



KEMBLE & EWEN PARISH COUNCIL



Notice is hereby given that Councillors are summoned to attend the
Annual Meeting of the Parish Council
on Wednesday May 10, 2022 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk 8 April 2022
Tel: 01285 770758

AGENDA

- 23.1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
- 23.2 To elect the Vice Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
- 23.3 To hear any contributions from residents [5 minutes per person maximum; not exceeding 30 minutes in total – refer to Public Participation Procedure [here](#)].
- 23.4 To receive report from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen
- 23.5 To receive any apologies for absence
- 23.6 To receive any declarations of interest and remind all councillors to ensure register of interest forms correct and up to date
- 23.7 To approve the minutes of the meeting held on April 11, 2023
- 23.8 To review committees, terms of reference and delegation
- 23.9 To agree dates for meetings until May 2024
- 23.10 To resolve to use the Power of General Competence and confirm eligibility
- 23.11 To review and approve the following documentation:
 - a. Standing Orders
 - b. Financial Regulations
 - c. Complaints Policy
 - d. Discipline & Grievance Policy & Dignity at Work
 - e. Privacy Policy (General & Staff/Volunteer)
 - f. Asset register (with adequate insurance in place)
 - g. Publication Scheme & Data retention
- 23.12 To review and approve the following subscriptions and regular spend for 2023/24:
 - a. ICCM - £100 pa
 - b. GAPTC - £300pa
 - c. SLCC - £140pa
 - d. ICO - £35pa
 - e. Clerk – Monthly Salary as per NALC contract plus expenses up to £50 per month
 - f. Kemble Village Hall - Rent (£30pm)
 - g. Lease for Playing Field (£50), Kemble Triangle (£1) & Community Garden (£50)
 - h. Weekly Playground Inspections (£10 per inspection) & Quarterly Bench Inspections

- i. Monthly contribution to refreshments for litter pick (£75pm payable to D Keicher)
 - j. Annual Insurance Premium (up to £2500)
- 23.13 To review and approve clerk annual pay increase from SPC 14 – SPC 15 as per NALC contract**
- 23.14 To review and agree actions required regarding Parish Council telephone line**
- 23.15 To review and agree 1yr maintenance contract for cemetery mowing and strimming**
- 23.16 To review draft heads of terms for Kemble Community Garden and agree response to CDC**
- 23.17 To review and agree bank signatories and actions required to make changes**
- 23.18 To agree format and speakers for Annual Meeting of the Parish**
- 23.19 To review and agree response to informal enquiry regarding Ewen summertime pop up community bar**
- 23.20 Financial Matters**
 - a. To approve the following spend:
 - i. Training £50 – Being a better Councillor Part 1&2: David Russell
 - b. To review and approve the final year accounts for 2022-23
 - c. To review and approve Bank Reconciliation at May 2, 2022
 - d. To review and approve payment schedule to May 10, 2022
- 23.21 Councillor Reports/Items to Note**
 - a. Ongoing Project
 - i. Road safety project – ANPR & HGV pilot scheme
 - ii. Cycle Paths
 - b. Highways including Residents Parking Scheme
 - c. Police/Crime
 - d. Village Appearance
 - e. Playground Inspections – note recent inspection reports
 - f. Youth facilities/plans –
 - g. Kemble Community Gardens – LN
 - h. Kemble Airfield – DR
 - i. Cirencester Light Railway – LH
 - j. Planning items to note:
 - i. 22/04499/COMPLY | Compliance with Conditions 5 (Traffic Management), 6 (Construction Management), 8 (Access Solar Farm), 13 (Tree Hedgerow Protection), 14 (Arboricultural Method Statement), 20 (Biodiversity Monitoring Strategy) and partial compliance with Condition 21 (Archaeology) of permission 22/04161/FUL - Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length | Land At Grid Reference 398111 195688 Kemble Wick Kemble | **Awaiting Decision**
 - ii. 23/00486/FUL | Change of use of ground floor offices to residential use ancillary to existing dwelling and associated works | Linden House Limes Road Kemble | **Awaiting Decision**
 - iii. 23/00378/LBC | Installation of Tactiles to Platform 2 at Kemble Railway Station | Kemble Railway Station Windmill Road Kemble | **Awaiting Decision**
 - iv. 23/00646/FUL | Removal of Cement Render, refurbishment of dormers and replacement windows | 3 Kemble Park School Road Kemble

Parish Council Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights