



## KEMBLE & EWEN PARISH COUNCIL



### Minutes of the Meeting of the Parish Council held on Friday February 11, 2022 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk    Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk) Tel: 01285 770758

**Present:**

Parish Councillors: Roger Pettit, David Ball, Michael Binks, Daniel Demain, George Collins, Lester Napper, David Russell & Eric Silk

CDC Councillor: Tony Berry

Members of the Public: 2

**21.139. To hear any contributions from residents**

Kemble Village Hall – The treasurer provided an overview of the accounts and made a request for £350 towards insurance and maintenance costs. Requested the Village Hall be considered as a location to host the litter pick. Asked whether the PC could consider an alternative date for the May 12 meeting so that a weekend booking could be secured.

Accommodation at the Dairy – a resident queried the temporary accommodation. The PC advised it was subject to a planning application which was approved.

**21.140. Report from District Councillor Tony Berry**

Election Costs – CDC looking at carrying the costs in the year of the election and then recovering from the Parish Council the following year so they can raise via precept.

Planning – Solar Farm update: the archeological investigation is complete and identified some pre-historic remains which will require an additional condition to be added to the planning consent. Wild Duck: rumoured to have been sold to a brewery group

Local Plan Update – currently out for consultation (ends 20 March 2022)

Constituency Boundary Review – due out for consultation 22 February

**21.141. To receive any apologies for absence - None**

**21.142. To receive any declarations of interest** – Cllr Binks declared other interest in item 21.145 as the PC representative on the Village Hall committee. He will join the public for this item and neither contribute nor vote. Cllr Napper declared other interest in item 21.155 & 21.160g. He will provide information on these items but will not participate in any debate or voting.

**21.143. To approve the minutes of the meeting held on January 14, 2022** - It was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**

**21.144. To review and agree the Business Plan to support the 2022-3 budget** It was proposed to approve Business Plan. This was seconded, all remaining councillors voted to agree and the **matter was resolved**

**21.145. To review request for financial support from Kemble Village Hall and agree any actions** - It was proposed to provide a grant of £500 to the Village Hall in recognition of it being an important community asset. This was seconded, all remaining councillors voted to agree and the **matter was resolved**. Cllr Binks did not participate in the debate or voting.

- 21.146. To agree actions required to repair village noticeboard** – It was proposed to request the village orderly carry out the necessary works. Funds of £500 were approved under 21.70 for this and other items identified for repair. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.147. To agree actions required to replace tree in West Hay Green** - It was proposed to replace the tree with a Hornbeam sponsored by the Royal British Legion. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.148. To agree actions required to remove dead tree in Ewen near bus shelter** - It was proposed to approve the request to remove the dead tree. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.149. To review and agree future meeting dates/days/times** - It was proposed to change the meeting day to the 2<sup>nd</sup> Tuesday of the month. This was seconded, but did not receive a majority vote **so the motion was not carried**. Votes were as follows: For: Cllrs Russell, Silk & Ball. Against: Cllrs Binks, Demain, Collins & Pettit. Cllr Napper abstained from the vote.
- 21.150. To review and agree the current position on the CLR** – Following discussion it was proposed that the Parish Council continue to support the process with a representative on the committee until the feasibility study is complete at which point it will re-assess its position. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.151. To review and agree actions require to repair the gate access to playing field** – It was noted that the spring on the gate into the play area has been repaired. It was proposed to approve spend of £150 to replace rotted fence posts. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.152. To review training needs for councillors & clerk and agree actions required** – Item adjourned pending clerk issue details to all councillors of available training via GAPTC.
- 21.153. To agree funding for future litter picks to include refreshments provided by - The Tavern and additional litter picking equipment** - It was noted that CDC have provided additional equipment for litter picking. Cllr Pettit is to speak to The Tavern regarding funds for refreshments as it was felt there should be adequate funds remaining,
- 21.154. To review and agree plans for platinum jubilee celebrations** – It was noted that the meeting of the jubilee committee was postponed so no update is available. The PC have £1000 budgeted to support the activities.
- 21.155. To review request from KCG committee to fund a skip for clearing at KCG** - It was proposed to provide the KCG with a grant of £100 towards skip hire for clearing garden waste from the community garden. This was seconded, all remaining councillors voted to agree and the **matter was resolved**. Cllr Napper did not participate in debate or vote.
- 21.156. To review and agree actions to support Parish Magazine** – It was noted that another editor has been found so the magazine will be able to continue until at least October 2022.
- 21.157. To agree on the guest speakers for the May Annual Parish Meeting** It was proposed to request The Deputy Police Commissioner, Tony Berry (CDC) and Lisa Spivey (GCC) are invited to speak. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.158. To review and agree response to CDC regarding New Planning Applications**
- 22/00119/ADV | Sign 800mm width 400mm depth advertising wedding venue with name and website address | Bittenham Springs Ewen – no objection*
  - 22/00207/FUL | Erection of single storey garage | 171 Kemble – no objection*
  - 22/00245/FUL | Variation of Condition 2 (Approved drawings) re permission 20/00833/FUL - Erection of 15 dwellings and associated garages, car ports and car parking together with one new vehicular access point, pedestrian and cycle access points, landscaping and ancillary development | Land West Of Clayfurlong Grove Kemble – no objection*

- d. 22/00244/FUL | Variation of condition 2 (Plans) re permission 19/03417/FUL - Demolition of existing garaging and erection of eight residential dwellings and associated development. Two new vehicular access points, car parking for school staff and adjacent dwellings | Land North West Of Kemble Primary School West Lane Kemble – no objection
- e. 22/00112/TCONR | Various Tree Works – see application for details | Oxendene House Washpool Lane Kemble – no objection
- f. 22/00060/TCONR | Beech tree - Crown reduction. Height and spread after pruning - 55ft & 15ft | Barnstone Cottage Ewen – no objection

It was proposed to respond via the Planning Portal with the above comments.

