



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council
Held on Tuesday August 8, 2023 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770650

Present:

Parish Councillors: Michael Binks, George Collins, Daniel Demain, George Hilliar, Lester Napper, Lisa Hewett & David Russell.

District Councillor: Mike McKeown

	Action
<p>23.51 To hear any contributions from residents – <u>Wild Duck</u> – A resident group from Ewen queried why the latest application making a reduction in the number of rooms is seemingly held up regarding parking. There are no planned changes to parking already approved on the application in this amendment. <u>Light Railway</u> – The Light Railway Group will be holding a meeting in the Village Hall Tuesday 5 September for members of the public <u>A429 Road Noise</u> – residents from properties backing onto the A429 queried whether hedging could be planted on the verge both sides between the walls & the tree line to reduce road noise & emissions</p>	District Councillor to speak to Planning Dept
<p>23.52 To receive report from District Councillor and discuss district matters relating to Kemble & Ewen <u>KCG Lease</u> – there is a meeting scheduled at CDC between legal/finance to resolve the outstanding issues regarding duration and rent. <u>Cabinet Mtg</u> – approved installation of Solar Panels and the set up of a Community Purchase Scheme for the Cotswolds. <u>Rural England Prosperity Fund</u> – now open for applications. Details available on CDC website <u>Leisure Centre</u> – now has a new operator – Freedom Leisure</p>	
23.53 To receive any apologies for absence – Cllrs Silk & Hewett	
23.54 To receive any declarations of interest – Cllr Napper item 23.60. Cllr Napper is the appointed representative on the KCG committee he will present information but not vote on decision	
23.55 To approve the minutes of the meeting held on July 11, 2022 – It was proposed these are a true and accurate record and signed accordingly. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.56 To approve the minutes of the Annual Meeting of the Parish held on May 20, 2023 – It was proposed these are a true and accurate record and signed accordingly. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.57 To approve the licence for extending the lease the of the playing field for 2years pending the renegotiation of a more permanent solution – It was proposed to approve the licence and signed accordingly. This was seconded, all remaining councillors voted to agree and the matter was resolved.	

23.58 To review and agree actions required to establish a trial wild flower verge including £200 spend on seeds – It was proposed to approve a trail verge and associated spend. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.59 To agree amendments to insurance regarding items covered – It was proposed to approve the amendments and note there is no additional cost. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.60 To review and approve the request from KCG to site a temporary shelter – It was proposed to approve this request. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.61 To agree actions required to ask residents to deal with overgrown gardens affecting pavements – It was proposed to contact the owners/residents of the following properties – 1 The Timbrells, Fairacres, Old Pump House. This was seconded, all remaining councillors voted to agree and the matter was resolved.	Cllrs/Clerk to contact relevant people
23.62 To review grit bins in the parish and agree response to GCC regarding provision/repair – It was proposed to respond requesting the existing bins are replaced/upgraded and a new bin added in West Hay Grove. This was seconded, all remaining councillors voted to agree and the matter was resolved.	Clerk to reply to Lisa Spivey email <input checked="" type="checkbox"/>
23.63 To receive asset inspection report and agree actions required – It was proposed to contact Keith Harrison/Austin Hind to obtain quotes for the work required. This was seconded, all remaining councillors voted to agree and the matter was resolved.	DD to contact KH Clerk to contact AH
23.64 To receive an update on Broadband provision in the villages – It was noted that BT will be ceasing selling copper lines from the exchange effective September 2023. Gigaclear intend to service Kemble from Q2 2024 and will be holding an online presentation on 17 August 2023 via Zoom.	
23.65 To review and approve Service Level Agreement for ANPR camera – It was proposed to agree the SLA and signed accordingly noting there will be a £500pa cost for the issue of letters. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.66 To review and approve the following spend including agree budget a. Church Fete Stand – It was proposed to approve £300 for printed material to support the stand at the fete from the publicity budget line. This was seconded, all remaining councillors voted to agree and the matter was resolved. b. £500 to investigate and plan future of recreational facilities in the village – It was noted that this is adequate provision in the budget but that any spend must be approved in advance at a council meeting. c. £100 to replace padlock at chain to secure playing field – It was noted that the chain is ok and £. This was seconded, all remaining councillors voted to agree and the matter was resolved	
23.67 Financial Matters a. To review and approve bank statements at August 4, 2023 – Item adjourned as statements had not arrived. b. To review and approve payment schedule to August 8, 2023 and make online payments - It was proposed to approve these payments. This was seconded, all remaining councillors voted to agree and the matter was resolved.	
23.68 To review the following Planning applications and agree any responses to be made to CDC	

<ul style="list-style-type: none"> a. 23/02200/FUL Full Application for Temporary siting of 4 units of agricultural workers' residential accommodation for a further period of 3 years pursuant to permission at 20/02530/FUL Kemble Farms Smerill Dairy, Kemble b. 23/02234/TCONR Tree works various trees Garden Cottage, Ewen <p>It was proposed to make no comments on these applications. This was seconded, all remaining councillors voted to agree and the matter was resolved.</p>	
<p>23.69 Councillor Reports (updates only – no decisions to be made)</p> <ul style="list-style-type: none"> a. Ongoing Projects <ul style="list-style-type: none"> i. ANPR – see item 23.65 ii. Lease Community Garden – to be on next agenda iii. Cycle Paths – nothing to report b. Highways & Parking Scheme – scheme in now completed and effective from 31-July 2023. c. Police/Crime & Airfield d. Village Appearance & Playground Inspections – latest inspections noted e. Road Safety f. Youth Facilities/Plans g. Kemble Community Gardens – see item 23.60 h. Cirencester Light Railway – see item 23.51 i. Planning items to note - none 	

Chairman Signature: _____ **Date:** _____



Payment Schedule:

Payments July 12, 2023 – August 8, 2023

Pay Method	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
BACS 40-23-01 31181203	04/08/2023	S Broadley	Salary – June 2023	522.35	0.00	522.35	23.12e	Employee – Contained
BACS 08-32-10 12001039	04/08/2023	HMRC	PAYE Payment Ref: 214PN001916132401	2.20	0.00	2.20	23.12e	Employee - Contained
BACS 60-83-71 82015189	17/07/2023	Austin G Hind	X6 Playground Inspections X1 Bench Inspection	70.00	0.00	70.00	23.12h	Playground - Contained
BACS 11-10-10 00065481	04/08/2023	D Keicher	Contribution to Refreshments provided at August Litter Pick £75.00	75.00	0.00	75.00	23.12i	Litter – Contained

BACS 30-92-06 00210682	04/08/2023	PCC Kemble	Community Grant to Little Fishes Payment Ref: Little Fishes	300.00	0.00	300.00	23.42	Grant - Contained
BACS 60-09-09 90970241	01/04/2023	ICCM	Annual Membership Payment Ref: 4799/2023/04	95.00	0.00	95.00	23.12a	Professional Membership - Contained
BACS	04/08/2023	George Hilliar	Reimbursement for Thank you gift for Roger Pettit	63.95		63.95	23.48b	Contingency - Contained
BACS 08 90 41 50068005	30/07/2023	Gloucester Assoc of Parish & Town Councils	Internal Audit Fee	237.95	0.00	237.95	22.180	Admin - Contained
BACS 30-92-06 00977339	10/07/2023	Kemble Farms Ltd	Rent for Playing Field Ref: Invoice SI13610	50.00	0.00	50.00	23.12g	Admin - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____