



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council held on Friday December 10, 2021 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, David Ball, Michael Binks, Daniel Demain, George Collins & Eric Silk

CDC Councillor: Tony Berry (left at 7:45pm)

Members of the Public: 5

21.108. To hear any contributions from residents

Bathurst/Kemble Development Sites: Peter Clegg & Rob Head introduced the team from Mackenzie Miller who will build and sell the properties on the two development sites in Kemble – Pete Makenzie, Alan Wren & Paul Owen. Work is expected to start January 2022 and Makenzie Miller advised they intend to minimize impact on village as much as possible during construction phase. It is expected that completion will take 14 months.

21.109. To receive report from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen

Facebook Page: Cllr Berry has a facebook page where he communicates relevant information

Proposed Charge back for Elections: CDC are looking to charge Parish Councils for the cost of elections

Clean & Green Initiative: manpower to but put behind issue of litter

Planning: Work has recommenced at the Wild Duck and signs of activity at New Covert in Ewen

21.110. To receive any apologies for absence – Lester Napper, David Russell

21.111. To receive any declarations of interest - none

21.112. To approve the minutes of the meeting held on November 12, 2021 – It was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

21.113. To review and agree next steps Budget & supporting Business Plan for 2022-3 – it was proposed to approve the draft budget which would require a precept of £27943.99. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

21.114. To appoint a representative from the Parish Council to the Open Gardens Working group – item adjourned to next meeting

21.115. To review Community Grant applications and agree any funds – It was proposed to award £300 to Kemble & Ewen WI to help attract new members by securing better speakers. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

21.116. To review playground inspection report and agree next steps – It was proposed to remove the gate until the new spring arrives and is fitted. It was also proposed to approve spend of £360 to pay for moss removal. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

- 21.117. To consider arrangements for future of litter picking in the Parish and agree any associated funds** – It was proposed that Future litter picks be carried out on a monthly basis co-ordinated from The Tavern commencing on Saturday 11 December meeting at 10:30am. with £100 spend approved to cover refreshments for volunteers. GC has completed a risk assessment. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.118. To discuss mapping of non-designated community assets by CDC and agree any actions required** – It was proposed that Cllr Silk will co-ordinate any input to this project currently being run by CDC and advertise details in the Parish News. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- 21.119. To discuss grounds maintenance for Top Farm and agree next steps** – the future of maintenance at Top Farm was discussed. As the roads are still unadopted the land concerned is still under Bovis ownership and management. No decision required at this time.
- 21.120. To review and agree response to CDC regarding New Planning Applications**
- 21/04500/TCONR | T1 - Hornbeam - reduce height by 3m, shape in sides by 2m | Ewelme Ewen Kemble – no objection
 - 21/04289/FUL | Proposed single storey extension on east elevation and associated works | 15 Top Farm Kemble – no objection
 - 21/04459/FUL | Proposed single storey extension to replace conservatory | The Hollies Tamesis Drive Kemble– no objection
- It was proposed to respond with the above comments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- 21.121. Financial Matters**
- To review and approve Bank Statements at December 2, 2021 – It was proposed to approve the bank statement. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
 - To review and approve payment schedule to December 10, 2021 – It was proposed to approve the payment schedule. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
 - To review spend vs budget YTD – It was proposed to approve the spend vs budget noting virements are required. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- 21.122. Councillor Reports/Items to Note**
- Highways including Residents Parking Scheme – RP advised drainage and signage are currently raised with GCC. The proposed parking scheme is currently being reviewed by the technical manager.
 - Police/Crime – A police representative has been invited to the January meeting.
 - Village Appearance – Most of the replacement trees in Washpool Lane and Ewen Road have died.
 - Playground Inspections – see item 21.116
 - Road Safety – Cllr Binks will attend the virtual meeting on Road Safety
 - Youth facilities/plans – Cllr Silk reported that some activities are being carried out at The Tavern
 - Kemble Community Gardens – nothing to report
 - Kemble Airfield – nothing to report
 - Cirencester Light Railway – nothing to report
 - Planning items noted as follows:
 - 20/02894/FUL & 20/03561/LBC | *Variation of Conditions 2 (approved plans) and 22 (car parking provision) of Permission 18/04151/FUL (Refurbishment and Extension of the Wild Duck Inn comprising demolition and re-building of the west wing to create additional guest accommodation, additional parking and re-landscaping, together with associated works) | Wild Duck Inn Ewen | Awaiting decision*
 - 21/01888/FUL & 21/02131/LBC | Conversion of outbuilding to ancillary residential accommodation for studio, office and storage | The Old Milling Barn Lodge Yard West Lane Kemble | **Awaiting decision**

