



## KEMBLE & EWEN PARISH COUNCIL



### Minutes of the Meeting of the Parish Council Held on Friday November 11, 2022 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk      Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk) Tel: 01285 770758

#### **Present:**

Parish Councillors: George Collins, Michael Binks, David Russell, Daniel Demain, Lester Napper, Eric Silk & Lisa Hewett

District Councillor: Tony Berry (CDC)

Members of the Public: None

- 22.104. To hear any contributions from residents** - None
- 22.105. To receive report** from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen  
Constitution Amendment – an extra ordinary meeting was held to approve amendments to the CDC constitution.  
Recycling Fosse Cross – it is now possible to book on the day slots  
Budget Consultation – all are encouraged to respond  
Fly Tipping – x4 fixed penalties have been issued locally  
Planning departing - increased staff following recent recruitment
- 22.106. To receive any apologies for absence** – Roger Pettit
- 22.107. To receive any declarations of interest**– Cllr Napper 22.123g as the Parish Council representative of the KCG committee. No decision – information only.
- 22.108. To approve the minutes of the meeting held on October 14, 2022** - It was proposed to approve the minutes as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- 22.109. To review results of Parish Council Election held on 10th November 2022 and - agree to co-opt either George Hilliar or Lisa Hewett** - Lisa Hewett was welcomed to the Parish Council. It was proposed to co-opt George Hilliar. This was seconded, all remaining councillors voted to agree and the **matter was resolved.** Cllr Hilliar signed Acceptance of Office and joined the meeting as a Cllr.
- 22.110. To review days/times of the month Parish Council meetings – Item adjourned from previous meeting** - It was proposed to move the monthly meeting to the second Tuesday of the month. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- 22.111. To agree next steps for maintenance fencing on permissive path at playing field** - It was proposed to seek quotes for the repair of the path for review at the next meeting.
- 22.112. To review modification of TRO for Kemble Parking Scheme and agree response to GCC** - It was proposed to support the modification. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- 22.113. To receive update on ANPR camera project and agree any actions required** – Cllr Binks advised that the project is ongoing and the grant application has been approved and everything is on target.
- 22.114. To agree on details and costings for the presentation of the Alderman award** – It was proposed to agree the details and approve a spend of up to £300 on creating

the certificate. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.115. To review information gathered on community first aid training and agree next steps** - It was proposed to offer community First Aid training in March 2023 on a Saturday in the village hall using Oscar Charlie Medical Services at a cost of £600 for 2 sessions each accommodating up to 12 delegates. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.116. To agree next steps for 2023/4 Business Plan and associated budget** – Further items were added to the budget for 2023/4. Cllr Collins & Clerk to work together to calculate required precept to support budget ahead of next mtg.

**22.117. To review commissioners fund and identify whether KEPC has any relevant projects** – It was not felt that KEPC had any suitable projects for this grant.

**22.118. To review and approve NALC salary agreed pay scales and agree to implement and backdate pay to 1-April-2022** - It was proposed to approve the increase and backdate pay accordingly. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.119. To discuss steps to manage Parish Council email accounts and agree actions required** - It was proposed to increase the storage capacity at a cost of £65 plus VAT. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.120. To review and approve the following spend:**

- a. £75 contribution to refreshments provided by The Tavern for November Litter Pick event
- b. £1293.50 + VAT for playground repairs to Junior & Toddler multiply as per quote from Greenfields
- c. £1001.50 + VAT for tree works at Churchyard to reduce Yew as recommended in report from Tree Maintenance Ltd
- d. Amendment: Approved spend of £613 for replacement defibrillator batteries & pads (£600 previously approved)

It was proposed approve these payments. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.121. To review and agree response to CDC regarding New Planning Applications**

- a. Ratify letter to CDC regarding 22/02642/FUL The Tavern Inn
- b. 22/03777/FUL | Erection of a two-storey side extension | 3 Glebe Lane Kemble

It was proposed to ratify a) and support b). This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.122. Financial Matters**

- a. To review and approve bank statement at November 2, 2022- It was proposed accept the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- b. To review and approve payment schedule to November 11, 2022 and sign cheques - It was proposed to approve this payments and write cheques. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

**22.123. Councillor Reports**

- a. Highways including Residents Parking Scheme – nothing to report
- b. Police/Crime – DR provided data on latest crime stats
- c. Village Appearance – DD reported the bins had been emptied at the playing field. Replanting of trees is still outstanding
- d. Playground Inspections –recent inspection reports noted
- e. Road Safety – nothing to report
- f. Youth facilities/plans – nothing to report

