



## Kemble & Ewen Parish Council

### ***Minutes of the Meeting of the Parish Council on Friday 9 September 2016 at 7.30pm in Kemble Village Hall***

Liz Hall, Parish Clerk

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**Present:** Parish Councillors: Roger Pettit, Nicky Baber (left 22.21), Michael Binks, George Collins, Carol Dougill, Lester Napper, Eric Silk  
Tony Berry – District Councillor

Contributions from local residents: [5 minutes per person maximum; not exceeding 30 minutes in total].

Sarah Lawlor – Memorial bench next to the beehive. Concern about its safety. Requested its removal which was agreed.

Jill Steeden – the stile onto the public footpath which runs east towards Clayfurlong Bridge and is an important access to the Thames Path, is seriously damaged and needs repairing. DB to look into it.

Sarah Lawlor – reiterated her opposition to development on the Kemble Community Gardens. She would like to see all the extra housing on the other two SHLAA sites and none on the KCG

#### **Report from Tony Berry.**

Local Plan Updates:

- Final decision on the plan at cabinet level will take place in October and not September as originally planned.
- Market research throughout the Cotswold District involving 8-minute telephone interviews will be taking place to allow the update of retail evidence.
- There has been a call from the CDC for SHLAA sites in Kemble. This has raised 3 sites which may or may not be the same as the original three. When TB has seen a map he will let us know.

A discussion on planning included an update on the extension to one of the station platforms and the issue of trimming trees in a conservation area.

There was a discussion about inaccurate information on a leaflet concerning Kemble car parking.

#### **Formal Meeting began at 20.02.**

1. **Apologies were received from Sohrab Sorabjee, Cllr, Liz Hall, Clerk.**
2. **David Ball declared an interest in planning item for Pyke Cottage, Kemble.**
3. **The minutes of the meeting held on 22 July were approved and signed**
4. **Matters arising from previous meetings:**
  - a. **Highways update – four concerns recognised:**
    - i. Hand rail for steps next to crossroads by Green still not repaired
    - ii. Still no road markings at crossroads by the Green
    - iii. Drain cover opposite Clayfurlong Grove is missing. It is marked by a cone.

- iv. Holes in pavement and flooding at vehicle entrance to school.  
RP to contact the Highways Manager.
- b. Police crime report / Neighbourhood Watch** – LN reported on NCG meeting in South Cerney on 2<sup>nd</sup> August. Crime in Kemble continues to be low. Home owners should make sure their garage doors and sheds are secure. If you park your car to go walking you must make sure that you put valuables in boot. There have been thefts from cars in carparks at the Gateway Centre on the Spine Road.
- c. Update on possible cemetery site** – GC – nothing to report at the moment.
- d. Update following playground inspections** – grass on cycle ramps and cleaning of equipment – DB – RP to ask Keith Harrison for quote to clean equipment and repair at shrinkage of surfaces in play area. Discussion about replacing or repairing equipment and financing these activities. DB will look at each piece of equipment and decide which for the next meeting.
- e. Appearance of the village** – Report by CD was discussed. Topics raised were:
- Ivy on beehive
  - Weeds under trees beyond Overland Bridge
  - Cleaning of notices at playground – Action – Clerk to include cleaning signs as task for village orderly
  - Defib in Ewen looking green
  - Cut back shrubs at entrances to village – add to next contract – at moment clerk to ask contractors to do a one off clean up.
- CD has produced a planting plan for Kemble starting this autumn up to 2020.
- f. Neighbourhood Development Plan** – ES. Update of local plans especially that of Somerford Keynes. The plan must be revised every 5 years. From Oct 2016 the government is amending the rules for NDP's. The NDP will only be taken into account. A three-point plan agreed:
- I. Housing Needs Survey
  - II. Review the existing parish plan
  - III. Use steering group to supplement the parish council
- g. Sports grant for changing rooms on the football field** – RP. The field is on a short-term lease so for any development to take place the lease must be long term. Discussions with the estate have not come up with an acceptable solution.
- h. Maintenance of wall at Lydwell Spring** – RP. On action list.
- i. Purchase of dog and litter bins** – LH – completed and now all in place
- j. KCG site – problem with dog mess** – MB. Resolved for the moment.
- k. Ewen Bus Shelter** – MB – in hand.
- l. Conservation Area Statement (see item 10)**
- m. Purchase of picnic tables for West Lane** – LH – completed.
- n. Noticeboard on the Thames Footpath** - cleaned by SS.
- o. Hole in the fence between the playground and 17 Clayfurlong Grove.** LH has spoken with Bromfords who tell us the tenant has agreed to block the hole in the fence. DB to check.
- p. Gate on Old Vicarage Lane.** Work has been completed.
- q. Review of plans for Top Farm** – RP in hand.
- r. Local Plan;** actioned as agreed.
- 5. Lease for Kemble Community Gardens** – to sign lease and approve payment of annual rent – proposed by CD and seconded by NB