- iii. 21/01622/FUL | Formation of vehicular access and alterations to wall | 190 Windmill Road Kemble | **Awaiting decision**
- iv. PL/2021/04819 (Wiltshire) | Equestrian building consisting of two stables and hay/straw storage, new access track and hardstanding| Plum Tree Cottage, Kemble Wick | **Awaiting decision**
- v. 21/02651/FUL | Erection of detached double garage | Park House 5 Kemble Park School Road Kemble – objection negative visual impact on cluster of listed buildings | **Decided – Application Permit**
- vi. 21/02735/FUL | Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length. | Land At Grid Reference 398111 195688 Kemble Wick | **Awaiting decision**
- k. 21/03285/FUL | Proposed erection of single dwelling - Variation of Conditions 2 (drawing numbers) and 15 (tree protection plan) of permission 18/00051/FUL to amend driveway layout and phasing of tree removal | Land At New Covert Ewen | **Decided – Application Permit**
- l. 21/03464/FUL | One and a half storey side and rear extensions, erection of detached garage/annex, outbuilding extension/alteration with erection of single storey link to main dwelling, demolition of conservatory | 128 Limes Road Kemble | **Awaiting decision**
- m. 21/03587/TCONR | T1 Maple - Poor condition showing decay close to road - to fell T2 Douglas fir - Low amenity value, poor condition - to fell T3 Douglas fir - Low amenity value, poor condition - to fell | Bittenham Springs Ewen | **Decided – No Objection**
- n. 21/03517/TCONR | T2 - Beech - Fell to ground level due to decay in stem. T3 - White Poplar - Fell to ground level due to partial collapse | Parsons Cottage Kemble | **Decided – no objection**
- o. 21/03625/TCONR | T1 - Eucalyptus: fell - wrong species for site T2 - Sycamore: 2 stems, crown lift to 5m T3 - Sycamore: fell tree to give space to adjacent beech T4 - Beech: remove low branch at 6m growing over hedge and neighbours garden T5 - Cypress: fell - overgrown and outgrown location | Honeystone House Ewen | **Decided – No objection**
- p. 21/03979/FUL | Erection of a single-storey side extension | Orchard Lee Clayfurlong Grove Kemble | **Awaiting decision**
- q. 21/03917/TCONR | Fell T1 Whitebeam tree and Sever Ivy stems and treat C1 Ivy | Newburn Limes Road Kemble | **Awaiting decision**
- r. 21/03873/FUL | Erection of front porch and single storey side extensions | 45 Clayfurlong Grove Kemble | **Awaiting decision**

21.123. Items for future agenda/ ongoing projects beyond the scope of this meeting

- a. Sport grant for changing rooms on the football field - RP
- b. Cemetery capacity project
- c. Replacement footbridge at Parkers Bridge – the bridge has been order.

Meeting ended 9:10pm

Chairman Signature: _____ Date: _____



KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Dec 2, 2021

Receipts November 3, 2021– December 2, 2021

| Date | From whom received | Particulars | Amount |
|------------|--------------------|-------------------------------------|--------|
| 05/11/2021 | NS&I | Interest | 0.06 |
| 11/11/2021 | GCC | Contribution to Grass Verge Cutting | 922.08 |
| 25/11/2021 | OL Cottle | Memorial T/L Levinge | 210.00 |
| 02/12/2021 | Santander | Interest | 0.03 |

CASH BOOK STATEMENT OF FUNDS

| | |
|--------------------------------|-------------------|
| Cash Book balance b/f 06/04/21 | £22,814.89 |
| Receipts | £30,080.77 |
| Payments | £8,904.28 |
| New Cash Book balance | £43,991.38 |

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

| | |
|-------------------------------------|-------------------|
| Santander Savings Account 41987930 | £4,109.94 |
| Santander Business Account 41987928 | £39,881.44 |
| SUB TOTAL | £43,991.38 |

Adjustments

| | |
|--------------------------|-------------------|
| Income not yet banked | £0.00 |
| Unpresented cheques | |
| Other | £0.00 |
| Cash Book balance | £43,991.38 |

Signature _____ Date: _____

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (due Dec 2021)

Signature _____ Date: _____



Payment Schedule:

Payments November 13, 2021 – December 10, 2021

| Cheque No. | Invoice Date | To | Purpose | NET (£) | VAT (£) | GROSS (£) | Authorisation Minute Reference | Budget |
|------------|--------------|----------------------------|---|---------|---------|-----------|--------------------------------|---------------------------------------|
| 102645 | 04/12/2021 | Mrs S Broadley | Salary November 2021 | 477.64 | 0.00 | 477.64 | 21.10e & 21.14 | Employee – Contained |
| 102646 | 30/11/2021 | Greenfield Garden Services | Quarterly Playground Inspection 09/11/2021 | 81.00 | 16.20 | 97.20 | 21.10h | Playground – Overspend Virement Req'd |
| 102647 | 09/12/2021 | Austin Hind | X4 Playground Inspections | 40.00 | 0.00 | 40.00 | 21.10h | Playground - Overspend Virement Req'd |

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____