



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council held on Friday 15 January 2021 at 7pm via Zoom

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, Michael Binks, Daniel Demain, George Collins, David Ball, Lester Napper & Eric Silk

District Councillor: Tony Berry

Members of the Public: 8

20.169. To hear any contributions from residents [5 minutes per person maximum; not exceeding 30 minutes in total].

Station Access Footpath – ongoing concern raised about proposed lighting of the new footpath and the process for development of the scheme as the resident stated there had not been any consultation. Question raised over what was considered for the design and the reason for the route. Design including route was completed by GCC.

Village Pavements/Footpaths – concern raised regarding levels of algae on pavements around village and the condition of stiles. A resident will conduct survey and inform GCC regarding pavements and local landowners regarding stiles.

20.170. To receive report from District Councillor Tony Berry and discuss district matters relating to Kemble & Ewen

Fly tipping – putting a motion to council to install cameras in problem areas. Those identified will be charge and fined.

Pay and Display Parking – The change will now be delayed but ultimately it remained CDC's intention to discontinue accepting payment of parking fees in cash

Community Grant Scheme – deadline for current scheme is Feb 12, 2021 before move to Crowd Funding scheme

Flooding in Cirencester – flood meeting schedule for March 5, 2021 organised by Geoffrey Clifton-Brown to include key stakeholders – Thames Water/GCC/Environment Agency.

Cirencester Light Railway - £50k grant has been secured from central government which will help with next feasibility study. GCC have included the ULR in the transport plan.

20.171. To receive any apologies for absence – None

20.172. To receive any declarations of interest - Cllr Napper declared Other Interest in 20.185h as the Parish Council representative on the KCG committee - item to report back only no decision to be made.

20.173. To approve the minutes of the parish council meeting held on December 8 2020 – Following amendment to the wording, it was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all councillors voted to agree and the **matter was resolved**.

20.174. To approve the minutes of the parish council meeting held on December 11 2020 – It was proposed to approve the minutes and sign as a true and accurate record. This was seconded, all councillors voted to agree and the **matter was resolved**.

20.175. To review and agree steps to support COVID-19 response in the parish -

Following an update on the current position it was agreed that the existing arrangements remained satisfactory.

- 20.176. To review and agree Business Plan to support 2021-22 budget** - It was proposed to agree and adopt the Business Plan for 2021-22. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 20.177. To review grass cutting tenders and agree next steps** – Following review of the two tenders received it was proposed to award the 3 year grass cutting contract to to DR Howse Services. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 20.178. To receive quotes for painting of Parkers Bridge and agree actions required** – item ongoing due to difficulty in obtaining a second quote.
- 20.179. To agree to formally change the name of the Parish Council to Kemble & Ewen Parish Council** – It was proposed to formal change the name from Kemble Parish Council to Kemble and Ewen Parish Council. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 20.180. To consider and agree next steps for renewal of Playing Field lease** – current lease has 3yrs remaining. Negotiations to commence with Bathurst for new lease ideally with securing terms favourable to securing grant funding to improve the facilities.
- 20.181. To review and agree any actions required regarding Ash dieback project** – Following review there was no action proposed for this item.
- 20.182. To approve annual renewal of MS Office and Anti Virus for Parish Council Laptop** – It was proposed to approve purchase of the above items. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 20.183. To ratify decision recorded and reported to CDC regarding New Planning Applications**
- a. *20/04077/FUL | Proposed garden office | Washpool House Washpool Lane Kemble - no objection*
It was proposed to ratify the above comment. This was seconded, all councillors voted to agree and the **matter was resolved**.
- 20.184. Financial Matters**
- a. To review and approve the bank reconciliation at Jan 2, 2021- It was proposed to agree and accept the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved**
- b. To review and approve payments Dec 12 – Jan 15, 2021 and sign cheques - It was proposed to approve these payments and sign cheques. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- c. Review budget vs spend YTD – item adjourned to next meeting.
- 20.185. Councillor Reports/Items to Note**
- a. Highways – Church Road to receive attention by GCC in 2021 budget
- b. Police crime report/Neighbourhood Watch -nothing to report
- c. Village Appearance – following site visit between resident & Parish Council representatives a proposal being created for verge near end of Washpool lane
- d. Neighbourhood Development Plan – now in place
- e. Playground Inspections – playground open, weekly inspections taking place
- f. Road Safety – nothing to report
- g. Youth facilities/plans – nothing to report
- h. Kemble Community Gardens – nothing to report. AGM outstanding due to Covid restrictions
- i. Kemble Airfield – approval has been received for the new navigation system
- j. Cirencester Light Railway – there is a committee meeting Tuesday 19 January.
- k. Planning items noted as below:
- i. *20/00903/FUL | Erection of storage unit (use class B8) | Building 428 Kemble Enterprise Park Kemble Airfield Kemble | Awaiting decision*
- ii. *20/03574/FUL | Proposed dormer in position of existing rooflight | Vernham Dean The Piece Kemble | **Decided – Application Permit***

