



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council held on Friday 13 November 2020 at 7pm via Zoom

Sarah Broadley, Parish Clerk Email: clerk@kembleandewen-pc.gov.uk Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, David Ball, Michael Binks, Daniel Demain, George Collins, Eric Silk, Sohrab Sorabjee & Lester Napper

District Councillor: Tony Berry

Members of the Public: 6

20.124. Contributions from Residents

Fosse Cross Recycling Centre – is currently open (its closure for refurbishment is currently suspended).

Station Road Bridge Repairs – Query raised over time scales for work. Councillor Pettit advised it is Network Rail doing the works and he understands they are more complex than first thought so may need to be done over Christmas break.

Heavy Goods Trains – query raised over how long they will be routed via Kemble 20.135 – Two residents registered support for this agenda item.

Solar Farm – some residents have requested further information from Aura Power following the consultation. Cllr Pettit advised he has asked Aura to put KEPC in contact with a Parish Council that has a solar farm in its patch.

20.125. To receive report from District Councillor Tony Berry

Budget – currently open for consultation with link the CDC website

NDP – this is going to cabinet next week with a recommendation to put it forward to referendum. NB Referendums are currently suspended due to COVID-19.

Police Crime Candidate – happy to attend a KEPC meeting ahead of election in May.

Carparks – Cllr Berry has put a motion to the next Council meeting asking for the Cash/Card swipe functionality to be retained in CDC carparks.

Civic Pride Agenda – Cllr Berry advised this is not a formal scheme rather an agenda to build civic pride.

20.126. To receive any apologies for absence - None

20.127. To receive any declarations of interest

Item 20.134 – Cllr Binks declared other interest as he a trustee of village hall. He will withdraw to public area for this agenda item and not participate or vote.

Item 20.134 – Cllr Silk declared other interest as he wife belongs to the WI. He will participate and vote as has outcome will not affect his or his family's well-being or financial position to a greater extent that the majority of inhabitants.

Item 20.140h – Cllr Napper declared other interest as he is the Parish Council representative on the KCG committee. No decisions to be made – item to note only.

20.128. To approve the minutes of the parish council meeting held on October 9, 2020

– It was proposed to approve the minutes with amendments to wording of 20.116 & 20.122h. This was seconded, all remaining councillors agreed and **the matter was resolved.**

- 20.129. To review and agree steps to support COVID-19 response in the parish** – No additional assistance required at the present time.
- 20.130. To review Business Plan and budget v1 2021/22 and agree next steps or approval** – following review this item was adjourned to next meeting to allow for additional work to be carried out on the budget and business plan.
- 20.131. To review progress on Experimental Traffic Order 20.116 and agree next steps** – GCC have advised that it is not possible to apply for an ETRO for yellow lines at this location.
- 20.132. To review grass cutting contract requirements and agree next steps** – It was proposed to approve spend of up to £200 for advertisement of expressions of interest to bid for tender for grass cutting whilst Cllrs Ball & Demain continue to work on the specifics of the schedule for the contract. This was seconded, all remaining councillors agreed and **the matter was approved.**
- 20.133. To approve Cemetery maintenance contract 2021/22** – It was proposed to issue the contract for 2021/22 to Peter Measures with the same terms as the 2021/22 contract. This was seconded, all remaining councillors agreed and **the matter was resolved.**
- 20.134. To review Community Grant applications and agree award of funds** – It was proposed to award £150 to the Village Hall considering the constrained revenue the hall has faced this year and £300 to the Kemble & Ewen WI to promote and extend their programme of events. This was seconded, all remaining councillors agreed and **the matter was resolved.**
- 20.135. To agree that the next six Parish Council Zoom meetings are recorded and made promptly available on the Parish Council website** – It was proposed to make an audio recording of the next 6 meetings. There was no seconder for this item so the motion was not carried.
- 20.136. To agree actions required for painting of Parkers Bridge and replacement of footbridge.** Item adjourned until further quotes are received for the painting of the road bridge railings and replacement of the footbridge.
- 20.137. To agree the following payments:**
- a. Poppy Wreath for Remembrance Sunday
It was proposed to authorise a payment for £20 for the above. This was seconded, all remaining councillors agreed and **the matter was resolved.**
- 20.138. To ratify decision recorded and reported to CDC regarding New Planning Applications.** Item adjourned due to time constraint.
- a. 20/03574/FUL | Proposed dormer in position of existing rooflight | Vernham Dean The Piece Kemble - no objection
 - b. 20/03677/FUL | Variation of condition 2 (approved plans) of planning permission 18/02751/FUL (Erection of single dwelling on residential garden - change of design from 16/02097/FUL with access as permitted reference 17/01514/FUL to reduce size of approved garage) | Ewen Barn Ewen
 - c. 20/03861/TCONR | T1 conifer (Pine on application form but Norway Spruce at the location on the plan) - fell to ground level | The Old Forge Church Road Kemble
- 20.139. Financial Matters**
- a. **To review and approve the bank reconciliation at Nov 2, 2020** - It was proposed to agree and accept the bank reconciliation that has been crossed checked to statements for internal control. This was seconded, all remaining councillors voted to agree and **the matter was resolved.**
 - b. **To review and approve payments Oct 10 – Nov 13, 2020 and sign cheques** - It was proposed to approve these payments and sign the cheques. This was seconded, all remaining councillors voted to agree and **the matter was resolved.**
- 20.140. Councillor Reports/Items to Note**
- a. Highways – Failing crossing lights have been reported and repaired.
 - b. Police crime report/Neighbourhood Watch – increased police presence in the villages noted

