



## KEMBLE & EWEN PARISH COUNCIL



### Minutes of the Meeting of the Parish Council held on Friday 12 February 2021 at 7pm via Zoom

Sarah Broadley, Parish Clerk Email: [clerk@kembleandewen-pc.gov.uk](mailto:clerk@kembleandewen-pc.gov.uk) Tel: 01285 770758

#### **Present:**

Parish Councillors: Roger Pettit, Michael Binks, Daniel Demain, George Collins, David Ball, Lester Napper & Eric Silk

District Councillor: Tony Berry

County Councillor: Shaun Parsons

Members of the Public: 17

#### **20.193. To hear contributions from residents**

Continued use of Zoom (20.205)– support expressed for this item

Airport – a resident advised that Kemble Airport are operating within guidelines regarding small aircraft flying during lockdown

Speed Limit A429 – a resident has requested that steps are taken to try to reduce the speed limit through the village

#### **20.194. To receive report** from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen

CDC Update – cashless parking is a green initiative. Fly tipping camera purchase has been sent to cabinet. Recruitment continues – currently seeking to appoint someone to run civic pride programme. Crowdfunding initiative launching to replace grant process. Development of KCG was reviewed at cabinet where it was agreed to have 4 private properties and 4 housing association properties.

May elections – will include Police Crime Commissioner, County Councillor, Parish Council vacancies and the referendum for NDP.

Cirencester Light Railway – a 200 page report has been completed from Stage I of feasibility study; executive summary to be produced and circulated. £50k grant secured from Department for Transport towards Stage II. It has been included in the long term transport plan

#### **20.195. To receive any apologies for absence** – None

#### **20.196. To receive any declarations of interest** – Cllr Napper declared Other Interest in 20.209g as the Parish Council representative on the KCG committee - item to report back only no decision to be made.

#### **20.197. To approve the minutes of the Parish Council meeting held on January 15, 2021** – Following minor amendment to wording it was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all councillors voted to agree and the **matter was resolved**.

#### **20.198. To approve the minutes of the Parish Council meeting held on January 29, 2021** – It was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all councillors voted to agree and the **matter was resolved**.

#### **20.199. To review and agree steps to support COVID-19 response in the parish** Following an update on the current position it was agreed that the existing arrangements remained satisfactory.

#### **20.200. To receive quotes for painting of Parkers Bridge and agree actions required** – item adjourned awaiting further quotes.

- 20.201. To ratify procedure for gathering residents' views of GCC Parking Proposal via Informal Consultation and agree associated costs** – it was proposed to carry out the actions as per email circulated (leaflets to affected properties, details on noticeboards, zoom drop in sessions x3, survey on website to run until 28 February 2021). This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 20.202. To review training needs and agree any actions required** – It was noted that Cllr Demain is booked in for 'Being a Better Councillor' training in March 2021. No further requirements were identified.
- 20.203. To receive report regarding Cemetery capacity and agree next steps required** – Item adjourned such that it discussed confidentially at a future meeting due to the sensitive nature of the report.
- 20.204. To discuss and agree costs for tree works on West Hay Green** – Item adjourned pending the gathering of local residents' views by Cllr Collins.
- 20.205. To receive resident's request for continuation provision of Zoom access to meetings once physical meetings resume and agree any actions required** – It was proposed to gather costs and options available to enable this for review.
- 20.206. To review procedure for handling public participation at Parish Council meetings and agree actions required** – It was proposed to adopt the procedure and publish on the website. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 20.207. To ratify decision recorded and reported to CDC regarding New Planning Applications**
- a. *21/00359/TCONR | T1, T2 - 2 beech trees. Fell. Wrong species for site close to house and over LPG tank. Have outgrown location. Unsuitable to grow to maturity in this position | 3 Biddulph Cottages Windmill Road Kemble – no objection*
  - b. *21/00200/TCONR | Ash (T1)- Fell. Tree is showing signs of Ash dieback, see attached photos. Not wanting to replant at present as a large number of trees have already been planted in addition to the existing semi mature trees | Woodstock House Ewen – no objection*
- It was proposed to ratify the above comments. This was seconded, all councillors voted to agree and the **matter was resolved**.
- 20.208. Financial Matters**
- a. To review and approve the bank reconciliation at Feb 2, 2021 It was proposed to agree and accept the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
  - b. To review and approve payments Jan 16 – Feb 12, 2021 and sign cheques - It was proposed to agree and approve the payments. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- 20.209. Councillor Reports/Items to Note**
- a. Highways – Progress is currently slow due to absence at Highways. Washpool lane will be closed for Carriageway resurfacing. Bridge repairs at Station Road are ongoing with Network Rail. Some flooding identified as Smerrills, School Road and on the Kemble Wick road following recent rainfall.
  - b. Police crime report/Neighbourhood Watch – nothing to report
  - c. Village Appearance – Thanks recorded to Keith Harrison who replaced trees on A429 with no charge. A proposal is due from a resident for planting at end of Washpool lane. Christmas tree sign at entrance to Kemble needs removing.
  - d. Playground Inspections – ongoing. Benches will need some maintenance work in the Spring
  - e. Road Safety – residents are encouraged to get involved with Speedwatch
  - f. Youth facilities/plans – nothing to report
  - g. Kemble Community Gardens – residents are using this area for walking during lockdown. Lots of snowdrops currently in flower
  - h. Kemble Airfield – see item 20.193

