



KEMBLE & EWEN PARISH COUNCIL

Guidance Notes for Memorials Kemble Cemetery

Please consult these guidance notes before sending in an application.

Written approval is needed from the Parish Council before any memorial may be erected in Kemble Cemetery. Certain types of memorial are not permitted, either because they are felt to be inappropriate in appearance or because they are difficult to maintain safely.

If you have any questions, please do not hesitate to contact the Parish Clerk for further advice

Grant to install a memorial

A grant to install and maintain a memorial is given for a 30 year period. The grant can be renewed by the Parish Council after this time.

It is the responsibility of the person holding the grant to ensure the memorial is kept in good and safe repair, and they are also responsible for any damage it may cause. It is clearly in everyone's interest to ensure the memorial does not pose any risk to members of the public. This being the case, the Parish Council requires assurance that any work done meets acceptable standards.

Memorial Safety

The Council requires that the stone mason/ contractor carries out the work to a high standard. The memorial must be constructed and installed to meet the current National Association of Memorial Masons Code of Working Practice or higher and confirmation that the memorial can withstand a 'push test' of 35kg force is required on the application form. T

he Parish Council may undertake testing from time to time in the cemetery to ensure the public's safety. If the memorial is found to be unsafe, the Parish Council will take immediate action as necessary and will then make every effort to advise the person holding the grant.

Guidance on what may be permissible

Styles:

- Upright stones
- Sloping open book form
- Wooden cross
- Simple, flush horizontal stones for cremated remains

Maximum dimensions above ground

	For Graves	For Ashes
Height	1200mm	450mm
Width	900mm	300mm
Thickness	150mm	75mm

Lettering:

- May be incised, or in relief and may be in filled with a colour, or lead.
- The mason's name and the grave space number should be discretely inscribed on the back of a grave memorial.

Materials:

- Natural stone
- Polished granites
- Coloured granites
- Hardwood crosses

Flower & plants:

- Bulbs & small plants may be planted in the soil of a grave, but no trees or shrubs may be planted without the agreement of the Parish Council.

What is not permitted:

- White marble
- Stone crosses
- Horizontal ledger slabs, kerbs, chippings or sculpture
- Any reflective surfaces
- Photographs, ceramic portraits or any form of depiction of the person commemorated
- Any advertisement or trade mark other than the mason's name – see above

Fees

- The Table of Fees is displayed on the Parish Council Website www.kembleandewen-pc.gov.uk or alternatively, please contact the Parish Clerk for confirmation of current fees

Clerk Contact Details:

- clerk@kembleandewen-pc.gov.uk