



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council held on Tuesday March 11, 2022 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, David Ball, Michael Binks, Daniel Demain, George Collins, Lester Napper & David Russell

Members of the Public: 2

21.162. To hear any contributions from residents

21.163. To receive report from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen

Highways – are due to be carrying out repairs locally

Local Plan – Cllr Berry encouraged people to complete the survey

Planning – New Application for New Covert, Ewen has been received

21.164. To receive any apologies for absence – Eric Silk

21.165. To receive any declarations of interest – Cllr Binks declared interest in 21.176b as a cheque is to be made payable to him. He will join the public for this item. Cllr Binks declared interest in 21.177a as he is a trustee of the village hall – item to note only no decisions to be made. Cllr Napper declared interest in 21.177h as the Parish Council appointed member of the KCG committee – item to note only no decisions to be made.

21.166. To approve the minutes of the meeting held on February 11, 2022 – It was proposed to approve these as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

21.167. To review and agree the response to the Local Plan – Cllr Pettit encouraged all councillors and residents to participate in the consultation.

21.168. To review and agree contract for maintenance and upkeep of Cemetery for 2022 season – It was proposed to issue the contract for 1 year based on 18 cuts at £80 per cut. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

21.169. To review and agree actions for presentation of award to Kam & Nutan of Kemble Village Store & Post Office – it was proposed to host an event at The Tavern in June or July to recognise their contribution to the village. This was seconded all remaining councillors voted to agree and the **matter was resolved**.

21.170. To review training needs for councillors & clerk and agree actions required – It was proposed that Cllr Russell attend the Being a Better Councillor workshop 1 & 2. This was seconded, all remaining councillors agreed and the **matter was resolved**.

21.171. To approve annual pay increase for clerk in line with NALC scales and agree backdating of increase to April 2021 – It was proposed to make the pay increase and backdate accordingly. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

21.172. To review and agree future funding for the monthly litter pick – It was proposed to continue with the current arrangement of a monthly pick organised by the Tavern in. It was proposed to approve up to £900 a year (£75 per month) to cover the cost of provision of tea & coffee for these events. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

21.173. To review and agree the following documentation

- a. Code of Conduct
- b. Risk Assessment Policy & Risk Assessment
- c. AV policy

It was proposed to approve the Code of Conduct & AV Policy and adjourn the Risk Assessment to the next meeting for further review. This was seconded, all remaining councillors agreed and the **matter was resolved**.

21.174. To approve the following payments:

- a. £41.25 + VAT for replacement tree at west hay green (21.147)
- b. £24.96 + VAT for Kaspersky Virus Protection
- c. £253.44 for MS Office annual renewal
- d. Annual ICO fee - £35
- e. £325.35 quote for urgent repair of trim trail in playground
- f. £20 for coins for heating village hall during meetings

It was proposed to approve these payments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

21.175. To review and agree response to CDC regarding New Planning Applications

- a. 22/00468/FUL & 22/00469/LBC | Interior refurbishment, replacement timber windows, roof windows, replacement door and flooring. | Newburn Limes Road Kemble – the description is misleading and incomplete. Request to add conditions that the development remains an annexe to the existing property and doesn't become a separate dwelling.
- b. 22/00613/LBC | Repair works to internal timbers of the Tower section of the building. | Wild Duck Inn Ewen – no objection
- c. 22/00440/FUL | Change of Use of land for residential use and erection of timber framed outbuilding | Windrush Cottage Kemble Wick Kemble – no objection

It was proposed to respond to CDC with the above comments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

21.176. Financial Matters

- a. To review and approve Bank Statements at March 2, 2022
- b. To review and approve payment schedule to March 11, 2022
- c. To review spend vs budget YTD Spend - 16,672.47 vs budget £43,181 (39% spend)
- d. To approve VAT reclaim 01/03/2021 – 28/02/2022
- e. To approve virement of £420.45 from Village Hall Repairs to Playing Field & Litter to cover overspend
- f. To approve letter to bank requesting £5000 (budget: building reserves) be moved from Current Account to Savings account

It was proposed to approve items a – f above. This was seconded, all councillors voted to agree and the **matter was resolved**.

