



## Kemble & Ewen Parish Council

### ***Minutes of the Meeting of the Parish Council on Friday 7 December 2018 at 7.30pm in Kemble Village Hall***

Sarah Broadley, Parish Clerk

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#### **Present:**

Parish Councillors: Roger Pettit, Michael Binks, Sohrab Sorabjee, Carol Dougill, George Collins & Nicky Baber

Clerk: Sarah Broadley

Members of the Public: Peter Clegg, Rob Head, Ian Thorn & Nikki Davis – Bathurst Estate.  
Andrew Lennard - Resident

#### **1. Residents Contributions**

Bathurst Estate – Peter Clegg introduced the team working on the development of the 2 sites in Kemble identified in the Local Plan. The estate are currently carrying out a feasibility study which will be shared with the architect to create initial drawings. These will be shared with the village end Jan/early Feb before detailed plans are created.

Pheasant Hill Parking – Andrew Lennard shared photos of the state of the road on Pheasant Hill caused by parking and enquired about residential parking scheme. Cllr Pettit advised that the PC continue to chase but are in the hands of GCC/GWR for implementation.

Stanmore House, Ewen – Edward Walton provided pre-planning application plans for development proposal at Stanmore House.

#### **2. District Councillor Report – TB**

Local Plan site K 2A Development – Housing needs survey has identified need for 1-2bed houses. Possible options are all social housing/ultra-affordable houses/community housing trust/shared ownership

Feasibility Study for Light Railway – the next meeting is Jan 22, 2019. Further details about the project are available on [cirenttrain.org.uk](http://cirenttrain.org.uk)

#### **3. Apologies for Absence** – Lester Napper, David Ball & Eric Silk

#### **4. Declarations of interest**

Item 13j i) iv): Cllr Dougill declared interest. Item for note only.

#### **5. Minutes of the meeting held on 9 November 2018** – The minutes were approved and signed as an accurate record. All councillors agreed and the matter was resolved.

#### **6. Matters arising from previous meetings**

a) Update on possible cemetery site and fees – nothing to report.

b) Sports grant for changing rooms on the football field – nothing to report.

c) Consultation for Kemble Parking Scheme – Cllr Pettit continues to chase.

d) Land at Windmill Road & Clayfurlong Grove – nothing to report.

e) Permissive path between Kemble & Ewen – Amey due to make a site visit 12/12/18. Richard Gray has now returned to work

f) Road crossing & footpath extension to railway station carpark – awaiting costings from Highways. GWR grant will expire at end of financial year. New funding possibly available through GCC 50/50 scheme or future GWR funding opportunities

#### **7. To review and approve proposed new lease for land at Station Road and agree any**

**comments** – Cllr Pettit reported there had been a constructive meeting between CDC, ecologist and members of KCG. The agreements from this meeting are not reflected in the lease. Cllr Pettit proposed raising query with CDC regarding above and, once it had been updated to

reflect meeting, he and Cllr Collins sign the lease. This was seconded, all remaining councillors agreed and the matter was resolved.

- 8. To agree response on Green Infrastructure in your Parish** – Cllr Ball reported via email that all comments have been collated and proposed forwarding to CDC. This was seconded, all remaining councillors agreed and the matter was resolved.

*Action: Clerk to respond to CDC*

- 9. To review and discuss next steps for 2019 Business Plan & Budget** – Cllr Collins proposed adopting budget v.3 requiring a precept of £23566. This was seconded, all remaining councillors agreed and the matter was resolved.

- 10. To receive Annual Inspection Report on Playground and agree any actions** – Cllr Ball proposed report noted, weekly inspections continue to monitor key equipment. 2019 budget includes funds for repair/replacement of equipment when required. The was seconded, all remaining councillors agreed and the matter was resolved.

**11. To decide response to new Planning Applications**

- a) 18/04413/TCONR | various reduction & pollard – see full details on planning application | Ewen Manor Ewen

Cllr Binks proposed no objection. Seconded, all remaining councillors agreed and the matter was resolved.

