



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 9 August 2019 at 7.30pm in Kemble Village Hall

Sarah Broadley, Parish Clerk

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Present:

Parish Councillors: Roger Pettit, Michael Binks, Carol Dougill, Lester Napper, Sohrab Sorabjee, George Collins, David Ball & Eric Silk

Clerk: Sarah Broadley

Members of the Public: x4

19. 76. Resident Contributions

Wildflower Verges: Residents requested that the Parish Council consider allowing some verges to become wildflower verges to help prevent the loss of this ecosystem

19. 77. Report from District Councillor Tony Berry

Meetings – Cabinet Meeting scheduled for Monday has been cancelled as has the Planning meeting for next week as it only had one item on the agenda.

Community Grant – Grant for £250 contribution to Kemble Kids was approved

Road closures – Windmill Road /School lane for resurfacing.

19. 78. Apologies for Absence – None

19. 79. Declarations of interest – Item 16: Cllr Napper – DPI - Item not relevant to allotments so no action required. Item 22h: Cllr Napper – DPI – Item is report only with no decision to be made so no action required. Item 13: Cllr Collins – DPI – Cllr to withdraw from room for discussion and voting.

19. 80. Minutes of the meeting of the Parish Council held on 12 July 2019 – The minutes were approved and signed as an accurate record. This was proposed, seconded and all councillors voted to agree and the **matter was resolved**.

19. 81. Minutes of the extraordinary meeting of the Parish Council held on 26 July 2019 – The minutes were approved and signed as an accurate record. This was proposed, seconded and all councillors voted to agree and the **matter was resolved**.

19. 82. Matters arising from previous meetings:

- a) Update on cemetery site (GC) – nothing to report
- b) Sports Grant for changing rooms on the football field (PR) – nothing to report
- c) Land at Windmill Road & Clayfurlong Grove (RP) – nothing to report
- d) Road crossing & footpath extension into railway station car park (RP) – ongoing. Awaiting quote from Highways.
- e) Village Archive Display at Kemble Station (RP) – the room belongs to Network Rail and is not leased to GWR as first thought. Contact to be established with Network Rail.

19. 83. To review and agree next steps for taking a long lease on the Kemble Green Triangle from Bathurst Estate – it was proposed to request a 100 year lease assuming responsibility for Beehive & trees subject to a tree report and beehive survey to ensure their condition before hand over. This was seconded, all remaining councillors agreed and the **matter was resolved**.

19. 84. To review and agree next steps for Tree Audit – GCC have requested details and locations of all trees planted on verges by KEPC for which KEPC will have responsibility. It was proposed

that a Cllr Ball creates a map detailing all trees and locations. This was seconded, all remaining councillors agreed and the **matter was resolved**.

- 19. 85. To review requirements for 2020/2021 Business Plan and agree actions required** – Items raised for the Business Plan: Tree planting, migration & accessibility of website
- a) **environmental activities e.g. recycling / wild verges** – further information to be obtained on these initiatives to consider viability
- 19. 86. To review and agree actions for commemoration of 30 years' service at the Post Office** – It was proposed to make the postmasters Honorary Freemen. This was seconded, all remaining councillors agreed and the **matter was resolved**.
Action: Clerk to arrange specific meeting for this purpose.
- 19. 87. To review, approve and adopt the Planning Committee terms of reference and elect members for the remainder of 2019/20** –It was proposed to adopt the terms of reference and the following were elected: Cllrs Pettit, Binks, Collins, Napper, Sorabjee & Ball. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 88. To review breach of covenant in West Hay Grove and agree any actions required** - Cllr Collins withdrew to public area for this item. It was proposed to request a copy of the deeds (up to £10 spend approved) for the property concerned in order to understand the covenant further. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 89. To review and agree actions regarding West Lane footway** - It was proposed to seek a quote from Highways for resurfacing with a view to 50:50 match funding. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 90. To review Reinstatement Cost Assessment for the village hall and agree actions required** – Reinstatement cost is significantly higher than current insured value. It was proposed that the Parish Council fund the additional insurance cost until the end of the current policy (February 2020) at a cost of up to £500 to ensure that it is insured appropriately. This was seconded all remaining councillors agreed and the **matter was resolved**.
Action: Cllr Binks to advise VH committee to arrange insurance cover. Clerk to research deeds of Village Hall regarding ownership
- 19. 91. To review and agree proposal from CDC to amend boundaries for lease of KCG** – It was proposed that the Parish Council agree to the amended boundaries. This was seconded all remaining councillors agreed and the **matter was resolved**.
- 19. 92. To agree response to Came & Company regarding Insurance Renewal quote** – It was proposed that Cllr Silk respond providing the additional details so that renewal quotes can be obtained. This was seconded, all remaining councillors agreed and the **matter was resolved**.
Action: Cllr Silk to respond
- 19. 93. To agree action regarding enhancement of Upper Thames Path** – It was proposed that Cllr Binks & Cllr Collins meet with representatives from National Trails to explore options to enhance the Upper Thames path and source of the Thames. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 94. To receive update from GCC on proposed parking scheme and agree any actions required** – GCC have responded to the feedback provided from the Parish Council as per the Meeting of 12 June 2019 advising which requests can and cannot be accommodated. GCC also responded to feedback provided by the Parish Council to consider a no bay option advising that this is not a possible option. The following actions were proposed: to request GCC reconsider reduced operation hours, to seek an independent opinion on a no bay option & following these two actions hold another public meeting to advise residents of the position (funds approved for flyer production and delivery totalling £150). This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 95. To agree spend on the following:**
- a) Payment of £56 to Brian Ayres for looking after War Graves
- b) Contribution towards running cost of village hall used for additional meetings £51
- It was proposed to approve spend items a) & b). This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 96. Financial Matters**
- a) To approve virement of £450 of budget from Contingencies to Administration to cover

reinstatement assessment for the village hall - It was proposed to approve virement from Kemble-Ewen Path. This was seconded, all remaining, councillors agreed and the **matter was resolved.**

