



## Kemble & Ewen Parish Council

### *Minutes of the Meeting of the Parish Council on Friday 10 January 2020 at 7.30pm in Kemble Village Hall*

Sarah Broadley, Parish Clerk

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**Present:**

Parish Councillors: Roger Pettit, Michael Binks, Daniel Demain, George Collins, David Ball, Lester Napper, Eric Silk & Sohrab Sorabjee

District Councillor: Tony Berry

Members of the Public: none

**19. 187. Public Contributions – None**

**19. 188. Report from District Councillor Tony Berry**

Recycling Scheme: details of the new scheme starting March 2020 have been published

CDC Budget: open for inspection and consultation

Speedwatch: Having a co-ordinator seems to work well in other parishes. The use of automated systems is being reviewed.

**19. 189. Apologies for Absence – none**

**19. 190. Declarations of interest –** Cllr Napper Item 19.202h – No decisions required Cllr to provide report as representative of Parish Council on KCG committee.

**19. 191. Minutes of the meeting of the Parish Council held on 13 December –** It was proposed to approve the minutes and sign as an accurate record. This was seconded, all councillors voted to agree and the **matter was resolved.**

**19. 192. To adopt the general power of competence and confirm eligibility in line with Parish Councils (General Power of Competence) (Prescribed conditions) Order 2012 (SI 2012/965) -** It was proposed to resolve that the Parish Council meets the eligibility conditions, with at least 2/3 of the councillors elected and a clerk holding CiLCA, and that it will therefore adopt the general power of competence. This was seconded, all councillors voted to agree and the **matter was resolved.**

**19. 193. To review and agree Kemble & Ewen housing needs survey to be carried out by GRCC.** It was proposed that the Parish Council sponsor the Housing Needs Survey to identify the housing needs in the parish and write to Lois Taylor to clarify the parish councils position regarding any development proposed at Kemble Community Garden to support a Community Land Trust. This was seconded, all councillors voted to agree and the **matter was resolved.**

**19. 194. To receive notification of asset of community value nomination for Kemble Community Garden and agree any actions –** The application was noted. The Parish Council did not wish to take any actions.

**19. 195. To review request for use of playing field for U9 Football games and agree any actions –** It was proposed to support this request subject to drawing up suitable terms and conditions with a peppercorn rental charge. This was seconded, all councillors voted to agree and the **matter was resolved.**

**19. 196. To receive update on community defibrillators and agree any actions required –** It was reported that all devices in the village are present and correct. Recent fundraising via Waitrose tokens raised additional funds for the Kemble & Ewen Community Heart Beat Trust. Posters

with further details about defibrillator use have been provided and will be displayed around the village.

**19. 197. To review and agree meeting dates from May 2020 – December 2020** – it was proposed that the following dates are confirmed for the remainder of 2020. May 1 (Annual Parish Meeting), May 15 (Annual Meeting of the Parish Council), June 12, July 10, August 14, September 11, October 9, November 13, December 11. This was seconded, all councillors voted to agree and the **matter was resolved**.

**19. 198. To approve the following payments:**

- a) Repairs to posts around war memorial damaged by unknown vehicle – up to £600
- b) Contribution to Parish News production - £100
- c) Renewal of MS Office & anti-virus software for laptop – up to £300
- d) Stage 3 NDP payment to Kirkwells - £2100 +VAT

It was proposed to approve these payments. This was seconded, all councillors voted to agree and the **matter was resolved**.

**19. 199. To decide response to New Planning Applications:**

- a) 19/04296/FUL | Erection of garage with alterations to the site including a new driveway | Bittenham Springs Ewen Objection - The size and scale of the proposed garage is out of keeping with the property with an excessive proposed roof height. Use of the space above the garage could cause noise disturbance to local neighbours. The design of the building is not in keeping with the local Cotswold vernacular. The proposed access will have a negative impact on the local environment requiring the removal of more trees - the site has already been subject to numerous tree removals.
- b) 19/04342/CLOPUD | Installation of bi-fold doors to facilitate a garage conversion to form additional living accommodation | 27 Top Farm Kemble Objection - without the garage available for vehicles there would not be adequate parking for the scale and size of the property.
- c) 19/04531/FUL | Erection of two storey garage, increase height of ridge of roof, render and cladding to existing dwelling, erection of single storey extensions and formation of veranda (amendment to 19/00203/FUL) | The Pool House School Road Kemble – no objection
- d) 19/04601/FUL | Existing flat roof replaced by pitch roof | 48 Clayfurlong Grove Kemble – no objection
- e) 19/04674/TCONR | T1 - Birch - fell. | The Pool House School Road Kemble – no objection
- f) 19/04693/NOTEM | Demolition of a bridge | Field Barn Farm Station Road Kemble – Comment The PC would regret the prospect of the loss of this historic structure and ask the Planning Officer to consider the impact removal could have on the proposed Sustrans scheme to create a cycle link to Tetbury detailed in the Local Plan.

