



## KEMBLE & EWEN PARISH COUNCIL



Notice is hereby given that Councillors are summoned to attend the  
Annual Meeting of the Parish Council  
on Friday May 20, 2022 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk) 16 May 2022  
Tel: 01285 770758

A handwritten signature in black ink, appearing to be 'S Broadley'.

### AGENDA

- 22.1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
- 22.2. **To elect the Vice Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
- 22.3. **To hear any contributions from residents** [5 minutes per person maximum; not exceeding 30 minutes in total – refer to Public Participation Procedure [here](#)].
- 22.4. **To receive report** from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen
- 22.5. **To receive any apologies for absence**
- 22.6. **To receive any declarations of interest**
- 22.7. **To approve the minutes of the meeting held on April 8. 2022**
- 22.8. **To review committees, terms of reference and delegation**
- 22.9. **To agree dates for meetings until May 2023**
- 22.10. **To resolve to use the Power of General Competence and confirm eligibility.**
- 22.11. **To review and approve the following documentation:**
  - a. Standing Orders
  - b. Financial Regulations
  - c. Complaints Policy
  - d. Discipline & Grievance Policy & Dignity at Work
  - e. Privacy Policy (General & Staff/Volunteer)
  - f. Asset register (with adequate insurance in place)
  - g. Publication Scheme & Data retention
- 22.12. **To review and approve the following subscriptions and regular spend for 2022/23:**
  - a. ICCM - £100 pa
  - b. GAPTC - £300pa
  - c. SLCC - £120pa
  - d. ICO - £35pa
  - e. Clerk – Monthly Salary as per NALC contract plus expenses up to £50 per month
  - f. Kemble Village Hall - Rent & telephone charges – up to £60pm combined.
  - g. Lease for Playing Field (£50), Kemble Triangle (£1) & Community Garden (£50)
  - h. Weekly Playground Inspections (£10 per inspection)
- 22.13. **To review and approve clerk annual pay increase from SPC 13 – SPC 14 as per NALC contract**
- 22.14. **To review and approve internal audit report for 2021-22**

- 22.15. To approve request to place bouncy castle on playing field May 22, 2022 for a children's party**
- 22.16. To review and agree response to CDC regarding New Planning Applications**
- a. 22/01344/FUL | Removal of condition 3 (Roofing material) of permission  
21/02651/FUL - Erection of detached garage | Park House 5 Kemble Park School Road Kemble
- 22.17. Financial Matters**
- a. To review and approve the final year accounts for 2021-22
  - b. To review and approve Annual Governance Statement 2021-22
  - c. To review and approve Annual Accounting Statement 2021-22
  - d. To review and approve Bank Reconciliation at May 2, 2022
  - e. To review and approve payment schedule to May 20, 2022
- 22.18. Councillor Reports/Items to Note**
- a. Highways including Residents Parking Scheme – RP
  - b. Police/Crime – DR
  - c. Village Appearance
  - d. Playground Inspections - DB
  - e. Road Safety
  - f. Youth facilities/plans –
  - g. Kemble Community Gardens – LN
  - h. Kemble Airfield – DR
  - i. Cirencester Light Railway – LN
  - j. Planning items to note:
    - i. 21/01622/FUL | Formation of vehicular access and alterations to wall | 190 Windmill Road Kemble | **Awaiting decision**
    - ii. 21/03464/FUL | One and a half storey side and rear extensions, erection of detached garage/annex, outbuilding extension/alteration with erection of single storey link to main dwelling, demolition of conservatory | 128 Limes Road Kemble | **Decided – Application Permit**
    - iii. 21/03979/FUL | Erection of a single-storey side extension | Orchard Lee Clayfurlong Grove Kemble | **\*New Details\***
    - iv. 21/04459/FUL | Proposed single storey extension to replace conservatory | The Hollies Tamesis Drive Kemble | **Awaiting decision**
    - v. 22/00207/FUL | Erection of single storey garage | 171 Kemble | **Awaiting decision**
    - vi. 22/00559/TCONR | T1 - Apple - Fell. T2 - Sycamore and 2 Beech - Crown lift to 5 metres. T3 - Western Red Cedar - Fell. T4 - Cupressus and Spruce - Fell | 3 Kemble Park School Road Kemble | **Decided – no objection**
    - vii. 22/00468/FUL & 22/00469/LBC | Interior refurbishment, replacement timber windows, roof windows, replacement door and flooring. | Newburn Limes Road Kemble | **Awaiting decision**
    - viii. 22/00613/LBC | Repair works to internal timbers of the Tower section of the building. | Wild Duck Inn Ewen | **Awaiting decision**
    - ix. 22/00688/FUL | Two residential units within the curtilage of the main house approved under application 18/00051/FUL, removal of approved garage outbuilding and associated amended driveway and landscape enhancements | Land At New Covert Ewen | **\*New Details\***
    - x. 22/00940/FUL | Replacement of windows and doors | Oxendene House Washpool Lane Kemble | **Application Withdrawn**
    - xi. 22/00955/LBC | Removal of existing CCTV cameras and installation of new CCTV cameras and associated cabling within Kemble Railway Station | Kemble Railway Station Windmill Road Kemble | **Decided – application permit**
    - xii. 22/00947/TCONR | T1 Lime - 1.5m Crown Reduction and Raise. T2 Lime - 1.5m Crown Reduction and Raise. T3 Lime - 1.5m Crown Reduction and Raise. T4 False Acacia - 1.5m Crown Reduction and Raise. T5 Field Maple - 1.5m Crown Reduction and Raise | 126 Old Vicarage Lane Kemble | **Decided – no objection**
    - xiii. 22/01254/TCONR | 6 poplars to be re-pollarded back to previous pruning points | Ewen House Ewen | **Decided – no objection**
- 22.19. Items for future agenda/ ongoing projects beyond the scope of this meeting**

Agenda KEPC Meeting May 2022

- a. Sport grant for changing rooms on the football field - RP
- b. Cemetery capacity project
- c. Replacement footbridge at Parkers Bridge

*Parish Council Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights*