



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 10 July 2020 at 7pm via Zoom

Sarah Broadley, Parish Clerk

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Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, Michael Binks, Daniel Demain, George Collins, Sohrab Sorabjee, David Ball & Eric Silk

District Councillor: Tony Berry

Members of the Public: one

20.38. To hear any contributions from Residents –

Great British Spring Clean – now the Autumn Clean scheduled for 11-27Sept. Risk assessment to be updated inline with COVID-19 requirements.

Ragwort – concern raised over level of Ragwort within the Parish. Resident will raise the issue with the landowner.

Parkers Bridge – query raised of repair of pedestrian bridge and painting of railings

Culvert Ewen Road – query raised over the clearing of the ditch

Tree Maintenance – query raised over ongoing maintenance of new legacy to ensure their future success

Thames Path – concern raised over youths congregating and smoking behind the pool. Issue has been raised with Police and the landowner.

20.39. Report from District Councillor Tony Berry

Alderman Scheme: Council voted to scrap this scheme as it felt it was outdated

Car Park: Charges set to increase from September with a move away from accepting cash in the machines. Waterloo Road carpark extensions have been put on hold for 1yr.

Covid Response: Town reopening. Hoping to move to 1m social distancing to help with tourism and hospitality locally.

Light Railway: 1st feasibility study ongoing

20.40. Apologies for Absence – Lester Napper

20.41. Declarations of interest – Cllr Ball Pecuniary Interest 20.50c – Cllr Ball declared interested and was not involved in email discussion or decision on this matter. Agenda item ratifies decision reported to CDC.

20.42. To approve Minutes of the Parish Council meeting held on June 12, 2020 – It was proposed to approve the minutes as an accurate record. This was seconded, all councillors voted to agree and the **matter was resolved. Minutes will be signed when physical meetings resume.**

20.43. To review and agree actions required to support residents in the community in response to COVID including opening of playground when appropriate – No action currently required.

20.44. Playground

a) **To receive playground inspection report dated 30 June 2020** - It was proposed to query the inspection report asking for further details on the rot on the zipwire as the councillors cannot locate it, obtain quotes for the replacement of the wooden surround on the wet pore. This was seconded, all councillors agreed and **the matter was resolved**.

b) **agree actions required regarding reopening of the facility** - It was proposed that a COVID-19 specific risk assessment is carried out then reviewed at a special meeting to

make a decision on opening the facility. This was seconded, all remaining councillors agreed and **the matter was resolved.**

- c) **review requirement for annual inspection.** It was proposed that a specific annual inspection is not required as the quarterly inspections provide a better level of risk management. This was seconded, all councillors agreed **and the matter was resolved.**

- 20.45. To review and agree actions required for repair of Parkers Bridge –** item adjourned to next meeting awaiting response from Kemble Farms.
- 20.46. To review and agree actions required for maintenance of village benches.** It was proposed ask Steve Napper to carry out the annual inspection. This was seconded, all councillors agreed **and the matter was resolved.**
- 20.47. To review and agree next steps for increasing cemetery capacity –** Initial enquiries indicate a cost of circa £100k to source and complete groundworks for a 1 acre site which would provide circa 50 years capacity. Cllr Pettit to speak to Tony Berry to see if CDC could assist via CIL funds.
- 20.48. To review the following documentation and agree any update required: Health & Safety Policy, Grant Awarding policy -** It was proposed that no updates are required. This was seconded, all councillors voted to agree and the **matter was resolved.**
- 20.49. To approve the following spend:**
- a) Retrospective approval for web url .gov - £110
It was proposed to approve this payment. This was seconded, all councillors voted to agree and the **matter was resolved.**
- b) Sign for Abbots Way on Station Road
It was felt that the cost of a sign was prohibitive when the responsibility lies with Highways. It was proposed to contact highways and in the interim place a laminated sign there to assist. This was seconded, all councillors voted to agree and the **matter was resolved.**
- 20.50. To decide response/ ratify decision reported to New Planning Applications:**
- a) *20/02035/TCONR | T1 - Beech - 2m overall crown reduction | Lodge Cottage Lodge Yard West Lane Kemble* - Following email collated responses the Parish Council reported it had no objection to this application.
- b) *20/02035/TCONR | T1 - Beech - 2m overall crown reduction | Lodge Cottage Lodge Yard West Lane Kemble* - Following email collated responses the Parish Council reported it had no objection to this application.
- c) *20/01699/FUL | Installation of garden room | Clarks Hay House Washpool Lane Kemble* - Following email collated responses the Parish Council reported it had no objection to this application.
- d) *20/01800/FUL | Single storey rear extension | Meadowcroft Kemble* - Following email collated responses the Parish Council reported it had no objection to this application.
- e) *20/02067/TPO | T2 Sycamore - 20% end weight reduction or the entire canopy by selective thinning. This to be achieved without removal of inner growths (lion tailing) to leave material to reduce to in the future should a reduction be necessary | 1 Top Farm Kemble* - Following email collated responses the Parish Council reported it had no objection to this application.
- f) *20/02148/SCR | Request for Environmental Impact Assessment Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for solar farm site | Land West Of Kemble Wick Kemble* It was proposed to respond with the following comment: The Parish Council feels that the conclusion that the potential development would have no significant visual impact is generous given the proximity to the residential properties in Kemble Wick. It feels that the environmental impacts of noise, lighting (from the proposed security lights in particular) and visual on the residential properties of Kemble Wick needs careful consideration. The Parish Council is also concerned about the environmental impact of the construction in particular of the trench for housing the cabling through to Cirencester. This was seconded, all councillors voted to agree and the **matter was resolved.**
- g) *20/00903/FUL | Erection of storage unit (use class B8) | Building 428 Kemble Enterprise Park Kemble Airfield Kemble* It was proposed to respond with the following comment: The

