



KEMBLE & EWEN PARISH COUNCIL



Minutes of the Meeting of the Parish Council Held on Friday 14 August 2020 at 7pm via Zoom

Sarah Broadley, Parish Clerk Email: kpcclerk@kemble.co.uk Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, Michael Binks, Daniel Demain, George Collins, Sohrab Sorabjee, David Ball & Eric Silk
District Councillor: Tony Berry
Members of the Public: none

20.59. To hear any contributions from residents

The Tavern Inn: Two complaints have been received from residents regarding a) excessive noise from events and motorcycles arriving and departing and b) concerns regarding adherence to COVID-19 measures regarding social distancing.

20.60. Report from District Councillor Tony Berry

Meetings: x2 full council meetings & and audit committee meeting have been held. Leisure Centres & Museum are now reopen. An Ecological Emergency has been declared.

Monitoring Officer: Bhavna Patel has retired. Patrick Arran is the interim officer for CDC

KCG: Cabinet meeting scheduled for Sept 7, 2020 to review options for this site.

20.61. To receive any apologies for absence - None

20.62. To receive any declarations of interest – Lester Napper Other Interest Item

20.75h. Item is to not only no decisions required. David Ball Pecuniary Interest Item 20.75 k. vi. – Item to note only no decision or discussion required.

20.63. To approve the minutes of the parish council meeting held on July 10, 2020 –

It was proposed to approve the minutes as an accurate record. This was seconded, all councillors voted to agree and the **matter was resolved**. Minutes will be signed when physical meetings resume.

20.64. To approve the minutes of the extraordinary parish council meeting held on

July 17, 2020 – It was proposed to approve the minutes as an accurate record. This was seconded, all councillors voted to agree and the **matter was resolved**. Minutes will be signed when physical meetings resume.

20.65. To confirm the Parish Council is eligible to use the Power of General

Competence for 2020-21– It was proposed that the council is eligible and the power of general competence is to be used for 2020-21. This was seconded, all councillors voted to agree and the **matter was resolved**.

20.66. To review and agree steps to support COVID-19 response in the parish –

It was proposed to contact CDC to see if signs can be obtained for social distancing at KCG. This was seconded, all councillors voted to agree and the **matter was resolved**.

20.67. To agree actions required for repair of footbridge at Parkers Bridge –

awaiting response from Kemble Farms

20.68. To review and agree actions required for recruitment of playground orderly –

it was proposed to advertise the position on the website, noticeboards & parish news. In the interim, inspections will be carried out weekly by David Ball, Michael Binks & Daniel Demain on a rota. This was seconded, all councillors voted to agree and the

matter was resolved.

20.69. To review and agree next steps for increased cemetery capacity It was proposed to authorise payment of up to £1700 +VAT for Stage 1 site investigations but strive to acquire further quotes. This was seconded, all remaining councillors agreed and the **matter was resolved.**

20.70. To review and agree next steps for annual inspection of assets – It was proposed that Cllr Binks & Collins carry out the annual asset inspection. This was seconded, all remaining councillors agreed and the **matter was resolved.**

20.71. To agree and approve signing of a 1 year lease of the Village Triangle from Kemble Farms 1 July 2020 – 30 June 2021 It was proposed to accept and sign the lease subject to the terms being the same as previous lease. This was seconded, all remaining councillors agreed and the **matter was resolved.**

20.72. To approve the following spend

- a. Payment of £56 to Bryan Ayres for maintenance of war graves
- b. Purchase of replacement tree stakes and buckles for trees - £50
- c. Gloves/hand santiser for Playground Orderly - £50
- d. Purchase of wreath for VJ75 & payment to bugler £50 total
- e. Printing costs for playground COVID-19 posters £83.83 +VAT

It was proposed to approve these payments. This was seconded, all remaining councillors agreed and the **matter was resolved.**

20.73. To agree/ratify decision recorded and reported to CDC regarding New Planning Applications

- a. 20/02656/TCONR | T1-T5 (3 x Lime & 2 x Purple Plum) - prune excessive overhang from trees situated in neighbouring property to reduce length of lateral branching by up to 3m (back toward boundary), pruning to live growth points | New Top Farm House Old Vicarage Lane Kemble
- b. 20/02545/FUL | Installation of a ground source heat pump system consisting of 14 boreholes, manifold and associated pipework | Kemble House Church Road Kemble

It was proposed to respond via the planning portal with no objection to these applications. This was seconded, all remaining councillors agreed and the **matter was resolved.**

20.74. Financial Matters

- a. **To review and approve the bank reconciliation at August 2, 2020** - It was proposed to agree and accept the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- b. **To review and approve payments July 11, 2020 – August 14, 2020 and sign cheques** - It was proposed to approve these payments (voiding cheque 102561) and sign the cheques. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- c. **To retrospectively approve amendment to AGAR Part 2 in line with External Auditor guidance** It was proposed to approve the amendment. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**

