



# KEMBLE & EWEN PARISH COUNCIL



## Minutes of the Meeting of the Parish Council held on Tuesday December 13, 2023 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk) Tel: 01285 770650

### Present:

Parish Councillors: Michael Binks, Daniel Demain, George Hilliar, Lester Napper, Lisa Hewett, George Collins & Eric Silk

District Councillor: Mike McKeown County Councillor: Lisa Spivey

Members of the Public: 8

23.113	<p><b>To hear any contributions from resident</b></p> <p><u>Kemble &amp; Play</u>: The sub committee provided an update on progress. They have completed a survey which received 290 replies and have met with x2 supplier to look at various options from refurbishing what is there (circa £15k) to new facilities including a MUGA (circa £190k). The future of the site needs to be secured before fundraising can commence. The group will present their ideas to KEPC &amp; Kemble Farms in February 2024.</p> <p><u>Kemble Farms</u>: Peter Clegg provided an update from Kemble Farms. The Makenzie Millar homes are almost complete and there is good demand for these. The Grain store at Smerrills will be completed in 4-5 weeks and is a consolidation of the farm activities providing offices. Some remedial works will be carried out on Clayfurlong Barns &amp; the Dry Cow store to improve their condition. Work is expected to commence on the Solar Farm in Summer 2024.</p>	
23.114	<p><b>Report</b> from District Councillor - Mike McKeown</p> <p><u>Ewen Community Speedwatch Camera</u>: currently being chased. Post extension is required</p> <p><u>Budget Consultation</u>: has now ended</p> <p><u>KCG</u>: Awaiting update</p> <p><u>Penalties</u>: have been increased for fly tipping, litter, graffiti</p> <p><u>Community Infrastructure Grant</u>: currently open for applications</p> <p><u>Cycle Paths</u>: Mtg planned for January</p> <p><b>Report</b> from County Councillor – Lisa Spivey</p> <p><u>Yellow Lines</u>: Enforcement and repainting are being chased</p> <p><u>Budget Consultation</u>: currently open</p> <p><u>Limes Road</u>: road to Kemble Wick is being resurfaced</p>	
23.115	<b>To receive any apologies for absence</b> – Cllr David Russell	
23.116	<b>To receive any declarations of interest</b> – Cllr Napper Item 23.125g as he is the appointed Parish Council representative on the KCG Committee. Item for information only no decisions to be made.	
23.117	<b>To approve the minutes of the meeting held on November 14, 2023</b> – It was proposed these are a true and accurate record and signed accordingly. This was seconded, all remaining councillors voted to agree and the <b>matter was resolved</b> .	
23.118	<b>To review budget proposal for 2024-25 and agree precept request -</b>	

	– It was proposed to approve the draft budget and request a precept of £32842.18. This was seconded, all remaining councillors voted to agree and the <b>matter was resolved.</b>	
23.119	<b>To review and agree next steps in tidying cemetery</b> – It was proposed to approve £250 for K Harrison to trim and tidy the cemetery and to request a quote for path remedial works. All remaining councillors voted to agree and the <b>matter was resolved.</b>	
23.120	<b>To review and agree any actions relating to Grass cutting</b> – No actions currently required – item adjourned.	
23.121	<b>To review and agree any actions required relating to Kemble Station</b> – It reported that the station will now be manned 0630 -1400 but that there is no cover when the employee concerned is on leave/away.	
23.122	<b>To review and agree any actions required relating to Kemble Archive Project</b> – no actions required currently	
23.123	<b>Financial Matters</b> a. To review and approve bank statement at Dec, 2023 b. To review and approve payment schedule to December 12, 2023 and make online payments It was proposed to approve these items. This was seconded, all remaining councillors voted to agree and the <b>matter was resolved.</b>	
23.124	<b>To review the following Planning applications and agree any responses to be made to CDC:</b> a. 23/03495/FUL   Erection of two storey and single storey rear extensions   3 Railway Terrace Station Road Kemble It was proposed to make no comment on the other applications. This was seconded, all remaining councillors voted to agree and the <b>matter was resolved.</b>	
23.112	<b>Councillor Reports (updates only – no decisions)</b> a. Ongoing Project i. ANPR – see item 24.114 ii. Lease of Kemble Community Garden – awaiting response from CDC iii. Cycle Paths – ongoing iv. Kemble at Play – see item 23.113 b. Highways – Limes Road to Kemble Wick is being resurfaced in January c. Police/Crime & Airfield– residents reminded to be aware of QR code scams especially around parking d. Village Appearance & Playground Inspection – latest inspections noted e. Road Safety – nothing to report f. Youth facilities/plans – youth club to commence in January g. Kemble Community Gardens – awaiting lease update from CDC h. Cirencester Light Railway – nothing to report i. Planning items noted as follows: i. 23/02200/FUL   Full Application for Temporary siting of 4 units of agricultural workers' residential accommodation for a further period of 3 years pursuant to permission at 20/02530/FUL   Kemble Farms Smerill Dairy Kemble   <b>Awaiting Decision</b> ii. 23/02662/FUL   Proposed roof to silage clamp   Kemble Farms Smerill Dairy Kemble   <b>Decided – Application Permit</b> iii. 23/03421/FUL   Change of use from dwelling to wedding venue - Variation of Condition 3 (28 days) of permission 20/04650/FUL to	

