



## KEMBLE & EWEN PARISH COUNCIL



### Minutes of the Meeting of the Parish Council on Friday October 1, 2021 at 7pm in the Village Hall

Sarah Broadley, Parish Clerk Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk) Tel: 01285 770758

#### **Present:**

Parish Councillors: Roger Pettit, David Ball, Michael Binks, Daniel Demain, George Collins, Lester Napper, David Russell & Eric Silk

CDC Councillor: Tony Berry (left at 7:50pm)

Members of the Public: 1

#### **21.63. To hear any contributions from residents**

Open Gardens – small committee of residents looking to do an Open Gardens event in part of Queen's Jubilee celebrations on June 2, 2022.

#### **21.64. To receive report** from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen

Budget Consultation – due out soon

Planning – Jo Harris has called a meeting with all Parish Council chairman following communications around planning decision process

Jubilee Celebration Funding – due for discussion at November Cabinet Meeting

#### **21.65. To receive any apologies for absence** - None

#### **21.66. To receive any declarations of interest** – Cllr Napper declared other interest in Item 21.76h: Item to note only no decision to be made.

#### **21.67. To approve the minutes of the meeting held on August 13, 2021** – It was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

#### **21.68. To approve the minutes of the meeting held on August 23, 2021** – It was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

#### **21.69. To receive external audit** – The audit was received and noted. It was noted that the exercise of public rights was 14 June 2021 – 23 July 2021 and that the notice of conclusion of audit has been published on the website.

#### **21.70. To receive annual inspection report, agree adequate insurance is in place and agree any actions required** – The annual walk around report was noted. It was proposed to authorise up to £500 for the repairs/cleaning works required. It was also proposed that the Council holds adequate insurance for its assets. This was seconded, all remaining councillors agreed and the matter was resolved.

#### **21.71. To agree budget and next steps for Queen's Jubilee celebrations including location for planting oak trees** – It was proposed to approve a budget of £1000 and to offer the oak trees to the school for planting within the grounds. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

#### **21.72. To agree to advertise Community Grants for 2021/22** – It was proposed to advertise the Grant scheme via the website and Parish News. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

#### **21.73. To approve the following spend**

- a. Remembrance Wreath – up to £50
- b. Playground Inspection Course - £264.00
- c. External Audit Fee - £200 + VAT

Initial \_\_\_\_\_ date \_\_\_\_\_

It was proposed to approve this expenditure. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

**21.74. To agree/ratify decision recorded and reported to CDC regarding New Planning Applications**

- a. 21/03285/FUL | Proposed erection of single dwelling - Variation of Conditions 2 (drawing numbers) and 15 (tree protection plan) of permission 18/00051/FUL to amend driveway layout and phasing of tree removal | Land At New Covert Ewen – no objection
- b. 21/03464/FUL | One and a half storey side and rear extensions, erection of detached garage/annex, outbuilding extension/alteration with erection of single storey link to main dwelling, demolition of conservatory | 128 Limes Road Kemble – the glass walkway is not in keeping with NDP policy KE07

It was proposed to respond with the above comments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

**21.75. Financial Matters**

- a. To review and approve Bank Statements at Sept 2, 2021– It was proposed to approve the bank statement. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- b. To review and approve payment schedule to October 1, 2021– It was proposed to approve the payment schedule and sign cheques. This was seconded, all remaining councillors voted to agree and the **matter was resolved**

