Temporary siting of 4 units of agricultural workers' residential accommodation for a further period of 3 years pursuant to permission at 20/02530/FUL Kemble Farms Smerill Dairy Kemble Awaiting Decision ii. 23/02234/TCONR Tree works various trees Garden Cottage Ewen Decided – No objection iii. 23/02521/FUL Erection of three estate worker cottages with associated landscaping and change of use from amenity land to Class C3 Dwellinghouses Ewen Springs Ewen Awaiting Decision iv. 23/02662/FUL Proposed roof to silage clamp Kemble Farms Smerill Dairy Kemble Awaiting Decision v. 23/02985/TCONR Three sycamores on main drive leading to the house to be felled. Trees are now too high, branches dangerous if they fall and one tree is very close to the house. To be replaced by fruit trees / smaller size trees. One sycamore closest to road to be kept. On sketch plan - trees 1, 2 and 3 to be felled. All others to be kept. Sketch plan shows garden gate and beds with trees leading up to Pear Tree House. No TPOs but in a conservation area Pear Tree House Kemble Decided – No objection vi. 23/03001/TCONR T2 - Juniper - fell. T3 - Yew - fell Barradale Old Vicarage Lane Decided – No objection 	

Chairman Signature: _____ Date: _____

KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Nov 2, 2023

Receipts Oct 3, 2023 – Nov 2, 2023

Date	From whom received	Particulars	Amount
05/10/2023	NS&I	Interest	20.66
14/10/2023	O Cottle	Memorial – Hill	210.00
02/11/2023	Santander	Interest	21.83

SUB

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/23	£35,844.67
Receipts	£44,503.33
Payments	£11,684.06
New Cash Book balance	£68,663.94

RECONCILIATION TO BANK ACCOUNTS

Savings A/C balance b/f 06/04/23	£9,133.94	
Business A/C balance b/f 06/04/23	£29,410.93	
Bank a/c balances:		
Santander Savings Account 41987930	£29,989.34	
Santander Business Account 41987928	£7,903.00	
Lloyds Treasurers Account 43826568	£30,846.60	
TOTAL		£68,738.94
Adjustments		
Income not yet banked		£0.00
Unpresented cheques		£75.00
Other		£0.00
Cash Book balance		£68,663.94

Signature _____ Date: _____



Payment Schedule:

Payments October 10, 2023 to November 14, 2023

Pay Method	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
BACS	04/11/2023	S Broadley	Salary – October 2023	522.55	0.00	522.55	23.12e	Employee – Contained
BACS	04/11/2023	HMRC	PAYE Payment Ref: 214PN001916132401	2.00	0.00	2.00	23.12e	Employee - Contained
BACS	04/09/2023	D Keicher	Contribution to Refreshments provided at August Litter Pick £75.00	75.00	0.00	75.00	23.12i	Litter – Contained
BACS	23-10-2023	M K Lawlor	Reimbursement for Kemble @ Play leaflets	18.75	3.75	22.50	23.109a	Admin - Contained
BACS	02-10-2023	Austin Hind	X8 Playground Inspections	80.00	0.00	80.00	23.12h	Playground - Contained
BACS	26/10/2023	DR Howse	Grass Cutting at Cemetery x4	840.00	168.00	1008.00	23.47	Cemetery - Contained
BACS	17/10/2023	D R Howse	Grass Cutting x10 cuts	4700.00	940.00	5640.00	Contract	Grass Cutting - Contained

BACS	2-11-2023	Kemble Village Hall	Rent for Meetings April – Oct 2023 @ £30pm	240.00	0.00	240.00	23.12f	Admin - Contained
BACS		Keith Harrison	Trimming of Yew Trees in Cemetery	170.00	0.00	170.00	23.89	Cemetery - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____