



**Minutes of KCG committee
held on Tuesday 12th September 2023, 7.00pm**

Present: Jill Steeden (Chair) Jean Whitehead, Bob Whitehead, Alistair Wilkinson, John Griffin, Sharon Banham, Luke Sherlock John Griffin.

1. Apologies: Lester Napper and Brian Hadfield

2. Matters Arising from previous minutes:-

- BW asked for any update re the Lease. JS advised that there had not yet been an update but hopes that more information will be available following tonight's KEPC meeting.
- The mower has been purchased. It has been attached to a peg cemented into the ground. Discussed security measures to be put in place to protect it. It would need to be kept in a brick building with tile roof to comply with insurance requirements.
- LS presented an updated terms of reference for the committee, a reserves policy and disbursement policy. These were discussed at length and unanimously agreed. Copies are with these minutes. LS to draw up data protection policy.

3. Finance

JW advised we have £414.96 in the bank and £25.37 in petty cash.

4. Funding applications

JS has contacted Mike Mckeowan for help setting up the crowdfunding site and he has agreed to help. After checking Mike's calendar agreed to ask for a meeting on Friday 29th September at 7pm. JW and SM to attend.

Projects for funding:

- Pond – quote obtained by AW from Aquatic - £4,900
- Noticeboard – online cost £1000. AW to approach Hayley Wood Sawmill for quote.
- Gazebo for community events - £200
- Materials to build seat/ bench for children - £200
- Cost of 3 skips to clear pond area - £1500
- **Total £7800**

It was agreed to hold a fundraising / community event on Sunday 22nd October 12.00 – 14.30.

Outline plan – serve pizza, tea, coffee, hot chocolate, cake. Hold a raffle, organise face painting. As Sarah Lawlor and Gabi Somerville have experience of organising similar events in the past agreed to ask for their input.

AW to publicise event on K & E Facebook and parish magazine.

Meeting to finalise arrangements to be held Thursday 5th October.

JS to investigate obtaining 'Sum up' machine to make payment easier.

5. Site management

BW advised that this year it might be harder to obtain free manure as we have done in previously. Agreed that if it is not possible to get manure from Kemble Farms for free then plot holders would have to source their own.

6. Date of next meeting - Thursday 5th October.