- c. Neighbourhood Development Plan – see item 20.125
- d. Playground Inspections – ongoing no issues
- e. Road Safety – speedwatch took place in both villages. Ewen saw higher speeds than A429 Kemble
- f. Youth facilities/plans – nothing to report
- g. Kemble Community Gardens – nothing to report
- h. Kemble Airfield – The airport have reported that all current flying is essential and lawful under the current COVID restrictions.
- i. Cirencester Light Railway – nothing to report
- j. Planning items noted as follows:
 - i. 19/01499/LBC | Structural repairs to floor structure between the first and second floor within the Tower part of the building | Wild Duck Inn Ewen | **Application Withdrawn**
 - ii. 20/00833/FUL | Erection of 15 dwellings and associated garages, car ports and car parking together with one new vehicular access point, pedestrian and cycle access points, landscaping and ancillary development | Land North East Of Clayfurlong Grove Kemble | Awaiting decision
 - iii. 20/00903/FUL | Erection of storage unit (use class B8) | Building 428 Kemble Enterprise Park Kemble Airfield Kemble | **Awaiting decision**
 - iv. 20/02530/FUL | Temporary siting of 8 units of agricultural workers' residential accommodation for a period of 3 years | Kemble Farms Smerill Dairy Kemble | **Application Permit**
 - v. 20/03204/TCONR | Tree works to x3 trees | Evergreen House Old Vicarage Lane Kemble | **Decided – No objection**
 - vi. 20/03270/TCONR | Tree works to x4 Maples. | Pear Tree House Kemble | **Decided – No objection**
 - vii. 20/01940/LBC | Replacement of glazed gables, windows, doors and guttering | Newburn Limes Road Kemble | **Decided – No objection**
 - viii. 20/03300/TPO | Tree Works | Unit D2 Kemble Airfield Kemble | **Application Permit**

- 20.141.** Items for future agenda/ongoing projects beyond the scope of this meeting
- a. Sport grant for changing rooms on the football field
 - b. Land at Windmill Road & Clayfurlong Grove
 - c. Village Archive Display at Kemble Station
 - d. Wildflower verges
 - e. Responsibility for trees in verges
 - f. Residents Parking Scheme
 - g. Cemetery Capacity
 - h. Promotion of Quiet Lane status

Meeting ended at 8:55pm

Chairman Signature _____ Date _____

KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Nov 2, 2020



Receipts October 3, 2020 – November 2, 2020

Date	From whom received	Particulars	Amount
05/10/2020	NS&I	Interest	6.62
02/11/2020	Santander	Interest	0.03
27/10/2020	GCC	Contribution to Grass Cutting	922.08

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 05/04/20	£27,139.88
Receipts	£27,978.98
Payments	£24,591.10
New Cash Book balance	£30,527.76

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,109.55
Santander Business Account 41987928	£26,418.21
SUB TOTAL	£30,527.76

Adjustments

Income not yet banked	£0.00
Unpresented cheques	£0.00
Other	£0.00
Cash Book balance	£30,527.76

Signature

Date: _____

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (due Nov2020)

Signature

Date: _____

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Payment Schedule:

Payments–October 10, 2020 – November 13, 2020



Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
102575	04/11/2020	Mrs S Broadley	Salary October 2020	449.67	0.00	449.67	20.10e	Employee – Contained
102576	23/10/2020	Austin G Hind	X3 inspections	30.00	0.00	30.00	20.58a	Playground - Contained
102577	03/11/2020	Peter Measures	X9 Cemetery Mow & Strim	630.00	0.00	630.00	20.122	Cemetery - Contained
102578	09/10/2020	The RBL Poppy Appeal	Wreath for Remembrance Sunday	20.00	0.00	20.00	20.137a	Cemetery - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____