- b) 18/04303/FUL | Conversion of existing garage to home office/gym, extension to side of existing annex, erection of timber carport and addition of 6 rooflights to dwelling | Jackaments Barn Kemble

Cllr Dougill proposed no objection. Seconded, all remaining councillors agreed and the matter was resolved.

- c) 18/04151/FUL & 18/04152/LBC| Refurbishment and Extension of the Wild Duck Inn comprising demolition and re-building of the west wing to create additional guest accommodation, additional parking and re-landscaping, together with associated works | Wild Duck Inn Ewen

Cllr Binks proposed general support with comment to raise concern over parking provision. Seconded, all remaining Cllrs agreed and the matter was resolved.

*Action: Clerk to respond via Planning Portal*

**12. Finance matters**

- a) Bank Reconciliation: December 2, 2018 – No reconciliation available as bank statements had not been received at time of meeting. Item adjourned to next meeting.
- b) Schedule of accounts – Cllr Baber proposed council approve payments November 10, 2018 to December 7, 2018 as per schedule and sign cheques. This was seconded, all remaining, councillors agreed. Matter resolved.
- c) Review Spend vs Budget. Cllr Collins proposed accounting for overspends as follows: NDP overspend funded by grant received for this purpose, Grant overspend funding from 1918 remembered budget line, Cemetery overspend funded from 1918 remembered budget line. This was seconded, all remaining councillors agreed and the matter was resolved.

**13. Councillor Reports**

- a) Highways Update – Cllr Baber to follow up repairs to pot holes by station. Missing Kemble sign at Parkers Bridge noted.
- b) Police Crime Report/Neighbourhood Watch – Police crime report not received for November 2018. Cllr Binks advised 4 vans has been targeted. Burglary at residential property near station on Nov 11, 2018. Cllr Sohrabjee to contact Paul Waldron for Neighbourhood watch updated.
- c) Village Appearance – Cllr Dougill noted an increase in litter. Also noted signs will need washing in spring. Cllr Ball advised 'I dig trees' delivery planted in private area to grown & develop for future use in village.
- d) Neighbourhood Development Plan – Kirkwells currently drafting plan for consultation
- e) Playground inspections – see item 10.
- f) Road Safety – Cllr Binks reported speedwatch continues.
- g) Youth facilities/plans – Cllr Baber has small committee looking at options to create a

proposal

- h) Kemble Community Garden – covered in Item 7.
- i) Kemble Airfield – Cllr Sohrabjee circulated communication to be published on website
- j) Planning Applications - pending & decided - PC noted planning applications pending and decisions reported (as Agenda)

**14. Items for Future Agenda**

- a) Electronic Banking
- b) Bank Reconciliation December 2, 2018
- c) To note: Community First Aid Course – February 9, 2019

Parish Laptop was backed up during the meeting.  
Meeting Finished at 10pm



KEMBLE & EWEN PARISH COUNCIL

# Payment Schedule:

## Payments November 10, 2018 – December 7, 2018

Cheque No.	Date Raised	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Power to spend	Budget
102420	19/11/2018	M Reay	Reimbursement Expenses for WWI Event Refreshments	26.32	0.00	26.32	LGA 1972 s137	1918 Remembered - contained
102421	7/12/2018	St John Ambulance	Community Training – Emergency First Aid – All ages	450.00	90.00	540.00	LGA 1972 s137	1 <sup>st</sup> Aid Course - contained
102422	7/12/2018	Mrs S Broadley	Salary for Nov 2018 & Reimbursement of expenses	██████	0.00	██████	LGA1972 s.112 (2) LG(FP)A 1963 s.5	Employee - contained
102423	7/12/2018	National Association of Local Councils	Local Council Award Scheme – Foundation Award	50.00	10.00	60.00	LGA 1972 s111	Administration - Contained
102424	7/12/2018	The Play Inspection Company	Outdoor Annual Inspection	90.00	18.00	108.00	LG (MP) A 1976 s19	Playing Field - Contained
102425	7/12/2018	Roger Pettit	Reimbursement of Cash Paid to Bugler for 1918 Remembered event	20.00	0.00	20.00	LGA 1972 s137	1918 Remembered - contained
102426	7/12/2018	Michael Binks	Reimbursement Expenses for 1918 Remembered event Refreshments	84.63	0.00	84.63	LGA 1972 s137	1918 Remembered - contained