- b) To approve payment of Kemble Kids funds to Kemble Parent Group who will manage payments for activities and supplies - It was proposed to approve this. This was seconded, all remaining, councillors agreed and the **matter was resolved.**
- c) To review and approve Bank Reconciliation: August 2, 2019 – It was proposed to agree and accept the bank reconciliation. This was seconded, all remaining, councillors agreed and the **matter was resolved.**
- d) To review and approve payments July 13, 2019 to August 9, 2019 and sign cheques. It was proposed the council approve payments. This was seconded, all remaining, councillors agreed and the **matter was resolved.**

19. 97. Councillor Reports/Items to Note

- a) Highways – Resurfacing work to take place on Windmill Road & School Road. KEPC noted the directional sign has still not been replaced on A429 following crash which took out traffic lights
- b) Police crime report/Neighbourhood Watch – police report noted. KEPC noted disappointment of never seeing PCSO at Parish Meetings.
- c) Village Appearance – Kemble-Ewen path is complete but some chicken wire needs removing near the gate at the Kemble end. Sign/gate washing needs to be carried out in the Autumn
- d) Neighbourhood Development Plan – the consultation is ongoing
- e) Playground Inspections – zip wire repaired.
- f) Road Safety – Speedwatch is active and a Police speed trap caught several motorists last month
- g) Youth facilities/plans – Kemble Kids activities are arranged
- h) Kemble Community Gardens – fence has not yet been installed
- i) Kemble Airfield – liaison meeting to be arranged
- j) Cirencester Light Railway – nothing to report
- k) Update on item from 8 December 2017 – At the enquiry it was reported that the misuse of the logo was not carried out by the Cllr concerned so no further action was taken.
- l) Planning items noted as per agenda

19. 98. Items for Future Agenda

- a) Projects for Business Plan
- b) Outdoor Gym

Meeting Finished at 11pm

Chairman Signature: _____ Date: _____



KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Aug 2, 2019

Receipts July 3 - August 2, 2019

Date	From whom received	Particulars	Amount
05/07/2019	NS&I	Interest	6.62
02/08/2019	Santander	Interest	1.22

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/19	£29,011.69
Receipts	£21,411.94
Payments	£10,231.08
New Cash Book balance	£40,192.55

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,096.01
Santander Business Account 41987928	£37,339.54
SUB TOTAL	£41,435.55

Adjustments

Income not yet banked	£10.00
Unpresented cheques	£1,253.00
Other	£0.00
Cash Book balance	£40,192.55

KEMBLE & EWEN PARISH COUNCIL

Payment Schedule:

Payments–July 13, 2019 – August 9, 2019



Cheque No.	Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Power to spend	Budget
102477	13/08/2019	D R Howse Services Ltd	Grass Mowing x2	880.00	176.00	1056.00	Public Health Act	Grass Cutting - Contained
102478	18/07/2019	JACS (UK) Ltd	Supply & fitting of new Kemble Sign	374.00	74.80	448.80	LGRA 1997 s30/HA 1980 s.274A	Road Safety - Contained
102479	18/07/2019	Greenfields Garden Services Ltd	Repair to Zip Wire	375.00	75.00	450.00	Open Spaces Act 1906, s.9 & 10	Playing Field - Contained
102480	18/07/2019	Kemble Village Hall	Contribution to Running Costs for Hall Usage Apr-Jun19 & Reimbursement of Telephone charges Mar-May19	160.28	0.00	160.28	Local Government (MP) Act 1963 s.5	Administration - Contained
102481	09/08/2019	Kemble School Parents Group	Kemble Kids Summer Activities 2019	500.00	0.00	500.00	Local Government (MP) Act 1976, s.19	Youth Club - Contained
102482	26/07/2019	Thomson & Partners LLP	Reinstatement Valuation of the Village Hall	450.00	90.00	540.00	Local Government Act 1972 s.111	Administration – Virement Required
102483	01/08/2019	Busy Fingers Printing	Printing of Leaflets for informal parking meeting	84.30	16.86	101.16	Local Government Act 1972 s.142	Publicity - Contained

102484	90/08/2019	Mrs S Broadley	Salary for July 2019	█	█	█	LGA1972 s.112 (2) LG(FP)A 1963 s.5	Employee - Contained
102485	5/8/2019	Keith Harrison	Installation of Kemble – Ewen Path Link A429 Verge – Tree Works	2610.00	0.00	2610.00		Ewen Corner Footpath - Contained
102486	9/8/2019	Bryan Ayres	Maintaining War Graves	56.00	0.00	56.00		Cemetery – Contained