- i. Cirencester Light Railway – see item 20.194
  - j. Planning items noted as follows:
    - i. 20/00903/FUL | *Erection of storage unit (use class B8) | Building 428 Kemble Enterprise Park Kemble Airfield Kemble* | **Decided – Application Permit**
    - ii. 20/04003/FUL | *A change of use from agricultural land (grade 3) to a grassed doggy play school facility. | Field Barn Farm Station Road Kemble* | Awaiting decision \* **New Details\***
    - iii. 20/04077/FUL | *Proposed garden office | Washpool House Washpool Lane Kemble* | **Decided – Application Permit**
    - iv. 20/04650/FUL | *Change of use from dwelling to wedding venue | Bittenham Springs. Ewen* | **Awaiting decision**
- 20.210.** Items for future agenda/ongoing projects beyond the scope of this meeting
- a. Sport grant for changing rooms on the football field - RP
  - b. Land at Windmill Road & Clayfurlong Grove – RP
  - c. Village Archive Display at Kemble Station – RP
  - d. Wildflower verges - RP
  - e. Responsibility for trees in verges

Meeting ended 8:50pm

Chairman Signature \_\_\_\_\_ Date \_\_\_\_\_



KEMBLE & EWEN PARISH COUNCIL

# Bank Reconciliation: Feb 2, 2021

Receipts January 3, 2021 – February 2, 2021

Date	From whom received	Particulars	Amount
05/01/2021	NS&I	Interest	0.06
02/02/2021	Santander	Interest	0.03

### CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 05/04/20	£27,139.88
Receipts	£27,990.18
Payments	£27,964.73
<b>New Cash Book balance</b>	<b>£27,165.33</b>

### RECONCILIATION TO BANK ACCOUNTS

#### Bank a/c balances:

Santander Savings Account 41987930	£4,109.64
Santander Business Account 41987928	£23,362.03
<b>SUB TOTAL</b>	<b>£27,471.67</b>

#### Adjustments

Income not yet banked	£0.00
Unpresented cheques	£306.34
Other	£0.00
<b>Cash Book balance</b>	<b>£27,165.33</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (due Feb2021)

Signature \_\_\_\_\_ Date: \_\_\_\_\_



# Payment Schedule:

Payments–January 16, 2021 – February 12, 2021

Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
102591	04/02/2021	Mrs S Broadley	Salary January 2021	449.67	0.00	449.67	20.10e	Employee – Contained
102592	15/01/2020	Austin G Hind	X6 Playground Inspections & 1x Bench Inspection	70.00	0.00	70.00	20.58a	Playground - Contained
102593	31/12/2020	Kemble Village Hall	Telephone Line Charges August – December 2020	84.21	0.00	84.21	20.10f	Admin- Contained

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Cheque Signatory: \_\_\_\_\_ Date: \_\_\_\_\_