**Kemble & Ewen Parish Council - YTD Budget Review 2018 / 19**

<b>PAYMENTS EX VAT</b>	<b>BUDGET</b>	<b>TOTAL</b>	<b>DIFFERENCE</b>	<b>RECEIPTS</b>	<b>BUDGET</b>	<b>TOTAL</b>	<b>DIFFERENCE</b>
Employees	£5,000.00	£3,858.84	£1,141.16	Precept	£20,000.00	£22,850.00	-£2,850.00
Administration	£2,500.00	£2,258.93	£241.07	Grants	£0.00	£7,722.00	-£7,722.00
Grass Cutting	£7,785.00	£4,400.00	£3,385.00	Agency Services	£900.00	£922.08	-£22.08
Professional Memberships	£500.00	£45.00	£455.00	Burial Ground Fees	£200.00	£598.00	-£398.00
Planning	£100.00	£0.00	£100.00	Playing Field	£0.00	£0.00	£0.00
Training	£400.00	£366.00	£34.00	Treasurers Account Interest	£10.00	£8.56	£1.44
Road Safety	£1,000.00	£845.40	£354.60	Business Account Interest	£10.00	£0.00	£10.00
Defibrillator	£500.00	£0.00	£500.00	Miscellaneous	£100.00	£0.00	£100.00
Playing Field	£1,000.00	£771.41	£228.59	NS Investment Account	£50.00	£0.00	£50.00
Pedestrian Access Station	£500.00	£0.00	£500.00	NS Bond Interest	£15.00	£41.17	-£26.17
Youth Club	£0.00	£0.00	£0.00	Transfers from NS A/C	£0.00	£0.00	£0.00
Cemetery	£1,000.00	£1,346.00	-£346.00	PC VAT refund	£0.00	£1,661.81	-£1,661.81
Grants	£700.00	£900.00	-£200.00				
Village Environment	£1,665.00	£810.97	£854.03				
Thames Path Signage	£300.00	£0.00	£300.00				
Community Gardens	£500.00	£100.00	£400.00				
Neighbourhood Plan	£2,500.00	£3,440.00	-£940.00				
Village Web Site	£100.00	£0.00	£100.00				
Neighbourhood Watch	£500.00	£0.00	£500.00				
Publicity	£900.00	£138.00	£762.00				
Ewen Corner Footpath	£1,000.00	£0.00	£1,000.00				
Litter	£500.00	£0.00	£500.00				
1918 Remembered	£1,000.00	£215.96	£784.04				
Digital Archives	£500.00	£0.00	£500.00				
Beehive	£750.00	£0.00	£750.00				
A429 Verge Enhancement	£1,000.00	£0.00	£1,000.00				
1st Aid Courses	£500.00	£450.00	£50.00				
New Arrivals Brochure	£500.00	£0.00	£500.00				
Agency Services	£0.00	£0.00	£0.00				
Chairmans Allowance	£100.00	£0.00	£100.00				
Miscellaneous	£100.00	£0.00	£100.00				
Contingencies	£4,000.00	£441.00	£3,559.00				
Reserve Cemetery/Playground	£4,000.00	£0.00	£4,000.00				
PAYE	£935.00	£0.00	£935.00	<b>TOTAL (EXCL NS INVEST)</b>	<b>£21,235.00</b>	<b>£33,801.62</b>	<b>-£12,566.62</b>
National Insurance	£0.00	£0.00	£0.00				
<b>TOTAL PC EX VAT</b>	<b>£42,335.00</b>	<b>£20,187.51</b>	<b>£22,147.49</b>	<b>OVERALL TOTAL</b>	<b>£21,285.00</b>	<b>£33,801.62</b>	<b>-£12,516.62</b>