20.75. Councillor Reports/Items to Note

- a. Highways – RP. Culvert on Ewen Rd has been inspected. Bridge over Thames between Ewen & Poole Keynes has been repaired but will need further repair. Pedestrian lights in village is ongoing issue. Telephone covers in A429 verge by Top Farm are dislodged. To be reported to BT.
- b. Police crime report/Neighbourhood Watch – report circulated regarding contact with police regarding lack of presence.
- c. Village Appearance – DD. Surface is lifting in new station carpark and height barrier not in place- to be reported to ACPOA
- d. Neighbourhood Development Plan – ES. Letter received from inspector to be published to website
- e. Playground Inspections – see item 20.68

- f. Road Safety – speedwatch has not been running due to COVID-19.
- g. Youth facilities/plans – no current plans due to COVID-19
- h. Kemble Community Gardens – see item 20.66 signs to be acquired.
- i. Kemble Airfield – airport have received some noise complaints from residents
- j. Cirencester Light Railway – ongoing feasibility studies
- k. Planning items to note:
 - i. 19/01499/LBC | Structural repairs to floor structure between the first and second floor within the Tower part of the building | Wild Duck Inn Ewen | Awaiting decision
 - ii. 20/01357/FUL | Erection of porch and insertion of 5 rooflights to front | Jackaments Barn Kemble | **Application Permit**
 - iii. 20/00833/FUL | Erection of 15 dwellings and associated garages, car ports and car parking together with one new vehicular access point, pedestrian and cycle access points, landscaping and ancillary development | Land North East Of Clayfurlong Grove Kemble | Awaiting decision
 - iv. 20/02035/TCONR | T1 - Beech - 2m overall crown reduction | Lodge Cottage Lodge Yard West Lane Kemble | **No objection**
 - v. 20/02035/TCONR | T1 - Beech - 2m overall crown reduction | Lodge Cottage Lodge Yard West Lane Kemble | **No objection**
 - vi. 20/01699/FUL | Installation of garden room | Clarks Hay House Washpool Lane Kemble | **Application Permit**
 - vii. 20/01800/FUL | Single storey rear extension | Meadowcroft Kemble | **Application Permit**
 - viii. 20/02067/TPO | T2 Sycamore - 20% end weight reduction or the entire canopy by selective thinning. This to be achieved without removal of inner growths (lion tailing) to leave material to reduce to in the future should a reduction be necessary | 1 Top Farm Kemble | **Application Permit**
 - ix. 20/02148/SCR | Request for Environmental Impact Assessment Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for solar farm site | Land West Of Kemble Wick Kemble | **Decided – Not required**
 - x. 20/00903/FUL | Erection of storage unit (use class B8) | Building 428 Kemble Enterprise Park Kemble Airfield Kemble
 - i. 20/02202/TCONR | T1)Holm Oak Remove. T2)Sweet Chestnut Reduce and Reshape. T3)Atlas Cedar Remove. T4)Thuja Crownlift | 2 Kemble Park School Road Kemble | **No objection**

20.76. Items for future agenda/ ongoing projects beyond the scope of this meeting

- a. Sport grant for changing rooms on the football field - RP
- b. Land at Windmill Road & Clayfurlong Grove – RP
- c. Road crossing & footpath extension into railway station car park - RP
- d. Village Archive Display at Kemble Station – RP
- e. Resident Parking Scheme – RP
- f. Wildflower verges - RP
- g. Responsibility for trees in verges

Chairman Signature: _____ Date: _____

KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Aug 2, 2020



Receipts July 3, 2020 – August 2, 2020

Date	From whom received	Particulars	Amount
06/07/2020	NS&I	Interest	6.84
22/07/2020	HMRC	VAT Refund (March 2019)	709.74
02/08/2020	Santander	Interest	1.18

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 05/04/20	£27,139.88
Receipts	£20,120.51
Payments	£9,362.63
New Cash Book balance	£37,897.76

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,109.46
Santander Business Account 41987928	£33,848.30
SUB TOTAL	£37,957.76

Adjustments

Income not yet banked	£0.00
Unpresented cheques	£60.00
Other	£0.00
Cash Book balance	£37,897.76

Signature _____ Date: _____

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (Aug2020)

Signature _____ Date: _____

KEMBLE & EWEN PARISH COUNCIL

Payment Schedule:

Payments–July 11, 2020 – August 14, 2020



Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
102558	14/08/2020	Mrs S Broadley	Salary & Expenses July 2020	452.57	0.00	452.57	20.10e	Employee – Contained
102559	30/06/2020	Greenfield Garden Services	Playground Inspection	79.00	15.80	94.80	19.140	Playground - Contained
102560	05/08/2020	Royal British Legion Poppy Appeal	Wreath for VJ75	25.00	0.00	25.00	20.72d	VE Celebrations - Contained
102561	VOID							
102562	14/08/2020	Bryan Ayres	Payment for looking after war graves	56.00	0.00	56.00	20.72a	Cemetery - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____