**21.76. Councillor Reports/Items to Note**

- a. Highways including Residents Parking Scheme – it was reported that GCC have received a number of comments following the RPS consultation. Flooding has been noted outside the school requiring drain clearance by Highways
- b. Police/Crime – nothing to report
- c. Footpath Project – nothing to report
- d. Village Appearance
- e. Playground Inspections - DB
- f. Road Safety
- g. Youth facilities/plans –
- h. Kemble Community Gardens – there is a new contact at CDC – Martin Kelly
- i. Kemble Airfield – DR
- j. Cirencester Light Railway – An application has been made to Gloucestershire Economic Development Fund for £50k towards Part 2 of the feasibility study
- k. Planning items noted as follows:
  - i. 20/02894/FUL & 20/03561/LBC | *Variation of Conditions 2 (approved plans) and 22 (car parking provision) of Permission 18/04151/FUL (Refurbishment and Extension of the Wild Duck Inn comprising demolition and re-building of the west wing to create additional guest accommodation, additional parking and re-landscaping, together with associated works) | Wild Duck Inn Ewen | Awaiting decision*
  - ii. 21/00907/FUL | *Erection of single storey rear extension and erection of a boundary wall | Orchard Lee Clayfurlong Grove Kemble | Application Permit*
  - iii. 21/01888/FUL & 21/02131/LBC | *Conversion of outbuilding to ancillary residential accommodation for studio, office and storage | The Old Milling Barn Lodge Yard West Lane Kemble | Awaiting decision*
  - iv. 21/01622/FUL | *Formation of vehicular access and alterations to wall | 190 Windmill Road Kemble | Awaiting decision*
  - v. PL/2021/04819 (Wiltshire) | *Equestrian building consisting of two stables and hay/straw storage, new access track and hardstanding| Plum Tree Cottage, Kemble Wick | Awaiting decision*
  - vi. 21/01591/FUL | *Erection of a double garage | Oaktree House Ewen – objection NDP KE04 position too close to road | Application Permit*
  - vii. 21/02651/FUL | *Erection of detached double garage | Park House 5 Kemble Park School Road Kemble – objection negative visual impact on cluster of listed buildings | Awaiting decision*

- viii. 21/02735/FUL | Installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length. | Land At Grid Reference 398111 195688 Kemble Wick |

**Awaiting decision**

- ix. 21/02931/FUL | Erection of detached carport with provision of electric vehicle charging points for 2no. cars | Woodstock House Ewen | **Awaiting decision**

**21.77. Items for future agenda/ ongoing projects beyond the scope of this meeting**

- a. Sport grant for changing rooms on the football field
- b. Cemetery capacity project
- c. Replacement footbridge at Parkers Bridge

Chairman Signature \_\_\_\_\_ Date \_\_\_\_\_

Initial \_\_\_\_\_ date \_\_\_\_\_



KEMBLE & EWEN PARISH COUNCIL

# Bank Reconciliation: Sept 2, 2021

Receipts August 3, 2021– Sept 2, 2021

Date	From whom received	Particulars	Amount
06/08/2021	NS&I	Interest	0.06
02/09/21	Santander	Interest	0.03

**CASH BOOK STATEMENT OF FUNDS**

Cash Book balance b/f 06/04/21	£22,814.89
Receipts	£21,963.42
Payments	£5,599.99
<b>New Cash Book balance</b>	<b>£39,178.32</b>

**RECONCILIATION TO BANK ACCOUNTS**

**Bank a/c balances:**

Santander Savings Account 41987930	£4,109.85
Santander Business Account 41987928	£35,119.47
<b>SUB TOTAL</b>	<b>£39,229.32</b>

**Adjustments**

Income not yet banked	£0.00
Unpresented cheques	£51.00
Other	£0.00
<b>Cash Book balance</b>	<b>£39,178.32</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Initial \_\_\_\_\_ date \_\_\_\_\_



KEMBLE & EWEN PARISH COUNCIL

# Bank Reconciliation: Oct 2, 2021

Receipts Sept 3, 2021– October 2, 2021

Date	From whom received	Particulars	Amount
06/08/2021	NS&I	Interest	0.06
22/09/2021	RWB Funeral Care	The Late Kenneth Hicks	315.00
23/09/2021	Cotswold District Council	Precept 2	6670.00
02/10/21	Santander	Interest	0.03

### CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/21	£22,814.89
Receipts	£28,948.51
Payments	£6,205.83
<b>New Cash Book balance</b>	<b>£45,557.57</b>

### RECONCILIATION TO BANK ACCOUNTS

#### Bank a/c balances:

Santander Savings Account 41987930	£4,109.88
Santander Business Account 41987928	£41,447.69
<b>SUB TOTAL</b>	<b>£45,557.57</b>

#### Adjustments

Income not yet banked	£0.00
Unpresented cheques	£0.00
Other	£0.00
<b>Cash Book balance</b>	<b>£45,557.57</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (due Dec 2021)

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Initial \_\_\_\_\_ date \_\_\_\_\_