



Grass Cutting specification and additional information

The contract is for 3 years, from March 2024 until the end of October 2026. Areas to be cut are highlighted on the map and consist of various grass roadside verges in Kemble and Ewen; the West Hay Green; the Churchyard the Cemetery and Windmill Park playing field/playground in Kemble.

To accurately assess the areas to be cut, the Parish Council strongly suggest potential contractors walk the villages to see the area. The member of the Parish Council responsible for grass cutting is happy to be contacted for more information or accompany you on a village walk around. Please contact the clerk to arrange.

Mowed areas must be cut 14 times per annum (roughly fortnightly) to take place within the growing season between March and October the cemetery to include weed control along the central footpath and the drainage ditch on the north side of the A429 near the traffic lights to be cut once a year.

Payment will be made monthly by B.A.C.S, in arrears, on receipt of invoice.

The tender price quoted must cover all three years.

Specification

The contractor shall cut grassed areas to the following standard:

1. Trimming around sign bases, safety barriers, other obstructions, trees and the like is deemed inclusive in all rates for grass cutting. Strimmer's should be used in areas where mowers cannot reach or could cause damage to walls or vegetation. Do not trim too close to newly planted trees to avoid strimmer damage.
2. Prior to cutting a grassed area, the contractor shall inspect and remove all significantly large stones, paper, plastic, tins, glass bottles and other debris. This can be put in the nearest public rubbish bins.
3. Grass shall be cut to a smooth and uniform finish without scalping. If the contractor chooses to cut around obstructions as a separate exercise, the work must be completed within 5 working days of the main area of grass being cut.
4. All the areas identified for cutting must be cut on each occasion.
5. The contractor must ensure that no grass or other plants are left in drainage channels.
6. No grass cuttings may be left on pavements (as we have elderly and disabled residents who may slip on these). These can be brushed or blown away.
7. The contractor shall avoid causing damage to turf, trees, shrubs and the like. Damage to roadside ditches and grips due to overriding by the contractor shall be rectified immediately at the contractor's expense.

8. The contractor will be required to re-cut at his own expense, any areas deemed to be unsatisfactorily mown.

Please state clearly if you recommend any alternative treatment – with additional costs or savings, as applicable.

Working Procedure

1. The contractor shall take care to avoid damage to the carriageway and all other objects sited on or off the highway including on private property. The cost of any repairs to such damage shall be borne by the contractor.
2. The contractor shall not carry out work to unreasonably obstruct the flow of traffic.
3. Plant and equipment shall not remain on any part of the highway when not working.
4. The contractor must use their own equipment and staff must be adequately trained in its use and in health and safety procedures
5. All equipment must have safety devices as specified by the manufacturers, fitted and be a in clean condition at all times.

The following information must be supplied with your tender:

- Price (£) to be charged per cut, per ditch cut and weed control for the duration of the whole three years
- List of the relevant equipment to be used
- Safe working policy statement
- Copy of your professional and public liability insurance cover, including employer liability if relevant
- Examples and references of any similar contracts held
- Length of time trading
- VAT registration number (if applicable)

TENDERS must be submitted not later than 5pm January 5, 2024 to:

Clerk to Kemble and Ewen Parish Council
c/o 23 Top Farm, Kemble, Cirencester, GL7 6FA
or
Email; clerk@kembleandewen-pc.gov.uk

The final decision will be clearly communicated to all those who have tendered by end January 2024, though sooner if possible.

Prospective Contractors should note that the Council is not bound to accept the lowest tender. The Council's decision is final.