- iii. 20/03677/FUL | Variation of condition 2 (approved plans) of planning permission 18/02751/FUL (Erection of single dwelling on residential garden - change of design from 16/02097/FUL with access as permitted reference 17/01514/FUL to reduce size of approved garage) | Ewen Barn Ewen | **Decided – Application Permit**
- iv. 20/03861/TCONR | T1 conifer (Pine on application form but Norway Spruce at the location on the plan) - fell to ground level | The Old Forge Church Road Kemble | **Decided – No objection**
- v. 20/04089/TCONR | T1 - re-pollard tree (crataegus monogyna) at the point of the old pollard points | No 2 Triangle Cottages Ewen | **Decided – No objection**
- vi. 20/04003/FUL | A change of use from agricultural land (grade 3) to a grassed doggy play school facility. | Field Barn Farm Station Road Kemble | **Awaiting decision**
- vii. 20/04311/TCONR | Crown lifting and pruning of Poplars in submitted schedule | Ewen House Ewen | **Decided – No objection**

20.186. Items for future agenda/ongoing projects beyond the scope of this meeting

- a. Sport grant for changing rooms on the football field - RP
- b. Land at Windmill Road & Clayfurlong Grove – RP
- c. Village Archive Display at Kemble Station – RP
- d. Wildflower verges - RP
- e. Responsibility for trees in verges
- f. Residents Parking Scheme
- g. Cemetery Capacity

Meeting Ended 9pm

Chairman Signature _____ Date _____



KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Jan 2, 2021

Receipts December 3, 2020 – January 2, 2021

Date	From whom received	Particulars	Amount
07/12/2020	NS&I	Interest	4.21
02/01/2021	Santander	Interest	0.03

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 05/04/20	£27,139.88
Receipts	£27,990.09
Payments	£27,186.32
New Cash Book balance	£27,943.65

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,109.61
Santander Business Account 41987928	£24,320.72
SUB TOTAL	£28,430.33

Adjustments

Income not yet banked	£0.00
Unpresented cheques	£456.68
Other	£0.00
Cash Book balance	£27,973.65

Signature _____ Date: _____

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (due Feb2021)

Signature _____ Date: _____



Payment Schedule:

Payments–December 12, 2020 – January 15, 2021

Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
102585	05/12/2020	Steve Marsh	Reimbursement for Kemble.co.uk website hosting costs	41.88	0.00	41.88	20.164	Admin - Contained
102586	11/12/2020	Keith Harrison	Trimming of Yew Trees at Cemetery	170.00	0.00	170.00	20.163	Cemetery - Contained
102587	4/01/2020	Mrs S Broadley	Salary December 2020 & Reimbursement of Expenses	450.55	0.00	450.55	20.10e	Employee – Contained
102588	27/12/2020	Austin G Hind	X4 Playground Inspections	40.00	0.00	40.00	20.58a	Playground - Contained
102589	31/12/2020	Busy Fingers Printing	Printing of Grass Cutting Maps	19.50	3.90	23.40	20.132	Admin- Contained
102590	11/01/2021	Landcare Tree Nursery	X6 replacement trees for A429 plus stakes and buckles	220.38	44.08	264.46	20.163	Village Environment - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____