6. **Annual Insurance** – payment to be approved. This is the continuation of a 3 year contract; proposed GC and seconded MB.
7. **Surface of playground** – covered in 4d)
8. **Council Tax Support Scheme** – all
9. **Gigaclear – RP** – update. Gigaclear won the contract for Phase 2 of the internet access scheme. Kemble is not in the scheme because it was covered in phase 1 completed by BT. Ewen is included in phase 2. If 35% + of Kemble signed up to Gigaclear then they would cover Kemble. CD told the meeting that the school has problems with the old system and would like to be included.
10. **Kemble Village Landscape Appraisal – RP**. There are to be three meetings to do this appraisal; Wednesdays 28<sup>th</sup> Sept, 20<sup>th</sup> and 26<sup>th</sup> October. The three meetings will be for ten to fifteen representatives of groups or activities in the village. Parish Councillors will invite representatives this will be followed up by letter. RP to send out a schedule as discussed for action. Both LN and DB stated they wished to make final comments on the Conservation Statement. RP requested that they let him have a brief note to be passed on to the consultants.
11. Planning items -ongoing
  - i) Top Farm - playground area – CD met with the Top Farm site manager. The new play area will be much smaller than it was expected. CD will be in touch with the site manager again.
  - ii) Kemble Airfield – RP and SS had initiated a meeting with the airfield which included some representatives of other parishes. A useful meeting

#### **Minutes from Planning Meeting held on 10 August - approved and signed**

#### **New Planning Applications – decision required**

##### 2 Orchard Close Kemble GL7 6AR

16/03180/FUL - Lean-to conservatory to rear of garage [KP1]

Agreed to support

##### 10 The Oaks Kemble GL7 6BH

16/03211/FUL - Replace existing canopy over the front door with an entrance porch

Keep roof retainment in existing orientation otherwise support

##### 11 Station Road Kemble GL7 6AT

16/03256/FUL - Raise height of roof, full width gable to front, rear box dormer and 2 storey side extension

see Roger for the comment

#### **Planning decisions reported and planning applications pending as per agenda - noted**

#### **12. Finance matters**

Schedule of accounts — payments for 23 July to September 9 2016, with the addition of payment for Mr Harrison of £795-54, were approved and signed.

#### **13. A.O.B.**

- a) MB confirmed new phone number for power cuts is 105.
- b) MB raised concern regarding the poor state of pavements in Kemble
- c) CD has met with litter action group which has agreed actions for future.

Meeting Finished 22.48

L. Napper

## KEPC Finance – Payments 23 July 2016 to 9 September 2016

Chq No.	Date	To	Purpose	Total £ (inc VAT)	Power to spend
102253	09/08/2016	Cottage Garden Services	Mowing - June	636.00	HA1980 s.96
102254	10/8/2016	Mrs E A Hall	Salary and expenses	██████	LGA1972 s112(2) s.111
102256	16/08/2016	John Aylett	Playground inspections x 5	██████	PHAAA 1907 s.76(1)
102255	15/08/2016 Signed 09/09/2016	Came and Company	Annual Insurance	821.18	LGA1972 s.111
102257	19/08/2016 Signed 09/09/2016	CDC	Annual rent for KCGs	150.00	LGA 1972 s.124(1)
102258	09/09/2016	Keith Harrison	Labour and goods – village appearance (footpaths)	795.54	HA1980 ss.43.50