



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 13 September 2019 at 7.30pm in Kemble Village Hall

Lester Napper, Parish Councillor

Email: kpcclerk@kemble.co.uk

Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, Michael Binks, Carol Dougill, Lester Napper, Sohrab Sorabjee, George Collins, David Ball & Eric Silk

Members of the Public: x1

- 19. 105. Resident Contributions** – None
- 19. 106. Report from District Councillor Tony Berry** – not present. In his absence he was thanked for his hard work over the planning issue at Woodlands and it was reported that taxi prices have increased and that the waste collection changes have been deferred to March 2020.
- 19. 107. Apologies for Absence** – Sarah Broadley – Parish Clerk
- 19. 108. Declarations of interest** – Item 19.119: Cllr Napper – DPI - Item not relevant to allotments so no action required. Item 19.123h: Cllr Napper – DPI – Item is report only with no decision to be made so no action required.
- 19. 109. Minutes of the meeting of the Parish Council held on 9 August 2019** – The minutes were approved subject to the change to the spelling of Sorabjee, with new numbering system and signed as an accurate record. This was proposed, seconded and all councillors voted to agree and the **matter was resolved**.
- 19. 110. Matters arising from previous meetings:**
- Update on cemetery site (GC) – has been researching the issue with intention of creating a plan for discussion by the council at a future date. We have enough capacity for a couple of years.
 - Sports Grant for changing rooms on the football field (RP) – nothing to report
 - Land at Windmill Road & Clayfurlong Grove (RP) – nothing to report
 - Road crossing & footpath extension into railway station car park (RP) – RP advised this has been discussed with GCC and is on the agenda as a project.
 - Village Archive Display at Kemble Station (RP) – ongoing. Trying to establish correct contact at Network Rail. Possibly funding available from GWR, Railway Heritage and the National Lottery.
 - Tree Audit (DB) – underway. Trees identified, photographed and mapped. The aim of the exercise is to inform the GCC which trees are the responsibility of the parish. Some trees are the responsibility of the Estate. DB to contact tree officer about the dead ash tree on road between Kemble and Ewen.
 - Enhancement of Upper Thames (MB) – GC and MB met with representatives of the Thames Society and Thames Path Trail Partnership on 23rd August in Kemble. These groups are keen to work with the KEPC and as a result: we will add details to the Path Website. In addition it was learned that GWR are going to promote the path through their train service and the source stone will be restored and a seat added.
- 19. 111. To review and agree next steps for taking a long lease on the Kemble Green Triangle from Bathurst Estate** – After discussion it was proposed to take on the 99 year lease subject to

a professional inspection of the structure over the old pump head known as the beehive. This was seconded, all remaining councillors agreed and the **matter was resolved**.

- 19. 112. To review requirements for 2020/2021 Business Plan and agree actions required** – The following items were proposed for inclusion: Thames signage, tree planting, wildflowers on some verges, outdoor gym, maintenance of the beehive & rubbing down and repainting of Parker’s Bridge railings. Cllr Silk reported back that neither CDC or GCC (Foss Cross HRC) have facilities to recycle items, such as crisp packaging, that had been previously discussed.
Action: Clerk to enquire why this was so. Ask District Councillor to find out.
- 19. 113. To review and agree regarding West Lane Footway** – Item adjourned to next meeting
- 19. 114. To receive asset inspection report and agree any actions required** – Item adjourned to next meeting.
- 19. 115. To review and agree renewal insurance quote from Came & Company and agree renewal spend of £1021.16** - It was proposed to accept the recommended renewal quote and approve spend. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 116. To receive update from GCC on proposed parking scheme and agree any actions required** – Cllr Pettit reported that GCC are preparing the legal documentation (five documents) for the formal consultation – a process that could take up to 2 months. The Independent consultant has examined the scheme and will now discuss it with GCC and report back to the Parish Council. Cllr Dougill advised she has shared concerns regarding the proposal with GCC on behalf of Kemble Primary School. It was proposed that before the next KEPC meeting there should be a meeting with the consultant and that before the GCC consultation there will be a meeting with the village which will include the consultant .This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 117. To review request for hosting a CleanUp UK presentation and agree any actions** – It was proposed that the KEPC would lend support to the meeting in the village hall organised by Mr Tom Barrow. This was seconded, all remaining councillors agreed and the **matter was resolved**.
- 19. 118. To receive Quarterly Playground Inspection Report and agree any actions required** – It was proposed to carry out quarterly inspection in house going forwards due to the poor nature of the reports. This was seconded, all remaining councillors agreed and the **matter was resolved**.
Action: to lodge complaint with the company about the quality of the current reports.
- 19. 119. To agree and sign the New Lease for land at Station Road, Kemble** – It was proposed to agree the lease & sign it. This was seconded, all remaining councillors agreed and the **matter was resolved**
- 19. 120. To agree Community Grant Scheme for 2019/20** – It was proposed that £700 be set aside for the scheme which would operate as usual. This was seconded, all remaining councillors agreed and the **matter was resolved**
- 19. 121. To decide response to New Planning Applications:**
- a) 19/03094/FUL | Alterations and change of use of existing agricultural building to Class B8 (storage & distribution) Use | Field Barn Farm Station Road Kemble
It was proposed to respond with the following comment: Access should be exclusively from the south up the road from the Tarlton Road and not from the village over the grade 2 listed narrow railway bridge or in front of the Tavern. This should part of the planning conditions. This was seconded, all councillors agreed and the **matter was resolved**.
 - b) 19/03095/FUL 19/03095/LBC | Installation of solar panels to southern roof of outbuilding | Pigeon House Church Road Kemble -no objection.
 - c) 19/03246/TCONR | Crown lift all trees (various species) adjacent station car park, station associated pedestrian walkways and vehicle access to 3m from ground level. Crown lifting will only be required on the aspect of the tree that is directly adjacent the car park/walkway/access | Kemble Railway Station Windmill Road Kemble – no objection
Action: Clerk to respond via Planning Portal
- 19. 122. Financial Matters**
- a) **To review and approve Bank Reconciliation: September 2, 2019** – It was proposed to

agree and accept the bank reconciliation. This was seconded, all remaining, councillors agreed and the **matter was resolved**.