- g. Kemble Community Gardens – LN reported stumps have been removed by Bartletts
- h. Kemble Airfield – DR reported overflights have reduced
- i. Cirencester Light Railway – LH will replace LN as the representative for the Parish Council
- j. Planning items noted as follows:
  - i. 22/00468/FUL & 22/00469/LBC | Interior refurbishment, replacement timber windows, roof windows, replacement door and flooring. | Newburn Limes Road Kemble | **Application Permit**
  - ii. 22/00688/FUL | Two residential units within the curtilage of the main house approved under application 18/00051/FUL, removal of approved garage outbuilding and associated amended driveway and landscape enhancements | Land At New Covert Ewen | **Application Permit**
  - iii. 22/02203/FUL | Erection of 2 No. agricultural buildings | Smerill Dairy Kemble Farms Kemble | **Awaiting Decision**
  - iv. 22/01829/FUL | Demolition of existing extension and erection of replacement single-storey rear/side extension | The Orchard Old Forge Ewen | **Awaiting Decision**
  - v. 22/03004/TCONR | Works to trees in conservation areas for (1) Whitebeam at the front. Reduce all over by up to 2.0m and clear the street light by approximately 0.5m. (2) 2 Maples on the boundary. Reduce all over by up to 3.0m and remove any reversion | Alderley Tamesis Drive Kemble | **Awaiting Decision**
  - vi. 22/02642/FUL | Change of use of land for the stationing of 4no. shepherd huts (public house guest accommodation) and hardstanding works | The Tavern Station Road Kemble | **Awaiting Decision**
  - vii. 22/02668/FUL | Erection of single-storey rear extension, two-storey rear extension and external alterations | Honeystone House Ewen | **Awaiting Decision**
  - viii. 22/02893/FUL | Replacement windows and doors, removal of chimney, replacement of rainwater goods and formation of doorway in south elevation | Fosseview West Lane Kemble | **Application Permit**
  - ix. 22/02982/FUL | Variation of conditions 2 (Approved plans) and 3 (Materials) for planning permission 18/02751/FUL - Erection of single dwelling on residential garden - change of design from 16/02097/FUL with access as permitted under application ref 17/01514/FUL | The Paddock Ewen
  - x. 22/03354/FUL | Demolition and replacement of 2no. dilapidated classrooms, with associated hard and soft landscaping | Kemble C Of E School Kemble | **Awaiting Decision**
  - xi. 22/03792/COMPLY | Compliance of condition 3 (Sample materials) of permission 22/00440/FUL- Erection of timber framed outbuilding | Windrush Cottage Kemble Wick | **Awaiting Decision**

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# Bank Reconciliation: Nov 2, 2022

Receipts Oct 3, 2022 – Nov 2, 2022

Date	From whom received	Particulars	Amount
05/10/2022	NS&I	Interest	6.90
27/10/2022	CDC	CIL Payment	2937.55
02/11/2022	Santander	Interest	1.50

### CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/22	£34,160.30
Receipts	£31,315.40
Payments	£14,168.44
<b>New Cash Book balance</b>	<b>£51,307.26</b>

### RECONCILIATION TO BANK ACCOUNTS

Savings A/C balance b/f 06/04/22	£4,110.06
Savings A/C balance b/f 06/04/22	£30,050.24
<b>Bank a/c balances:</b>	
Santander Savings Account 41987930	£9,115.94
Santander Business Account 41987928	£47,420.62
<b>SUB TOTAL</b>	<b>£56,536.56</b>
<b>Adjustments</b>	
Income not yet banked	£0.00
Unpresented cheques	£229.30
Transfer Business to Saving A/C	£5,000.00
Other	£0.00
<b>Cash Book balance</b>	<b>£51,307.26</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

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**Payment Schedule:**  
**Payments October 15, 2022 – November 11, 2022**



Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
02231 2	04/11/20 22	Mrs S Broadley	Salary October 2022	476. 19	0.00	476.19	22.11e	Employee – Contained
02231 3	04/11/20 22	D Keicher	Grant for Refreshments for Litter Pick Nov 2022 @ £75 per month	75.0 0	0.00	75.00	22.100b	Litter - Contained
02231 4	10/11/20 22	Heartbeat Trust	Defibrillator Battery & replacement pads	613. 00	0.00	613.00	22.100c	Defibrillator - Overspend
02231 6	31/10/20 22	Peter Measures	X9 Cemetery Mow & Strim	720. 00	0.00	720.00	Contract	Cemetery - Contained
02231 5	30/10/20 22	D R Howse Services Ltd	Invoice 961 (x7 cut April – June 2021) Invoice (x7 Cut April – June 2022) Invoice 1060 (x7 Cut July – Oct 2022)	9870 .00	1974 .00	11844. 00	Contract	Grass Cutting - Overspend

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Cheque Signatory: \_\_\_\_\_ Date: \_\_\_\_\_