This was seconded, all remaining councillors voted to agree and the **matter was resolved**

#### 21.159. Financial Matters

- a. To review and approve Bank reconciliation at February 2, 2022 - It was proposed to approve the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- b. To review and approve payment schedule to February 11, 2022 - It was proposed to approve the payment schedule. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- c. To appoint GAPTC to carry out internal auditor (£200) - It was proposed to appoint GAPTC for internal audit and approve spend of £200 to cover this item. This was seconded, all remaining councillors voted to agree and the **matter was resolved**

#### 21.160. Councillor Reports/Items to Note

- a. Highways including Residents Parking Scheme – The large number of potholes were noted. The drain at the school was cleared 25-Jan-22. The PC are awaiting further information from GCC regarding the Parking Scheme.
- b. Police/Crime – Cllr Russell reported that he has meet with the local PCSO's who are keen to work with the village on any issues. Neighbourhood watch was discussed as there is currently no co-ordinator for Kemble & Ewen.
- c. Village Appearance
- d. Playground Inspections – Latest inspections were noted.
- e. Road Safety - nothing to report
- f. Youth facilities/plans – nothing to report
- g. Kemble Community Gardens – see item 21.155
- h. Kemble Airfield – nothing to report
- i. Cirencester Light Railway – see item 21.150
- j. Planning items were noted as follows:
  - i. 20/02894/FUL & 20/03561/LBC | Variation of Conditions 2 (approved plans) and 22 (car parking provision) of Permission 18/04151/FUL (Refurbishment and Extension of the Wild Duck Inn comprising demolition and re-building of the west wing to create additional guest accommodation, additional parking and re-landscaping, together with associated works) | Wild Duck Inn Ewen | **Awaiting decision**
  - ii. 21/01622/FUL | Formation of vehicular access and alterations to wall | 190 Windmill Road Kemble | **Awaiting decision**
  - iii. 21/02735/FUL | Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length. | Land At Grid Reference 398111 195688 Kemble Wick | **Awaiting decision**
  - iv. 21/03464/FUL | One and a half storey side and rear extensions, erection of detached garage/annex, outbuilding extension/alteration with erection of single storey link to main dwelling, demolition of conservatory | 128 Limes Road Kemble | **Awaiting decision**
  - v. 21/03979/FUL | Erection of a single-storey side extension | Orchard Lee Clayfurlong Grove Kemble | **Awaiting decision**
  - vi. 21/04459/FUL | Proposed single storey extension to replace conservatory | The Hollies Tamesis Drive Kemble | **Awaiting decision**

- vii. 21/04868/TCONR| T1 - Willow - Take back all stems by approx. 3/4 of the length leaving a framework on the pollard | The Coach House 4 Kemble Park School Road Kemble | **Decided – no objection**

**21.161. Items for future agenda/ ongoing projects beyond the scope of this meeting**

- a. Sport grant for changing rooms on the football field - RP
- b. Cemetery capacity project
- c. Replacement footbridge at Parkers Bridge
- d. Items for next agenda: Neighbourhood Watch, Kemble-Cirencester Cycle Link

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



KEMBLE & EWEN PARISH COUNCIL

# Bank Reconciliation: Feb 2, 2022

Receipts January 3, 2022 – February 2, 2022

Date	From whom received	Particulars	Amount
05/01/2022	NS&I	Interest	1.16
02/02/2022	Santander	Interest	0.03

### CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/21	£22,814.89
Receipts	£30,082.50
Payments	£14,540.10
<b>New Cash Book balance</b>	<b>£38,357.29</b>

### RECONCILIATION TO BANK ACCOUNTS

#### Bank a/c balances:

Santander Savings Account 41987930	£4,110.00
Santander Business Account 41987928	£38,495.29
<b>SUB TOTAL</b>	<b>£42,605.29</b>

#### Adjustments

Income not yet banked	£0.00
Unpresented cheques	£4,248.00
Other	£0.00
<b>Cash Book balance</b>	<b>£38,357.29</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

KEMBLE & EWEN PARISH COUNCIL

# Payment Schedule:

## Payments January 15, 2021 – February 11, 2022



Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
102655	04/02/2022	Mrs S Broadley	Salary January 2022 & Expenses	455.56	0.00	455.56	21.10e & 21.14	Employee – Contained
102656	08/02/2022	Landcare Tree Nursery	X17 trees to replace Ewen Road/Washpool Lane	360.05	72.01	432.06	21.132	Village Environment - Contained
102657	04/02/2022	HMRC	Employee PAYE	33.00	0.00	33.00	21.10e & 21.14	Employee- Contained
102658	10/01/2022	Kemble Village Hall	Meeting Hall Hire Oct – Dec Telephone Sept - Dec	176.60	0.00	176.60	21.10f	Admin - Contained
102659	21/01/2022	Greenfields Garden Services	Gate Spring	247.00	49.40	296.40	21.100	Playground - Overspend

Minutes KEPC Meeting February 2022

102660	11/02/2022	Austin Hind	X4 Playground Inspections	40.00	0.00	40.00	21.10h	Playground - Overspend
102661	11/02/2022	K Harrison	Hedge Trimming Cemetery & Tree Planting Ewen Road/Washpool	320.00	0.00	320.00	21.85 & 21.132	Village Environment - Contained

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Cheque Signatory: \_\_\_\_\_ Date: \_\_\_\_\_