- b) **To review and approve payments August 10 to September 13, 2019 and sign cheques.** It was proposed the council approve payments. This was seconded, all remaining, councillors agreed and the **matter was resolved**.
- c) **To review and approve spend yd vs budget.** It was proposed the council approve payments. This was seconded, all remaining, councillors agreed and the **matter was resolved**
- d) **To review and agree cemetery fees.** It was proposed to increase the fees by 5% to £315. This was seconded, all remaining, councillors agreed and the **matter was resolved**

19. 123. Councillor Reports/Items to Note

- a) Highways – DB pointed out the very poor state of the pavement on West Lane north of the crossroads with School Lane. Also, the sewer cover close to the northern junction of West Lane and the A429 is partly open and is very dangerous. Action: clerk to contact Thames Water.
- b) Police crime report/Neighbourhood Watch – no report available due to leave. Concern about lack of report. Invite to next meeting.
- c) Village Appearance – CD advised some low limbs need to be cut back by Ewen bus stop and that plastic ties are being left on the ground following sign removal after cycle events. *Action: Clerk to investigate.*
- d) Neighbourhood Development Plan – RP reported once the final draft is complete it will be added to the village website then flyers will be delivered asking for comments and letters will be sent to local landowners mentioned in the plan and to formal consultees. These are the final steps before CDC take over the process. Cllr Pettit thanked Martin Kingston for his support and efforts with this project.
- e) Playground Inspections – emergency repair carried out on zipwire & new lock added to hinges on gate.
- f) Road Safety – ES reported the advice received from GAPTC regarding ANPR cameras.
- g) Youth facilities/plans – it was reported that the Kemble Kid’s Scheme was a success.
- h) Kemble Community Gardens – fence between KCG and development site is very close to being complete.
- i) Kemble Airfield – nothing to report
- j) Cirencester Light Railway – nothing to report
- k) Noise Complaint re. Bittenham Springs – passed to CDC. SS has been working with the owner and neighbours and was positive about a resolution.
- l) Planning items noted as per agenda – It was noted that revised plans have been submitted for 19/01846/FUL following discussion and feedback at the last meeting. A positive outcome. Support application in light of changes. It was proposed that the Council support the application in light of the amendments, seconded and carried unanimously.

19. 124. Items for Future Agenda

- a) Turning route of Tetbury Line from Kemble Station to Jackaments Bottom into cycle way/ foot path. LN has been contacted by Paul Ockley of the Tetbury Rail Lands Regeneration Trust who are responsible for opening the line as a foot path from Tetbury Station to Trouble House. It is in the CDC Local Plan and is a project for the KEPC.
- b) Initiate a support system to give support to people in the parish who are in need of help e.g. to get to hospital appointments or with their garden. RP

Meeting Finished at 22.19

Chairman Signature: _____ Date: _____

Chairman Initials: _____ Date: _____



KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Sept 2, 2019

Receipts August 3 - September 2, 2019

Date	From whom received	Particulars	Amount
05/08/2019	NS&I	Interest	6.84
02/092019	Santander	Interest	1.22
22/08/2019	CDC	Grant – Kemble Kids	250.00

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/19	£29,011.69
Receipts	£21,670.00
Payments	£16,614.13
New Cash Book balance	£34,067.56

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,097.23
Santander Business Account 41987928	£31,257.61
SUB TOTAL	£35,354.84

Adjustments

Income not yet banked	£0.00
Unpresented cheques	£1,287.28
Other	£0.00
Cash Book balance	£34,067.56



KEMBLE & EWEN PARISH COUNCIL

Payment Schedule:

Payments–August 10, 2019 – September 13, 2019

Cheque No.	Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Power to spend	Budget
102487	06/08/2019	Came & Company	Insurance Premium 1/10/19 to 30/09/2020	1021.6	0.00	1021.16	LGA 1972 s.111	Admin - Contained
102488	12/08/2019	Community First Trading Limited	Additional Insurance for Village Hall pro-rata to 12/02/2020	155.44	0.00	155.44	LG(MP)A 1976 s.19(3)	Admin - Contained
102489	30/08/2019	The Play Inspection Company Ltd	Quarterly Operation Inspection	90.00	18.00	108.00	Open Spaces Act 1906 ss. 10 LG(MP)A 1976 s.19	Playground - Contained
102490	10/09/2019	Land Registry	Fee for copy of Title Deed to property in West Hay Grove	7.00	0.00	7.00	LGA 1972 s.111	Admin - Contained
102491	04/09/2019	Mrs S Broadley	Salary & expenses for August 2019	456.13	0.00	456.13	LGA1972 s.112 (2) LG(FP)A 1963 s.5	Employee - Contained
102492	11/09/2019	Steve Napper	Playground Inspections & £8 owed from banking error on Cheque 102416	63.00	0.00	63.00	LG(MP)A 1976 s.19	Playground - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____

