



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council Held on Tuesday February 14, 2023 at 7pm in the Village Hall

George Hilliar, Councillor Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770758

Present:

Parish Councillors: Michael Binks, Eric Silk, Daniel Demain, David Russell, George Hilliar & George Collins

Members of the Public: 2

AGENDA

22.155. To hear any contributions from residents

Volume: A request was made for Councillors to speak louder during meeting so they can be heard better by members of the public

Cycle Paths: Cllr Hewett will be attending a meeting March 6, 2023 regarding cycle paths and potential GCC funding

Playing Field Lease: Query raised regarding renewal and costs

22.156. To receive report from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen – Apologies received from Tony Berry

22.157. To receive any apologies for absence – Cllr Napper, Cllr Pettit & Cllr Hewett

22.158. To receive any declarations of interest – Cllr Binks 22.166b as cheque to be paid to him (reimbursement of approved payment).

22.159. To approve the minutes of the meeting held on January 10, 2022 - It was proposed to approve the minutes as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

22.160. To review the request for a contribution to £150 towards the annual cost of production of the Parish News and agree actions required – Item adjourned pending gathering further information regarding cost of production etc.

22.161. To review request for a grit bin in West Hay Grove and agree any actions required - Item adjourned pending further research on pricing, servicing, maintenance and legal ramifications.

22.162. To review quote and agree insurance renewal with annual premium of £2254.78 – It was proposed to accept the quote and renew accordingly noting exclusion. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

22.163. To review and agree quote to jetwash playground surface - £350 – It was proposed to accept the quote and renew accordingly noting exclusion. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

22.164. To review and agree latest developments regarding Community Garden and agree any actions required – item adjourned pending draft agreement from CDC.

22.165. To consider community composting and agree any actions required – item adjourned pending further information

22.166. To review and approve the following spend:

- a. £75 contribution to refreshments provided by The Tavern for February Litter Pick

- b. Kaspersky Anti Virus annual subscription for parish Council laptop - £22.95
- c. Replacement Trees x2 on A429 - £80 + VAT
- d. £50 to Kemble Village Hall for hire of premise for Community First Aid Training

It was proposed to approve these payments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

22.167. To review and agree response to CDC regarding New Planning Applications

- a. 22/04499/COMPLY | Compliance with Conditions 5 (Traffic Management), 6 (Construction Management), 8 (Access Solar Farm), 13 (Tree Hedgerow Protection), 14 (Arboricultural Method Statement), 20 (Biodiversity Monitoring Strategy) and partial compliance with Condition 21 (Archaeology) of permission 22/04161/FUL - Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length | Land At Grid Reference 398111 195688 Kemble Wick Kemble - It was proposed to make no comment on this application. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

22.168. Financial Matters

- a. To review and approve bank statement at February 2, 2023 – It was proposed to approve as a true record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- b. To review and approve payment schedule to February 14, 2023 and sign cheques It was proposed to approve these payments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- c. To review spend vs budget YTD - It was proposed to approve as a true record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

22.169. Councillor Reports

- a. Ongoing Project Updates
 - i. ANPR project – awaiting results of survey. Need to ensure parishioners are aware of how the system will work.
- b. Highways including Residents Parking Scheme – RP
- c. Police/Crime – Neighbourhood Watch – suggested forming an online group for Gloucestershire parishes for disseminating information to local people.
- d. Village Appearance – issues with bins not being emptied. DD working the GCC to ensure all bins in the parish are registered with them for emptying. CDC have again visited to try to deter dog fouling in the area
- e. Playground Inspections – recent inspection reports noted. Repairs completed.
- f. Road Safety – nothing to report
- g. Youth facilities/plans – nothing to report
- h. Kemble Community Gardens – nothing to report
- i. Kemble Airfield – guidance regarding drone usage in the village to be provided as per CAA guidance near an airfield
- j. Cirencester Light Railway – LH
- k. Planning items noted as follows:
 - i. 22/01829/FUL | Demolition of existing extension and erection of replacement single-storey rear/side extension | The Orchard Old Forge Ewen | **Application Permit**
 - ii. 22/03004/TCONR | Works to trees in conservation areas for (1) Whitebeam at the front. Reduce all over by up to 2.0m and clear the street light by approximately 0.5m. (2) 2 Maples on the boundary. Reduce all over by up to 3.0m and remove any reversion | Alderley Tamesis Drive Kemble | **Awaiting Decision**
 - iii. 22/02642/FUL | Change of use of land for the stationing of 4no. shepherd huts (public house guest accommodation) and hardstanding works | The Tavern Station Road Kemble | **Awaiting Decision**

- iv. 22/03354/FUL | Demolition and replacement of 2no. dilapidated classrooms, with associated hard and soft landscaping | Kemble C Of E School Kemble | **Application Permit**
- v. 22/04092/TCONR | Reduction of Yew Tree following inspection report | All Saints Churchyard Old Vicarage Lane Kemble | **Awaiting Decision**
- vi. 22/03896/FUL | Erection of a single storey extension to dwelling and boundary walling | Akers Barn Washpool Lane Kemble | **Application Permit**
- vii. 22/04382/FUL & 22/04383/LBC | Erection of single storey rear extension, outbuilding conversion & alterations | Mill Farmhouse Mill Farm Ewen | **Awaiting Decision**
- viii. 22/04161/FUL | Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length. Variation of Conditions 2 (approved drawings) and 17 (Noise Impact) of permission 21/02735/FUL to remove the use of standalone inverters and replace with the use of string inverters, | Land At Grid Reference 398111 195688 Kemble Wick Kemble | **Application Permit**

Meeting ended 8pm

Chairman Signature: _____ Date: _____

KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Feb 2, 2023

Receipts Jan 3, 2023 – Feb 2, 2022

Date	From whom received	Particulars	Amount
05/1/2023	NS&I	Interest	12.91
24/01/2023	Slade & Son	Interment Gibbs	158.00
02/2/2023	Santander	Interest	4.26

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/22	£34,160.30
Receipts	£32,436.45
Payments	£31,015.14
New Cash Book balance	£35,581.61

RECONCILIATION TO BANK ACCOUNTS

Savings A/C balance b/f 06/04/22	£4,110.06
Savings A/C balance b/f 06/04/22	£30,050.24

Bank a/c balances:

Santander Savings Account 41987930	£9,125.24
Santander Business Account 41987928	£32,131.37
SUB TOTAL	£41,256.61

Adjustments

Income not yet banked	£0.00
Unpresented cheques	£675.00
Transfer Business to Saving A/C	£5,000.00
Other	£0.00

Cash Book balance	£35,581.61
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Signature _____ Date: _____



Payment Schedule:

Payments ~~November~~ December 11 January 10, 2023 – February 14, 2023

Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
022329	23/01/2023	Greenfield Garden Services	Playground Repairs	1293.50	258.70	1552.00	22.120b	Playground - Overspend
102701	04/02/2023	<u>S Broadley</u>	Salary January 2023	515.19	0.00	515.19	22.11e & 22.118	<u>Employee – Contained</u>
102702	23/01/2023	Landcare Tree Nursery	X2 Trees for A429	80.00	16.00	96.00	22.165a	Admin - Contained
102703	07/02/2023	Kemble Village Hall	Rent for hall for first aid training	50.00	0.00	50.00	22.165d	First Aid - Overspend
102704	07/02/2023	Austin Hind	Playground Inspections x4	40.00	0.00	40.00	22.11g	Playground - Contained
102705	19/01/2023	George Hilliar	Reimbursement for Flowers for Freedom of Parish Award	40.00	0.00	40.00	19.104	Admin – Contained

102706	31/01/2023	D Kiecher	Contribution to Refreshments provided at January Litter Pick	75.00	0.00	75.00	22.151a	Litter - Contained
102707	11/01/2023	Michael Binks	Reimbursement for Anti Virus for Laptop	29.95	0.00	29.95	22.165b	Admin - Contained
102708		VOID						
102709	14/2/23	The Tavern Inn	Freedom of the Parish Award refreshments	350.00	0.00	350.00	19.104	Admin - Contained
102710	23/01/2023	Creative Picture Framing Gloucs Ltd	Framing of Freedom of Parish Award	57.82	11.56	69.38	19.104	Admin - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____

Kemble & Ewen Parish Council - YTD Budget Review 2022 / 23

PAYMENTS EX VAT	BUDGET	VIREMENT	AMENDED BUDGET	TOTAL	DIFFERENCE	% SPENT
Employees	£7,000.00		£7,000.00	£4,734.28	£2,265.72	68%
Administration	£5,000.00		£5,000.00	£872.13	£4,127.87	17%
Grass Cutting	£7,000.00		£7,000.00	£9,870.00	-£2,870.00	141%
Professional Memberships	£700.00		£700.00	£437.00	£263.00	62%
Training	£200.00		£200.00	£0.00	£200.00	0%
Playing Field	£5,000.00		£5,000.00	£1,054.35	£3,945.65	21%
Cemetery	£2,500.00		£2,500.00	£1,751.00	£749.00	70%
Grants	£700.00		£700.00	£598.77	£101.23	86%
Village Enviroment	£2,000.00		£2,000.00	£0.00	£2,000.00	0%
Community Gardens	£300.00		£300.00	£50.00	£250.00	17%
Village Web Site	£250.00	£110.00	£360.00	£423.10	-£63.10	118%
Road Safety	£700.00		£700.00	£0.00	£700.00	0%
Defibrillator	£200.00		£200.00	£613.00	-£413.00	307%
Litter	£200.00	£600.00	£800.00	£525.00	£275.00	66%
Contingencies	£5,000.00	-£51.86	£4,948.14	£0.00	£4,948.14	0%
Chairmans Allowance	£100.00		£100.00	£0.00	£100.00	0%
Parkers Bridge - footbridge	£1,000.00	-£1,000.00	£0.00	£0.00	£0.00	
Build Reserves (playground./cemetery)	£4,000.00		£4,000.00	£0.00	£4,000.00	0%
Kemble Green (previously Beehive)	£300.00		£300.00	£0.00	£300.00	0%
Kemble Kids	£400.00		£400.00	£0.00	£400.00	0%
Publicity	£500.00		£500.00	£0.00	£500.00	0%
1st Aid Courses	£500.00		£500.00	£0.00	£500.00	0%
Planning	£100.00		£100.00	£0.00	£100.00	0%
Jubilee Celebrations	£1,000.00	£341.86	£1,341.86	£1,341.86	£0.00	100%
Village Archive	£500.00		£500.00	£0.00	£500.00	0%
TOTAL PC EX VAT	£45,150.00	£0.00	£45,150.00	£22,270.49	£22,879.51	49%

RECEIPTS	BUDGET	TOTAL	DIFFERENCE
	£27,943.90	£27,944.00	£0.10
	£0.00	£41.25	£41.25
	£900.00	£922.08	£22.08
	£0.00	£356.00	£356.00
	£0.00	£0.00	£0.00
	£0.00	£10.92	£10.92
	£0.00	£0.00	£0.00
	£0.00	£2,937.55	£2,937.55
	£1.00	£0.00	-£1.00
	£0.00	£49.48	£49.48
	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00
OVERALL TOTAL	£28,844.90	£32,261.28	£3,416.38