21.177. Councillor Reports/Items to Note

- a. Increase in village hall fees for rental of facility for meetings from £24 per meeting to £30. Ad-hoc bookings will be £6ph.
- b. Highways including Residents Parking Scheme – GCC have submitted revised plans which the Parish Council will review at an extraordinary meeting. The corroded road sign as been reported.
- c. Police/Crime – The police have asked the Parish council to remind all residents to be vigilant regarding security in the summer with garages/doors and windows.
- d. Village Appearance – It was noted that the bulbs are looking pretty around the village.
- e. Playground Inspections – The weekly playground inspections were noted and the repair to the trim trail noted.
- f. Road Safety – nothing to report
- g. Youth facilities/plans – nothing to report

- h. Kemble Community Gardens – the AGM of the committee was recently held at the Tavern. The committee intend to add a rose arch to mark the Jubilee. Ongoing issues with dog mess.
- i. Kemble Airfield – Cllrs Pettit and Russell are due to meet with the new airport manager
- j. Cirencester Light Railway – nothing to report
- k. Planning items noted as follows:
 - i. 20/02894/FUL & 20/03561/LBC | *Variation of Conditions 2 (approved plans) and 22 (car parking provision) of Permission 18/04151/FUL (Refurbishment and Extension of the Wild Duck Inn comprising demolition and re-building of the west wing to create additional guest accommodation, additional parking and re-landscaping, together with associated works) | Wild Duck Inn Ewen | **Application Withdrawn***
 - ii. 21/01622/FUL | Formation of vehicular access and alterations to wall | 190 Windmill Road Kemble | **Awaiting decision**
 - iii. 21/02735/FUL | Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length. | Land At Grid Reference 398111 195688 Kemble Wick | **Decided – Application Permit**
 - iv. 21/03464/FUL | One and a half storey side and rear extensions, erection of detached garage/annex, outbuilding extension/alteration with erection of single storey link to main dwelling, demolition of conservatory | 128 Limes Road Kemble | **Awaiting decision**
 - v. 21/03979/FUL | Erection of a single-storey side extension | Orchard Lee Clayfurlong Grove Kemble | **Awaiting decision**
 - vi. 21/04459/FUL | Proposed single storey extension to replace conservatory | The Hollies Tamesis Drive Kemble | **Awaiting decision**
 - vii. 22/00119/ADV | Sign 800mm width 400mm depth advertising wedding venue with name and website address | Bittenham Springs Ewen | **Decided – application permit**
 - viii. 22/00207/FUL | Erection of single storey garage | 171 Kemble | **Awaiting decision**
 - ix. 22/00245/FUL | Variation of Condition 2 (Approved drawings) re permission 20/00833/FUL - Erection of 15 dwellings and associated garages, car ports and car parking together with one new vehicular access point, pedestrian and cycle access points, landscaping and ancillary development | Land West Of Clayfurlong Grove Kemble | **Decided – application permit**
 - x. 22/00244/FUL | Variation of condition 2 (Plans) re permission 19/03417/FUL - Demolition of existing garaging and erection of eight residential dwellings and associated development. Two new vehicular access points, car parking for school staff and adjacent dwellings | Land North West Of Kemble Primary School West Lane Kemble | **Decided – application permit**
 - xi. 22/00112/TCONR | Various Tree Works – see application for details | Oxendene House Washpool Lane Kemble | **Decided – no objection**
 - xii. 22/00060/TCONR | Beech tree - Crown reduction. Height and spread after pruning - 55ft & 15ft | Barnstone Cottage Ewen | **Awaiting decision**
 - xiii. 22/00498/TCONR | 1. Purple wild plum. Reduce canopy by 50% and reshape. 2. Contorted hazel. Canopy reshape. 3. Cherry tree. Fell and remove roots | Newburn Limes Road Kemble | **Awaiting decision**
 - xiv. 22/00559/TCONR | T1 - Apple - Fell. T2 - Sycamore and 2 Beech - Crown lift to 5 metres. T3 - Western Red Cedar - Fell. T4 - Cupressus and Spruce - Fell | 3 Kemble Park School Road Kemble | **Awaiting decision**

21.178. Items for future agenda/ ongoing projects beyond the scope of this meeting

- a. Sport grant for changing rooms on the football field - RP
- b. Cemetery capacity project
- c. Replacement footbridge at Parkers Bridge

Chairman Signature: _____ Date: _____