It was proposed to respond with the above comments. This was seconded, all remaining councillors agreed and the **matter was resolved**.

**19. 200. Financial Matters**

- a) **To review and approve Bank Reconciliation: January 2, 2020** – It was proposed to agree and accept the bank reconciliation. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.
- b) **To review and approve payments December 14, 2019, - January 10, 2020 and sign cheques.** It was proposed the council approve payments as per the payment schedule. This was seconded, all remaining councillors voted to agree and the **matter was resolved**.

**19. 201. Matter arising from previous meetings**

- a) Sports grant for changing rooms on the football field (RP) – item to be revisited when lease is renewed (2023)
- b) Land at Windmill Road & Clayfurlong Grove (RP) - nothing to report
- c) Road crossing & footpath extension into railway station car park (RP) - nothing to report
- d) Village Archive Display at Kemble Station (RP) – ongoing awaiting reply from GWR
- e) Resident Parking Scheme (RP) – it is hoped the independent consultant will meet with GCC in January 2020
- f) West Lane Footway (RP) – nothing to report

**19. 202. Councillor Reports/Items to Note**

- a) Highways – Kerbstone out & pothole reported on Station Road. Damaged road sign near new station car park reported.
- b) Police crime report/Neighbourhood Watch – no report. RP to contact Sir Geoffrey Clifton Brown regarding policing in the villages.
- c) Village Appearance – Daniel Demain will take on this area.
- d) Neighbourhood Development Plan – see item 19.177. It was noted that the cheque returned for unspent grant 2018/19 remains uncashed.
- e) Playground Inspections – zip wire chain repair completed. Moss scraped off but will need redoing in the spring
- f) Road Safety – ongoing review of automated systems in use in other parishes.
- g) Youth facilities/plans – nothing to report.
- h) Kemble Community Gardens – AGM was held and well attended by plot holders. Further damage of gates has occurred.
- i) Kemble Airfield – nothing to report
- j) Cirencester Light Railway – next meeting is due to happen w/c 13 January
- k) Car park Lights Clayfurlong – Bromford will arrange to fix these now ownership issues are resolved.
- l) Planning items noted as per agenda.

**19. 203. Items for Future Agenda - None**

Meeting Finished at 22.30

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

KEMBLE & EWEN PARISH COUNCIL

# Bank Reconciliation: Jan 2, 2020

Receipts December 3, 2019 – January 2, 2020

Date	From whom received	Particulars	Amount
05/12/2019	NS&I	Interest	6.62
06/12/2019	GCC	Grass Verge Contribution	922.08
03/01/2020	Santander	Interest	1.22

### CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/19	£29,011.69
Receipts	£28,829.80
Payments	£24,214.43
<b>New Cash Book balance</b>	<b>£33,627.06</b>

### RECONCILIATION TO BANK ACCOUNTS

#### Bank a/c balances:

Santander Savings Account 41987930	£4,102.03
Santander Business Account 41987928	£31,398.43
<b>SUB TOTAL</b>	<b>£35,500.46</b>

#### Adjustments

Income not yet banked	£0.00
Unpresented cheques	£1,873.40
Other	£0.00
<b>Cash Book balance</b>	<b>£33,627.06</b>

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Internal Control: Quarterly Cross Check of Bank a/c Balances to Statements (Feb2020)

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Chairman Initials: \_\_\_\_\_ Date: \_\_\_\_\_

## KEMBLE &amp; EWEN PARISH COUNCIL

# Payment Schedule:

## Payments–December 14, 2019 – January 10, 2020

Cheque No.	Invoice Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Power to spend	Budget
102515	18/12/2019	DR Howse Services Ltd	X4 grass cut	1760.00	352.00	2112.00	LG(MP)A 1976 s.19 Open Spaces Act 1906 s.10	Playing Field - Contained
102516	1612/2019	Kirkwells	Neighbourhood Plan Stage 3	2100.00	420.00	2520.00	Localism Act 2011, s9	NDP – Contained (within grant received)
102517	10/01/2020	Mrs S Broadley	Salary & Expenses December 2019	433.13	0.00	433.1319 06 s.10	LGA1972 s.112 (2) LG(FP)A 1963 s.5	Employee - Contained
102518	10/01/2020	PCC THAMES HEAD PARISHES NO 2 A/C	Contribution towards publication of Parish News	100.00	0.00	100.00	LGA (1972) s.142 (1A)	Administration - Contained

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Cheque Signatory: \_\_\_\_\_ Date: \_\_\_\_\_