Parish Council has no objection to this application. This was seconded, all councillors voted to agree and the **matter was resolved.**

20.51. Financial Matters

- a) **To review and approve the bank reconciliation at July 2, 2020** | - It was proposed to agree and accept the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- b) **To review and approve payments June 13 – July 10, 2020 and sign cheques** - It was proposed to agree and accept payments. This was seconded, all remaining councillors voted to agree and the **matter was resolved.**
- c) **To agree virement of £841 to Website budget line** – It was proposed to virement £242.50 from laptop and 598.50 from contingencies. This was seconded, all remaining councillors voted to agree and the **matter was resolved**

20.52. Councillor Reports/Items to Note

- a) Highways –nothing to report
- b) Police crime report/Neighbourhood Watch – it was noted there had ben 2 burglaries in Ewen and a further 4 in Kemble. Cllr Pettit & Sorabjee have raised the issues with the police via online reporting and direct email but neither have had any reply.
- c) Village Appearance – Vegetation is overhanging the pathway on West Lane. Property concerned is empty.

Meeting finished 21:00

The following items were adjourned to the next meeting due to time constraints.

- d) Neighbourhood Development Plan
- e) Road Safety
- f) Youth facilities/plans
- g) Kemble Community Gardens
- h) Kemble Airfield
- i) Planning items were noted as per the agenda.

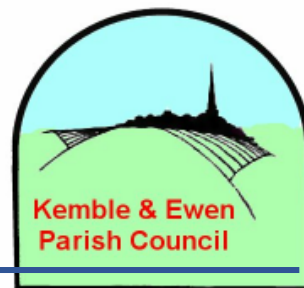
20.53. Items for future agenda/ongoing projects beyond the scope of this meeting

- a) Sports grant for changing rooms on the football field - RP
- b) Land at Windmill Road & Clayfurlong Grove – RP
- c) Road crossing & footpath extension into railway station car park - RP
- d) Village Archive Display at Kemble Station – RP
- e) Resident Parking Scheme – RP
- f) West Lane Footway – RP
- g) Wildflower verges - RP
- h) Responsibility for trees in verges
- i) Seating in the bus shelter

Chairman Signature: _____ Date: _____

KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: July 2, 2020



Receipts June 3, 2020 – July 2, 2020

Date	From whom received	Particulars	Amount
06/06/2020	NS&I	Interest	6.84
02/07/2020	Santander	Interest	1.18

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 05/04/20	£27,139.88
Receipts	£19,403.88
Payments	£5,658.05
New Cash Book balance	£40,885.71

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,109.19
Santander Business Account 41987928	£36,776.52
SUB TOTAL	£40,885.71

Adjustments

Income not yet banked	£0.00
Unpresented cheques	£0.00
Other	£0.00
Cash Book balance	£40,885.71

Signature _____ Date: _____

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (Aug2020)

Signature _____ Date: _____



KEMBLE & EWEN PARISH COUNCIL

Payment Schedule:

Payments–June 13, 2020 – July 10, 2020

Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Authorisation Minute Reference	Budget
102551	12/6/20	Keith Harrison	Grass Cutting on Footpaths	150.00	0.00	150.00	20.32b	Village App - Contained
102552	15/06/2020	Netwise	Premium Set Up, Support & Maintenance (1yr)+ .gov.uk Domain name (1yr) for new website	1009.00	0.00	1009.00	20.30	Website – VIREMENT required
102553	04/07/2020	Steve Napper	Playground Checks Dec 2019 – March 2020 x 6	60.00	0.00	60.00	20.49a	Playing Field - Contained
102554	04/07/2020	Mrs S Broadley	Salary	437.58	0.00	437.58	20.10e	Employee – Contained
102555	01/07/2020	Peter Measures	Cemetery Mowing & Strimming	630.00	0.00	630.00	19.248d	Cemetery - Contained
102556	20/06/2020	D R Howse Services Ltd	Grass cut x 4 (7/5, 28/5, 11/6, 25/6)	1760.00	352.00	2112.00	19.248c	Grass Cutting - Contained
102557	06/07/2020	Jim Macleod	Pressure Washing of Windmill Road Playground	465.00	0.00	465.00	20.16a	Playing Field - Contained

Chairman Signature: _____ Date: _____

2nd Cheque Signatory: _____ Date: _____