	<p>increase the number of days weddings can be held from 28 to 52   Bittenham Springs Ewen   <b>Awaiting Decision</b></p> <p>iv. 23/02804/LBC &amp; 23/02803/FUL   Amendments to existing cottage and construction of detached Eco Annex   Smerrill Farm House Kemble   <b>Decided – Application Withdrawn</b></p> <p>v. 23/03347/TCONR   H1 - Conifer Hedge: A group of nine conifer trees - reduce the height by 50% to provide more light onto both properties and trim/prune sides by up to 1m whilst maintaining green leaf, to provide a clean edge and reduce encroachment over both driveways.   The Orchard Old Forge Ewen   <b>Decided – No objection</b></p> <p>vi. 23/03224/TCONR   Reduce height by c. one half of 3 mature conifers in front of east wall of Cramond Court   Cramond Court Old Vicarage Lane Kemble   <b>Decided – No objection</b></p>	
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Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# Bank Reconciliation: Dec 2, 2023

Receipts November 3, 2023 – December 2, 2023

Date	From whom received	Particulars	Amount
05/11/2023	NS&I	Interest	21.34
07/11/2023	GCC	Contribution to Grass Cutting	922.08
02/12/2023	Santander	Interest	25.76

## CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/23	£35,844.67
Receipts	£45,472.51
Payments	£19,444.11
<b>New Cash Book balance</b>	<b>£61,873.07</b>

## RECONCILIATION TO BANK ACCOUNTS

Savings A/C balance b/f 06/04/23	£9,133.94
Business A/C balance b/f 06/04/23	£29,410.93

### Bank a/c balances:

Santander Savings Account 41987930	£30,015.10
Santander Business Account 41987928	£8,846.42
Lloyds Treasurers Account 43826568	£23,086.55
<b>SUB TOTAL</b>	<b>£61,948.07</b>

### Adjustments

Income not yet banked	£0.00
Unpresented cheques	£75.00
Other	£0.00
<b>Cash Book balance</b>	<b>£61,873.07</b>

## Youth Club

Opening Balance	£1,839.00
Interest	£0.00
<b>Closing Balance</b>	<b>£1,839.00</b>

**Cash Book Balance** £61,873.07

## LESS RINGFENCED FUNDS

CIL	£27,823.72
Reserve for Playground	£13,000.00
<b>Available Balance</b>	<b>£21,049.35</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements

Signature \_\_\_\_\_ Date: \_\_\_\_\_



# Payment Schedule:

Payments November 15, 2023 to December 12, 2023

Pay Method	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
BACS 40-23-01 31181203	04/12/2023	S Broadley	Salary – November 2023 Expenses - £20 cash for heating in village hall	542.55	0.00	542.55	23.12e	Employee – Contained
BACS 08-32-10 12001039	04/12/2023	HMRC	PAYE <b>Payment Ref: 214PN001916132401</b>	2.00	0.00	2.00	23.12e	Employee - Contained

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Cheque Signatory: \_\_\_\_\_ Date: \_\_\_\_\_